LEADERSHIP GROUP: LAND
MEETING DATE: 1/26/15

GOAL(S): To help direct and allocate valuable IT development resources to initiatives and projects that are the most beneficial to the County organization as a whole.

TIME: 3:00PM
LOCATION: IT-Rm 126

NEXT MEETING DATE: 4/19/16
TIME: 3:00PM

Routine Business

a. Call to Order

b. Approval of Minutes

c. Approval of Agenda
   • Remove 2h from the Agenda.

d. Review 2015-2016 Master Plan Quarterly Status Report
   i. Vacant position report
      • 22 vacant positions. Filled 3 positions. Total of 19 positions left equaling vacancy rate of 12%.

   ii. Brief status of e-government, internal services and technical systems activity
      • #8- e-commerce redesign- Program to separate less complex modules.
      • #8b- RFP for shopping cart.
      • #11- G2G participating development budget-active contract discussions implemented with organizations; Orion Animal Control, and Auburn Hills Fire Department, Leelanau County, Midland County, Saginaw, Highland and Davison Township.
      • #15- Website Content Publishing; Oakland County as a whole has 2,000 followers on Instagram, 3,000 on Facebook and 10,000 tweets.
      • #17- County recognition and initiatives-Casual Day, Press conferences.
      • #18- Program Development budget; internal services- 5 call agents this quarter.
      • #12- Program Development budget; Technical System- various website improvements to systems; office 365- 300 Sheriff to complete.
      • #13- Records-working on technical issues. New technical platform in datacenter.

   iii. Review Planned Maintenance/Upgrades and Master Plan Activity Status
      • Planned Maintenance/Upgrades-Nothing
      • Master Plan Activity- AAT completed December
      • #7- WRC-RFP distributed next couple of weeks.
#10- FMO-RFP completing full RFP for building management system.
#11-WRC-working on preparing Database
#12-WRC project and RFP begun.
#13-WRC; design phase
#14-DevNet vendor
#15-Road Commission-CAMS permit project. Working on commission permit template.
#16-eHealth-state contract being reviewed during February 8th meeting.
#17a- Template completed
#19-eHealth Field collection-implement in April, completed first phase.
#20-ongoing OCHD mandate project.
#21-WAS & TAW- in process. L-4028- Almost complete. Planning next (2) projects to begin.
#23-CAMS Enterprise-New database design
#24-WRC development budget- update data fiber sites
#24a-QA testing; Training February 8th
#25-GIS-Roadshow planning
#29-Treasury Application- completed enhancements
#30-Equal Report Application, MBOR- enhancements
#31-Park & Rec- used hours to enhance
#37-CVT used hours for canned reports for City of Farmington Hills.
#40-Request digital media services

iv. Master plan analysis
   - 62.5% through Master Plan
   - Land Systems; is low in systems area currently at 45% will ramp up in eight months and continue to increase delivery. Total at 52% for group.

**Decision Points** (Land unallocated 166 hours)

a. AAT Upgrade-Countywide database (Funded) for Treasurer’s for tax purposes (230 hrs.) $29,440. Included (2) parts; participating CVT’s and Non-participating CVT’s create a single part. Is funded under AAT. Will authorize and go forward as #7.

b. AAT Upgrade-Mainframe Retirement (Funded) - pervasive to .net (435 hrs.) to complete retirement. Item #8, so moved, and supported, and passed.

c. WRC CCTV Implementation- date reporting project (482 hrs.) to complete.

d. WRC data repository- drop (1) project and add hours go to other project (1137 to 655 hrs.) 482 hrs. Freed up. New #13. One Motion for 2c and 2d.

e. FMO RFP Building Management System- requesting 94 hrs. Currently 166 hrs. Will take to 72 hrs.

f. Facilities Maintenance EB-requesting 50 hrs. For network drops, canned reports, and project management processes.

g. WRC- Hach Wims Implementation- Request to size. Increase overall system functionality. Authorize electronic vote. Determine priority. This is funded through Pontiac Waste service project. Will be the new #13.
Other Business

*Note: 2017-2018 Master Plan Review, sizing, & Deployed before April meeting.

Adjourn to next meeting April 19, 2016 3:00PM