

**OAKLAND COUNTY  
COURTS/JUSTICE ADMINISTRATION LEADERSHIP GROUP  
Special Meeting Minutes – April 11, 2018**

**MEMBERS PRESENT:** Joanna Overall (Chairperson), John Cooperrider (Vice-Chairperson), Jennifer Howden (Recording Secretary – Minutes taken by Terasa Harris), Jeffrey Kaelin, Barb Hankey, Tom Fuentes

**ALTERNATE MEMBERS PRESENT:** Joanie Toole, Chris Bujak

**MEMBERS ABSENT:** Bob Gatt

**OTHERS PRESENT:** Janette McKenna, Shashi Gowda, Kary Goisdzinski, Tammi Shepherd, Karen Hitchcock, Janet Brinker, Mary Morgan, Kristine Powers, Cassy Zakins, Patti Snutzki, Cas Miarka, T.J. Tabin

Joanna Overall, Chairperson, brought the meeting to order at 2:33 p.m.

IT requested a special Leadership Group meeting, as several urgent items came up that need the group's approval.

1. Moved by Overall supported by Kaelin to use 67 hours from the unallocated balance for the Children's Village Kronos Cloud Upgrade project. There are 2,290 hours remaining in the unallocated balance. There were no objections and the motion passed.
2. Moved by Kaelin supported by Cooperrider to use 958 hours from the unallocated balance for the FOC Security Audit Project. September 2019 is the projected finish date. There were no objections and the motion passed.
3. Moved by Howden supported by Kaelin to request to size the Courts Website Project and to e-vote once the sizing is done. This will not include the 48<sup>th</sup> District Court, which will be isolated and done separately. All were in favor and the motion passed.
4. Moved by Howden supported by Kaelin to request hours from the unallocated balance, approve to size for the Clerk Website Project and e-vote once the sizing is done. All were in favor and the motion passed.
5. Moved by Kaelin supported by Overall to change the priority list. The FOC Security Audit will now be priority #5, the Court website project and Clerk website project will now be priorities #19 and #20 respectively. There were no objections and the motion passed. Janette McKenna stated that an e-mail will be sent out with sizing details.

The meeting was adjourned at 2:53 p.m. until May 1, 2018 at 9:00 a.m.