

OAKLAND COUNTY WORKFORCE DEVELOPMENT BOARD MEETING
NOVEMBER 25, 2025 - THE IROQUOIS CLUB
BLOOMFIELD HILLS, MICHIGAN

MEMBERS J. Becher, P. Boegner, H. Flowers, L. Graham, Tim Hatfield, A. Lord
PRESENT: J. Petroskey, L. Royston, S. Shelby, J. Steenbergh, C. Tribuzio, and
(12) G. Wooten

MEMBERS S. Carlson, C. Castiglione, D. Darbyshire, J. Harrington-Davis,
ABSENT A. Kemp-Watkins, J. Kerr, L. McCall, B. Steeh, W. Thibodeau,
W/NOTICE: and D. Zaliwski
(10)

STAFF: J. Llewellyn, R. Al-Igoe, K. Arnone, D. Bachman, D. Lake,
S. Rideout, L. Rivard-Weston, D. Scigaj, T. Shaffer, J. St. Henry,
and S. Wills

OTHERS: Teresa Brittentine - Oakland County Michigan Works! Pontiac
Brooke Clancy - Oakland County Michigan Works! Waterford
Kerstin Kacmarek – Foundation for Behavioral Resources
Sherry Kless – Oakland County Michigan Works! Oak Park
Charlene Thomas - Oakland County Michigan Works! Southfield
Denise VanHee - Oakland County Michigan Works! Troy

The meeting was called to order at 8:03 a.m. by Vice Chairperson Hernando Flowers.

1. Welcome, Call to Order, and Introductions
Hernando Flowers welcomed those present and thanked them for coming. Dr. Flowers asked the guests to introduce themselves.
2. ROLL CALL – Quorum Established
3. Previous Minutes
Motion by P. Boegner, Supported by J. Becher

RECOMMEND APPROVAL OF THE MINUTES FROM THE 9/23/25
WORKFORCE DEVELOPMENT BOARD MEETING, AS SUBMITTED.

Motion Carried by Unanimous Voice Vote.

4. Manager's Report
Jennifer Llewellyn updated the Board on the activities of the MWA and state and federal initiatives.

Motions from the Executive Committee Meeting of 11/25/25:

5. The Reconnect Community Action (RCA) Grant Program's Subaward Agreement between Oakland Community College (OCC) and Oakland County for 4/1/25 through 3/31/28
Motion by S. Shelby, Supported by P. Boegner

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE:

- THE RECONNECT COMMUNITY ACTION (RCA) GRANT PROGRAM'S SUBAWARD AGREEMENT, FOR WHICH THE MICHIGAN DEPARTMENT OF LIFELONG EDUCATION, ADVANCEMENT, AND POTENTIAL (MiLEAP) IS THE AWARDDING AGENCY; OAKLAND COMMUNITY COLLEGE (OCC) IS THE GRANTEE; AND OAKLAND COUNTY IS THE GRANT SUBAWARDEE, AND WHICH IS FUNDED AT \$912,000 FROM APRIL 1, 2025 THROUGH MARCH 31, 2028; AND
- THE SUBAWARD AGREEMENT'S BUDGET, FOR WHICH LINE ITEMS AND AMOUNTS ARE DELINEATED IN THE ATTACHED NARRATIVE.

Motion Carried by Majority Voice Vote, 1 abstention.

6. The Regional Innovation Project (RIP) Agreement between the Area Community Services Employment and Training Council (ACSET) and Oakland County for 9/1/25 – 9/30/26
Motion by L. Royston, Supported by S. Shelby

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE A REGIONAL INNOVATION PROJECT (RIP) AGREEMENT BETWEEN THE AREA COMMUNITY SERVICES EMPLOYMENT AND TRAINING COUNCIL (ACSET) AND OAKLAND COUNTY, FOR THE PERIOD OF SEPTEMBER 1, 2025 THROUGH SEPTEMBER 30, 2026.

Motion Carried by Unanimous Voice Vote.

Motions from the Executive Committee Meeting of 11/25/25: (cont.)

7. A Compilation of the Oakland County Michigan Works! Agency's (MWA's) Apprenticeship Allocations and Grants and the MWA's Allocation to Support the Apprenticeship Success Coordinator and the Registered Apprenticeship Program's Group Sponsor and Intermediary Functions: 7/1/25 – 6/30/26
Motion by J. Petroskey, Supported by P. Boegner

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE:

- THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S (MWA'S) ALLOCATION OF \$236,977 IN MICHIGAN GENERAL FUND/GENERAL PURPOSE (GF/GP) FUNDS TO SUPPORT THE MWA'S APPRENTICESHIP SUCCESS COORDINATOR (ASC) AND THE REGISTERED APPRENTICESHIP PROGRAM'S (RAP'S) GROUP SPONSOR AND INTERMEDIARY FUNCTIONS FOR THE PERIOD OF JULY 1, 2025 THROUGH JUNE 30, 2026;
- THE ATTACHED PLAN NARRATIVE; AND
- THE ATTACHED BUDGET INFORMATION SUMMARY (BIS).

Motion Carried by Unanimous Voice Vote.

8. Grant Number "SAE 2025 Oakland" between the Michigan Department of Labor and Economic Opportunity (LEO) and Oakland County for 2/15/25 through 3/31/26
Motion by L. Graham, Supported by C. Tribuzio

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE:

- GRANT NUMBER "SAE 2025 OAKLAND", FOR WHICH OAKLAND COUNTY IS THE GRANTEE AND THE MICHIGAN DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY (LEO) IS THE GRANTOR, AND WHICH IS FROM FEBRUARY 15, 2025 THROUGH MARCH 31, 2026, FOR \$331,160 IN MICHIGAN FISCAL YEAR 2025 (i.e., OCTOBER 1, 2024 THROUGH SEPTEMBER 30, 2025) MICHIGAN TALENT AND GROWTH FUNDS; AND
- THE GRANT'S BUDGET, FOR WHICH LINE ITEMS AND AMOUNTS ARE DELINEATED IN THE ATTACHED NARRATIVE.

Motion Carried by Unanimous Voice Vote.

9. The Oakland County MWA's Plan, Allocation, and Budget Information Summary for the National Farmworkers Jobs Program (NFJP): 7/1/25 – 9/30/26
Motion by P. Boegner, Supported by L. Royston

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE A PLAN, AN ALLOCATION, AND A BUDGET INFORMATION SUMMARY FOR THE "NATIONAL FARMWORKERS JOB PROGRAM (NFJP)", WHICH IS FUNDED AT \$52,508, FOR THE PERIOD OF JULY 1, 2025 THROUGH SEPTEMBER 30, 2026.

Motion Carried by Unanimous Voice Vote.

Motions from the Executive Committee Meeting of 11/25/25: (cont.)

- 10. A Modification to the Oakland County MWA’s Allocation for the Michigan Auto-Related Employment Recovery Project: 9/15/23 – 9/30/26
Motion by S. Shelby, Supported by P. Boegner

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE:

- A.) A MODIFICATION TO THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY’S (MWA’S) ALLOCATION FOR THE MICHIGAN AUTO-RELATED EMPLOYMENT RECOVERY PROJECT, WHICH IS FUNDED THROUGH MICHIGAN’S EMPLOYMENT RECOVERY DISLOCATED WORKER GRANT (DWG), UNDER SECTION 170 OF THE WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA), FROM SEPTEMBER 15, 2023 THROUGH SEPTEMBER 30, 2026; AND
- B.) THE ATTACHED BUDGET INFORMATION SUMMARY.

Motion Carried by Unanimous Voice Vote.

- 11. Modification #2 to a Professional Services Agreement between the Michigan Works! Association and Oakland County Michigan Works! for 10/1/23 through 9/30/26
Motion by J. Petroskey, Supported by S. Shelby

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE MODIFICATION #2 TO A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE MICHIGAN WORKS! ASSOCIATION AND OAKLAND COUNTY MICHIGAN WORKS!, FOR THE PERIOD OF OCTOBER 1, 2023 THROUGH SEPTEMBER 30, 2026.

Motion Carried by Unanimous Voice Vote.

- 12. The Oakland County MWA’s Fiscal Year 2026 Partnership. Accountability. Training. Hope. (PATH) Transitional Support Services (TSS) Plan Narrative and Budget Information Summary
Motion by T. Hatfield, Supported by L. Graham

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY’S (MWA’S) FISCAL YEAR 2026 (i.e., OCTOBER 1, 2025 THROUGH SEPTEMBER 30, 2026) PARTNERSHIP. ACCOUNTABILITY. TRAINING. HOPE. (PATH) TRANSITIONAL SUPPORT SERVICES (TSS) PLAN NARRATIVE AND ATTACHED BUDGET INFORMATION SUMMARY (BIS).

Motion Carried by Unanimous Voice Vote.

Motions from the Executive Committee Meeting of 11/25/25: (cont.)

13. The Oakland County MWA's Fiscal Year 2026 Temporary Assistance for Needy Families (TANF) Refugee Program (TRP) Plan and Allocation
Motion by P. Boegner, Supported by C. Tribuzio

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD A.) APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S FISCAL YEAR 2026 TEMPORARY ASSISTANCE FOR NEEDY FAMILIES (TANF) REFUGEE PROGRAM (TRP) PLAN NARRATIVE, WHICH, AS THE ATTACHED BUDGET INFORMATION SUMMARY REVEALS, ALLOCATES THE MWA \$105,350 IN MICHIGAN PENALTY AND INTEREST FUNDS AND B.) ALLOCATES THESE FUNDS TO THE MWA'S TRP SERVICE PROVIDER, THE AMERICA'S COMMUNITY COUNCIL (ACC).

Motion Carried by Unanimous Voice Vote.

COMMUNICATIONS:

1. September 15, 2025 – Letter from ItalDesign re: Oakland County Michigan Works! Troy
2. September 26, 2025 – Letter from Lawrence Plastic re: Oakland County Michigan Works!
3. October 6, 2025 – Letter from State of Michigan Department of Labor and Economic Opportunity re: Cycle III Monitoring
4. October 8, 2025 – The Oakland Press article “Students get a chance to look into the future of manufacturing jobs”
5. October 23, 2025 – Email from Suma Jinka Ramakrishna re: Oakland County Michigan Works! Pontiac
6. October 28, 2025 – Press Release “Michigan AFL-CIO Workforce Development Institute, Community Partners and Labor Launch Apprenticeship Readiness Program in Pontiac”
7. October 31, 2025- Email from Chris Sr. re: Oakland County Michigan Works! Pontiac
8. November 13, 2025 – Email from Irene's Myomassology Institute re: Oakland County Michigan Works! Novi
9. November 14, 2025 – Letter from State of Michigan Department of Labor and Economic Opportunity re: Oakland County Single Audit Report for the Fiscal Year Ended (FYE) September 30, 2024
10. November 23, 2025 – Letter from Crag Company re: Oakland County Michigan Works!
11. November 23, 2025 – LinkedIn Post from Andrea Camacho re: Oakland County Michigan Works! Troy

The above communications were reviewed and received and filed by the Board.

The Workforce Development Board/Executive Committee meeting dates for 2026 were distributed to the members.

PUBLIC COMMENT:

There was no public comment during the meeting.

The meeting was adjourned at 9:15 a.m.

Foregoing minutes subject to approval.

Respectfully submitted:

Debbie Lake, Recording Secretary

Paula Boegner, Secretary