



HENRY FORD HEALTH SYSTEM Medical Assistant Apprenticeship

An Exciting Pathway Toward a Successful Career in Healthcare

Now is an ideal time to pursue a career in the healthcare, the largest industry in southeast Michigan. In fact, job prospects for medical assistants in the region are great. Henry Ford Health System, one of the largest in the area, has openings for hundreds of positions today.

Tuition-Free Classroom and Paid Training

Qualified candidates can join the Henry Ford medical assistant apprenticeship program. To date, 32 apprentices have graduated and virtually all of them are working full-time at various facilities. The one-year program is demanding, but features tuition-free classroom and paid on-the-job training with additional supportive services for eligible participants.

USDOL Certification

Apprenticeship graduates received a USDOL certificate and completion certificate from Oakland Community College, Schoolcraft College or Henry Ford College. Passage of a national certification exam is required. The Henry Ford Health System medical assistant apprenticeship program is a pathway to additional training and higher-paying positions within the hospital organization.

Medical Assistant Duties

- Greeting and escorting of patients to exam rooms
- Measuring and recording the height and weight of patients
- Demonstrating competency with computerized charting systems, such as EPIC
- Medical assistants will receive additional responsibilities as they progress through the apprenticeship

Pre-Requisite Classes Required

Medical assistant apprenticeship cohorts start throughout the year. Pre-requisite classes must be completed in advance. Financial support may be available for eligible students.

To Get Started

Contact your nearest Oakland County Michigan Works! office:
1-800-285-WORKS

Applicant Requirements:

- 18 years or older
- High school diploma or GED
- COVID-19 vaccination
- Official transcript of any post-high school education
- Criminal background check
- Physically capable of performing essential functions of medical assistant apprentice with or without reasonable accommodation and without posing a direct threat to the health and safety of the individual or others
- Pass pre-employment health screening: nicotine and drug urine testing, MMR, Varicella and Hepatitis B, flu injection, TB skin testing, respirator fit testing, and color vision testing





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for Careers, Talent
and Training

At Your Service

Monday-Friday, except state holidays

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31186 Beck Road
Novi, MI 48377

(248) 926-1820

OAK PARK

22180 Parklawn Street
Oak Park, MI 48237

(248) 691-8437

PONTIAC

1850 N. Perry Street
Pontiac, MI 48340

(248) 276-1777

SOUTHFIELD

21415 Civic Center Drive, Suite 116
Southfield, MI 48076

(248) 796-4580

TROY

550 Stephenson Highway, Suite 400
Troy, MI 48083

(248) 823-5101

WATERFORD

7500 Highland Road
Waterford, MI 48327

(248) 617-3600

OaklandCountyMiWorks.com

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OAKLAND COUNTY EXECUTIVE

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Michigan Relay Center (TTY) (800) 649-3777 or 711 | Funded By Oakland County Executive David Coulter, Oakland County Workforce
Development Board, and Michigan Department of Labor and Economic Opportunity