

Adams-Pratt Oakland County Law Library Photography Policy

The Adams-Pratt Oakland County Law Library allows filming and photography to take place in its facility subject to the following terms and conditions:

1. Permission must be obtained in writing from the Chief Judge of the Circuit Court or the Chief Judge of the Probate Court in order to bring any camera or devices with photographic capabilities into the Courthouse building. (See Circuit Court Order 2014-07J and Probate Court Order 2014-02J for further reference) *The Oakland County Library Board and its staff cannot provide such permission.*
2. All conditions set by the Chief Judge must be complied with
3. Once the permission of the Circuit Court or the Probate Court has been obtained, proof of such permission must be presented to the Director-Library Services along with a written request to take pictures in the Library. *The Library requests that such permission be requested a minimum of one business day in advance of the photographer's anticipated visit.*
4. The photographic activity is to be confined solely to the Adams-Pratt Law Library.
5. The photographic activity does not interfere with or disrupt the provision of library services.
6. Photographing members of the Library's staff, the public, an individual's computer work station or their books and other documents, is strictly prohibited without their consent. Minors may never be photographed without the permission of their parent or guardian. Obtaining permission to photograph any of these groups is the responsibility of the photographer and not the Oakland County Library Board and its staff.
7. The photographing of Library research materials and other information resources is permitted subject to all necessary copyright permissions to reproduce such materials. Obtaining these permissions is sole responsibility of the photographer.
8. The Library reserves the right to refuse to allow a collection item to be photographed due to its age or physical condition.
9. County departments or other groups that are using the Library's meeting rooms for programs or events may take photographs of their activities. Such photography is to be confined to the area where the group is

meeting and may not be done in other areas where there are members of the public using the Library.

10. The Adams-Pratt Law Library welcomes news media reporters and photographers who are doing stories on the Library and its services. All media requests must be arranged in advance.

11. Other county departments are invited to use the Adams-Pratt Law Library for media photo sessions and events provided that such activities do not interfere with or disrupt the provision of Library services. *The Library asks that it be notified of such activities a minimum of one business day in advance.*

The privilege to film or photograph within the Adams-Pratt Oakland County Law Library may be revoked at any time by the Director- Library Services upon failure to comply with the terms of this Policy or other rules and regulations of the Library.

The Oakland County Library Board is authorized to adopt this policy pursuant to MCL 397.302.

Adopted by the Oakland County Library Board
September 29, 2015