

OAKLAND COUNTY
Information Technology Leadership Group
Meeting Minutes

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| LEADERSHIP GROUP: | FINANCE/ADMIN | MEETING DATE: 7/21/2015 |
| GOALS (S): | | |
| RECORDING SECRETARY: | Jennifer Hain/Angie Broegman-Stinde | |

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|---------------------------|----------|---------------------|
| NEXT MEETING DATE: | 10/20/15 | TIME: 1:00PM |
|---------------------------|----------|---------------------|

Members Present: Pam Weipert, Joellen Shortley, Jody DeFoe, Leigh-Anne Stafford, Irene Spanos, Garth Wootten, Lynn Sonkiss, Todd Birkle, Jim VerPloeg, Jennifer Hain

Members Absent: Ted Quisenberry,

Others Present: Lynn Smith-Doane, Janette McKenna, Ed Poisson, Mark Kanczuzewski, Janet Brinker, Kristine Powers, Kary Goisdzinski, Laura Parker, Sara Stoddard, Kevin Bertram, Cassy Zakens, Carl Wilson, Jim Taylor

Call to Order 1:01

- 1. Approval of Minutes: Birkle moved, Hain Supported.**
- 2. Review 2015-16 Master Plan Quarterly Status Report:**
 - Current vacancies – 27 vacant. 1 position filled.
 - Planning of vacancies – 10 positions actively being filled.

Finance

- Check Writing Software Replacement Complete
- HR WI-Design Phase – currently working on
- Bond Database Replacement Program – RFP Vendor Selected
- PeopleSoft Research – Phase 1 – Accumulating Costs
- Advantage Oakland Migration – Complete

eGov

- G2G Professional Services App – Complete
- Rewrite Separate Web Services from Ecommerce Environment – planning 4 remaining phases.
- County Recognition and Initiatives – Center of Digital Gov – Received Award

Internal Services

- SC Communications CO Services – Wireless Devices

Technical Systems

- 2400 Users for Office 365 converted. A video was created with “how to” tips. Newsletter coming out

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- 3. iPad Deployment Hours – BOC 33 hours (requesting 20 from IT and 13 from Veterans EB).**
 - Motion – VerPloeg
 - Support – Birkle
 - Approved

- 4. Corporation Counsel – FOIA Management System – Size Estimate.**
 - 462 hours requested
 - 255 hours from Fiscal – #10
 - 50 hours from Corporation Counsel EB - #27
 - 157 hours from HR/ACA - #47
 - Priority set to #5

 - Motion – Sonkiss
 - Supported – Birkle
 - Approved

Summary of Delivery

McKenna reviewed the Master Plan Analysis (ref. Page C.1) for 2015-2016. The Finance/Admin group completed 41% of Enhancements, 38% for Planned Maintenance and Upgrades, and 53% for Support/Maintenance. Overall Finance LG delivery was 44%. Total IT delivery to all departments was 36%.

Adjourn

VerPloeg adjourned the meeting at 1:23pm.