

OAKLAND COUNTY
Information Technology Leadership Group
Meeting Minutes

LEADERSHIP GROUP:	FINANCE/ADMIN	MEETING DATE: 10/21/15
GOALS (S):		
RECORDING SECRETARY:	Jennifer Hain/Angie Broegman-Stinde	

NEXT MEETING DATE:	10/20/15	TIME: 1:00PM
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Members Present: Ted Quisenberry, Leigh-Anne Stafford, Garth Wootten, Pam Weipert, Lynn Sonkiss, Joellen Shortley, Jim VerPloeg, Jennifer Hain, Todd Birkle, Dan Hunter

Members Absent: Jody DeFoe

Others Present: Scott Guzzy, Lynn Smith-Doane, Janette McKenna, Phil Bertolini, Tammie Shepherd, Janet Brinker, Angela Cox, Kristine Powers, Kary Goisdzinski, Purvi Shah, Shery Yagiola, Kevin Bertram, Ed Poisson, Cassy Zakens, Carl Wilson, Sara Stoddard,

Call to Order 1:03

- 1. Approval of Minutes: Sonkiss moved, Quisenberry Supported.**
- 2. Review 2015-16 Master Plan Quarterly Status Report:**
 - Current vacancies – 24 vacant. 4 positions to be filled this month
 - Planning of vacancies – down to 15% vacancy rate

Finance

- FOIA Management System – Assist & Configure new software to go live
- HR Website Improvement Program – internal and external/Public & Technical design
- Bond Database Replacement – complete vendor selection
- PeopleSoft Research – Last qtr completed. Working on next steps.
- Citizen Engagement Budget – web content strategy/social media strategy

eGov

- G2G Participant Development Budget– Complete
- GSG Participant Implementation Budget – brought on several new cities
- Rewrite Separate Web Services – Started & Planning following projects
- GSG Cloud Solutions Marketing – on-going to promote G2G
- County Recognition and Initiatives – Supported Brooksie Way
- eGovernment Program Development – improvements to eGovernment program.

Internal Services

- SC Communications CO Services – wireless device requests
- ITIL Process Documentation – Complete
- SC Communications Call Agent EB – implemented 9 past quarter

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Technical Systems

- SEP – Program 2015-2016 –training education. Email phishing for amazon prime test. Sent to 5000 people.
- Office 365 Phase 3 –continuing rollout
- RAP initiative – 43 this week = 50%
- IVR Services Vendor Implementation - Live

3. Corporation Counsel – FOIA Management System – Size Estimate.

Postponed for an evote.

Summary of Delivery

McKenna reviewed the Master Plan Analysis (ref. Page C.1) for 2015-2016. The Finance/Admin group completed 49% of Enhancements, 60% for Planned Maintenance and Upgrades, and 69% for Support/Maintenance. Overall Finance LG delivery was 57%. Total IT delivery to all departments was 49%.

Adjourn

VerPloeg adjourned the meeting at 1:28pm.

Next Meeting: Tuesday, January 26, 2016 @ 1:00pm