

OAKLAND COUNTY
Information Technology Leadership Group
Meeting Agenda

LEADERSHIP GROUP: LAND	MEETING DATE: 7/30/2019
GOAL(S): To help direct and allocate valuable IT development resources to initiatives and projects that are the most beneficial to the County organization.	
TIME: 3:00PM	LOCATION: IT-Rm 126
NEXT MEETING DATE: 10/29/19	TIME: 3:00

Introductions as Terry Schultz filling in for Tiffany Jacob, recording secretary.

1. Approval of Minutes from April 30, 2019 Meeting-**Approved**

2. **Review 2019-2020 Master Plan Quarterly Status Report:**
 - a. **Vacant position report**
 - Total of 11 vacant positions.
 - b. **Review Planned Maintenance/Upgrades- n/a**
Master Plan Activity Status
 - #2-WRC SCADA Ignition Implementation-project is on hold.
 - #3- Tax Management System Program-sign amendment to contract, implementation in November.
 - #4- EH Enterprise Imp-Accela-completed the analysis for septic, and wells. Preparing for legacy conversion.
 - #5-WRC Soil Erosion Software Solution-end users in training.
 - #6-WRC Hach WIMS Phase 2-Walled Lake go live this week.
 - #7-AAT Mandate Program Budget 2019-2020- CAMA standards are completed except WAS system.
 - #9-FMO BMS-Implementation Phase 2- successfully completed building updates.
 - #11-GIS Enterprise Program-multiple enhancements online, self-public art display, updates to survey Oakland. Clip n snip released.
 - #11A-GIS Enterprise Roadshow Program-fire industry party continued.
 - #12-WRC Power Plan-upgrade of Q&A environment completed.
 - #13-WRC WMU Crew Scheduler-selected a vendor.
 - #14-WRC Development Budget 2019-2020-completed new server build out and Testing in process.
 - #18-WRC Website Standardization-deployed July 19th.
 - #19-BS&A Development Budget 2019-2020- 2019 all manual processes completed.
 - #20A-LAMS Rewrite Program-project closed.
 - #20B-LAMS Rewrite Development-started migration.
 - #23-FM CAMS Expansion-workflows have been documented.
 - #26-CAMS Enterprise Enhancements 2019-2020- implemented additional technologies to support the cloud base solution.

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- #29-Land Enhancement Budgets- Treasurers EB: completed land sale and prep done for July.
FM & Parks EB: reports and support of new technology.

c. Master plan analysis

For Land at 27% delivery
Planned Maintenance at 30% delivery
Support & Maintenance at 36% delivery
Overall at 31% delivery for this group.

Tammy spoke: special year this year that all systems operating on an older system get upgraded. Watching spread on development. All 2008 servers must be upgraded by 2020. '08 servers need to be retired and it's a hard deadline.

3. Identity and Access Management Update:

Implementing IAM program for security. 50-80% of security breaches are identity theft. OCTA tool is in the cloud will affect the way we connect to applications, will migrate over time. Most will be done behind the scenes. Security that will say you are who you are especially if offsite. If security breach, make user go through extra steps. Need help and support and will interface with some applications.

4. Office 365 Update:

We are using the email portion of office 365 now. But Office 365 has a lot more to offer, going to launch more products such as sharepoint. Older version of Sharepoint that using currently needs to be migrated. We will be reaching out individually to owners of sites on migration and training. Want to make sure after migration you are able to run business as usual. Approach management level first and then can reach out to other parties that use it to find out if can be deleted. Will be working with you to audit the sites. In Office 365, One Drive is available and will be rolling out. Office online will be available as well. January 20th is the deadline for rollout but will be contacted before that for migration.

5. IT Budget Status

Phil Spoke: Pressures on IT budget last meeting and found out we do not have to alter the master plan. Working with M&B on future plans but status quo for now.

6. Land Leadership Items

a. ROD - RFP Land Records Request to Size

ROD has proposed a scope and approach requesting a future Evote because do not have ROI ready. The contract for land records expired in December. Requesting a RFP for more vendors to bid. This is a funded project. Have not worked with IT in the past but joining in with IT now for technology reasons, to get the technology they need and implemented the way you need not the vendors.
Motion to approve the request to size and approve a future Evote and a second Evote for priority. **APPROVED**

7. Adjourn to next meeting, October 29, 2019 @ 3:00PM.

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