

Information Technology Building Security Policy

The security requirements of Information Technology are as follows:

- All County Employees and County Consultants that are visiting Information Technology, either for a class or meeting, must wear their county ID Badge at all times.
- Anyone, County Employees or not, without a County ID card MUST sign in at the reception desk, and obtain a temporary ID card.
- Everyone must be escorted from and to the lobby unless you are attending a computer class or meeting located in the South Wing of this building. These rooms include our Lecture Hall, Conference Rooms 126 and 127 and Training Room 114.

Revised 08/09/00