

Courts/Justice Administration Leadership Group
E-minutes
09/08/15

From: Schnelz, Rebecca
Sent: Tuesday, September 08, 2015 9:45 AM
To: Cooperrider, John L; Gaissert, Mary A; Gatt, Robert J; Hankey, Barbara M; Henderson, Brian M; Howden, Jennifer; Hysell, Betsy M; Kaelin, Jeffrey M; McKenna, Janette M; Oeffner, Kevin M; Overall, Joanna J; Palulian, Barbara J; Toole, Joanie M
Cc: Bujak, Christina A; Bertram, Kevin L
Subject: RE: Courts Leadership Group Sizings

I have received eight yes votes. The projects are approved. The source of the hours shall be as outlined below in the email from Kevin.

Thank you all for your quick responses. Have a good week.

Rebecca A. Schnelz
Probate Court Administrator
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From: Schnelz, Rebecca
Sent: Thursday, September 03, 2015 10:47 AM
To: Cooperrider, John L; Gaissert, Mary A; Gatt, Robert J; Hankey, Barbara M; Henderson, Brian M; Howden, Jennifer; Hysell, Betsy M; Kaelin, Jeffrey M; McKenna, Janette M; Oeffner, Kevin M; Overall, Joanna J; Palulian, Barbara J; Schnelz, Rebecca; Toole, Joanie M
Cc: Bujak, Christina A
Subject: FW: Courts Leadership Group Sizings

IT has completed sizing for the PC replacements and the Same Gender Marriage License projects. The total hours needed exceed the current unallocated hours available.

Kevin Bertram has reviewed the information worked out a possible solution. The breakdown of IT's recommendation is in his email below.

We have already approved addressing the issue of approving hours by e-vote as well as the priority for all the projects if approved. We now need an e-vote on whether to approve the projects.

Please review the information below provided by Kevin. If there are concerns or questions that cannot be addressed adequately through email we will schedule a meeting of the Leadership Group.

I will be out of the office on Friday, September 4, but will be attempting to check email.

I hope you all have a wonderful holiday weekend.

Rebecca A. Schnelz
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From: Bertram, Kevin L
Sent: Thursday, September 03, 2015 9:57 AM
To: Schnelz, Rebecca
Subject: Courts Leadership Group Sizings

The sizings for the FOC/Prosecutor PC Replacement and Same Gender Marriage License projects have been completed. Sizing documentation [have](https://www.oakgov.com/it/pmo/Pages/leadership_grp/courts/courts_2015_16_master_plan_requests_default.aspx) been posted on the Courts LG website at https://www.oakgov.com/it/pmo/Pages/leadership_grp/courts/courts_2015_16_master_plan_requests_default.aspx.

The total hours required for these 2 projects along with the Enhance eTickets for Misdemeanor Payments Misdemeanor Payments will be 1609. This exceeds the current Courts LG unallocated hours.

IT is recommending that all 3 projects be approved using the following source of hours:

Courts Unallocated	1092
Adobe EB	92
Courts Unallocated EB	97
Citizen Engagement Budget - Courts	<u>328</u>
	1609

Any positive variance from Courts LG projects as they close will be allocated back to the Citizen Engagement Budget – Courts until the 328 hours have been replenished.

Please proceed with an appropriate e-vote or [schedule a](#) meeting if necessary. Let me know if you have any questions. Thanks.