

ERIC McPHERSON, Chairperson  
Robert Wittenberg, Vice-Chairperson  
& O.C. Treasurer  
Tony Sievert, Secretary  
JAMAL HAGE, Committee Member  
James Esshaki, County Executive  
Designee  
DAVID COULTER, O.C. Executive

MINUTES  
REGULAR MEETING  
Wednesday January 8, 2025

The regular meeting of the Oakland County Building Authority was called to order by Chairperson McPherson at 9:00 a.m. in the Facilities Management Conference Room of the Public Works Building (95W), Waterford, Michigan.

**BUILDING AUTHORITY MEMBERS PRESENT**

Eric McPherson - Chairperson  
Robert Wittenberg - Vice Chair & OC Treasurer  
James Esshaki - County Executive Designee  
Tony Sievert - Secretary

**BUILDING AUTHORITY MEMBERS ABSENT**

Jamel Hage - Committee Member

**OTHERS PRESENT**

Jason Warner - Manager, Facilities Planning & Engineering  
Misty Raatz - Manager, Capital Planning & Design  
Georgie Atkins - Office Assistant, Facilities Management  
Shawn Phelps - Chief of Fiscal Services

**APPROVAL OF AGENDA**

It was moved by *Mr. McPherson* to approve the agenda dated January 8, 2025.

Yeas: 4 Nays: 0 Absent: 1 Motion Carried.

**COMMENTS FROM PUBLIC**

None.

**ELECTION OF OFFICERS**

Motion for the Chairperson to remain the same.

It was moved by *Mr. Wittenburg* and seconded by *Mr. Sievert*.

Yeas: 4 Nays: 0 Absent: 1 Motion carried.

Motion to nominate Tony Sievert as Secretary.

It was moved by *Mr. McPherson* and seconded by *Mr. Wittenberg*.

Yeas: 4 Nays: 0 Absent: 1 Motion carried.

**OTHER BUSINESS**

McPherson inquired about current CIP (capital improvement program) projects and the master plan, Raatz updated of current CIP projects. Raatz informed committee that the master plan is to look at the essential infrastructure conditions. No other update at this time.

**NEXT REGULAR MEETING**

The next regularly scheduled meeting is on *February 12, 2025, at 9:00 a.m.*

The meeting was adjourned at 9:27 a.m.

Respectfully submitted,



Eric McPherson, Chairperson



Tony Sievert, Secretary

cc: ED&I (after signed)

CERTIFICATION

STATE OF MICHIGAN    )  
                                  ) ss.  
COUNTY OF OAKLAND )

I, the undersigned, do hereby certify that the foregoing is a true and complete copy of the minutes of the meeting of the Oakland County Building Authority held in the Conference Room of the Public Works Building, One Public Works Drive, Waterford, Michigan, on January 8, 2025, the original of which is on file in the Chairman's journal in the Administrative Area of the Facilities Planning & Engineering Division.

  
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Tony Sievert, Secretary



SIGN-IN SHEET

Oakland County Building Authority  
 Wednesday, January 8, 2025

Print Name	Job Title	Department/Organization	Signature
Eric McPherson	Chairman	Board Member	<i>Eric McPherson</i>
Robert Wittenberg	Vice Chairman	Board Member	Teams online
Jamele Hage	Secretary	Board Member	Absent
James Esshaki	County Executive Designee	Board Member	<i>James Esshaki</i>
Tony Sievert	Committee Member	Board Member	<i>Tony Sievert</i>
Edward Joss	Director	Facilities Management	Absent
Jason Warner	Manager	Facilities Planning & Engineering	<i>Jason Warner</i>
Misty Raatz	Manager	Capital Planning & Design	<i>Misty Raatz</i>
Georgianna Atkins	Secretary	Facilities Planning & Engineering	<i>Georgianna Atkins</i>
Jennifer Adcock	Supervisor	Fiscal Services	Absent
Shawn Phelps	Chief	Fiscal Services	Teams Online