

**PLEASE SUBMIT REIMBURSEMENT REQUEST ON  
COMMUNITY LETTER HEAD**

**CDBG-** \_\_\_\_\_ - \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ **\$** \_\_\_\_\_, \_\_\_\_\_ . \_\_\_\_\_  
**COMMUNITY ABBREVIATION** **DATE** **TOTAL AMOUNT OF FUNDS REQUESTED**

Mike Pucher - Contract Compliance Unit Supervisor  
 Oakland County Neighborhood & Housing Development  
 Oakland Pointe, Suite 1900  
 250 Elizabeth Lake Road  
 Pontiac, Michigan 48341-0414

RE: Request for Reimbursement

The \_\_\_\_\_ is requesting reimbursement of CDBG funds  
NAME OF CITY, VILLAGE, or TWP

in the amount of \$ \_\_\_\_\_ for the following project.

| GRANT YEAR | ACCOUNT # | ACCOUNT NAME | AMOUNT | BALANCE |
|------------|-----------|--------------|--------|---------|
|            |           |              | \$     | \$      |
|            |           |              | \$     | \$      |
|            |           |              | \$     | \$      |

◆ **PLEASE SUBMIT SEPARATE REIMBURSEMENT REQUEST FOR EACH PROJECT**

Please make checks payable to : \_\_\_\_\_  
TREASURER CITY, TWP OR VILLAGE

\_\_\_\_\_  
 \_\_\_\_\_  
ADDRESS

Sincerely,

\_\_\_\_\_  
 SIGNATURE & TITLE

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

I certify to the best of my knowledge and belief that the report is true, complete and accurate and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information or the omission of any material fact, may subject me to criminal civil or administrative penalties for fraud, false statements, false claims, or otherwise.