AGENDA

Randolph Street Intercounty Drain Drainage Board
Wayne and Oakland Counties

April 29, 2025 – 10:00 a.m.
Northville City Hall
215 W. Main St.
Northville, MI, and Microsoft Teams

1. Call meeting to order

   Board Members:
   Brady Harrington, Chair, Michigan Department of Agriculture and Rural Development
   Elmeka Steele, Wayne County Drain Commissioner
   Jim Nash, Oakland County Water Resources Commissioner

2. Approval of the meeting agenda for April 29, 2024

3. Approval of Drainage District Board Meeting Minutes from March 18, 2025

4. Public Comment

5. Present Construction Estimate No. 2 for V.I.L. Construction Inc. for the Serenity Point and Riverbank Stabilization Project in the amount of $467,723.90 with a transfer to the Oakland County Treasurer in the amount of $22,205.85

6. Present trial balances

7. Other business

8. Adjourn

Agenda Item No. 3

Board Meeting Minutes from March 18, 2025

Minutes of the Meeting
of the Intercounty Drainage Board for the
Randolph Street Drain

March 18, 2025

Minutes of the regular meeting of the Drainage Board of the Randolph Street Drain Drainage District held at Northville City Hall, 215 W. Main Street, Northville, Michigan on the 18th day of March 2025 at 10:00 a.m. Eastern Standard Time and via Microsoft Teams.

Present: Brady Harrington, Chairperson and Deputy for Dr. Tim Boring, Director of the Michigan Department of Agriculture and Rural Development; Gary Nigro for Jim Nash, Secretary and Oakland County Water Resources Commissioner; Elmeka Steele, Member and Wayne County Drain Commissioner.

Absent: Jim Nash, Secretary and Oakland County Water Resources Commissioner.

Also Present: Representing the office of the Oakland County Water Resources Commissioner: Geoffrey Wilson, David Wirth and Stephanie Lajdziak. Representing the City of Northville: Wendy Longpre. Representing MDARD: Joseph Brezvai.

1. Call meeting to order.
Chairperson Harrington called the meeting to order at 10:00 a.m.

2. Agenda.
Motion by Steele, supported by Nigro, to approve the March 18, 2025, agenda as presented.

Adopted: YEAS – 3
NAYS – 0

3. Minutes.
Motion by Steele, supported by Nigro, to approve the minutes of the November 25, 2024, meeting.

Adopted: YEAS – 3
NAYS – 0

4. Public Comment.
None.

5. Center Street – South Pipe Rehabilitation Consultant Services
Goeff Wilson presented a memorandum to the Board regarding engineering services for the storm drain rehabilitation/replacement on Center Street. It was noted that due to the scope of the project, NTH Consultants was considered the most suitable firm for the project. It was recommended that the Board approve the contract with NTH Consultants, Ltd. for the Center Street – South Pipe Rehabilitation.

Motion by Steele, supported by Nigro, to award an engineering services contract to NTH Consultants, Ltd., for a not to exceed amount of $51,773.

Adopted: YEAS – 3
NAYS – 0

6. Construction Estimate
Construction Estimate No. 1 for V.I.L. Construction Inc. for the Serenity Point and Riverbank Stabilization Project in the amount of $129,077.10 with a transfer to the Oakland County Treasurer in the amount of $14,341.90 was presented.

Motion by Nigro, supported by Steele, to approve Construction Estimate No. 1 as presented.

Adopted: YEAS – 3
NAYS – 0

7. Trial Balance.
Mr. Wilson presented the Trial Balance reports for Fund 82906 for -$21,505.75 and Fund 84906 (Construction) for $323,621.27.

Motion by Steele, supported by Nigro, to receive and file the updated Trial Balance reports as presented.

Adopted: YEAS – 3
NAYS – 0

8. Other Business.
Geoff Wilson provided an update on Lexington Condominium's invasive species matter. He advised that he is pleased with their efforts and finds the matter to be greatly improved. He also touched upon the importance of their relationship with the Board for the stabilization of the bank.

Additionally, Wendy Longpre expressed her gratitude to the Board for their efforts with the Serenity Point project.

9. Adjourn.
Motion by Nigro, supported by Steele, to adjourn the March 18, 2025, meeting at 10:30 a.m.

Adopted: YEAS – 3
NAYS – 0

Gary Nigro for Jim Nash, Secretary
Randolph Street Intercounty Drain Drainage Board

STATE OF MICHIGAN)
)SS.
COUNTY OF OAKLAND)

I hereby certify that the foregoing is a true and complete copy of the minutes of the Randolph Street Intercounty Drain Drainage Board, at a meeting held on the 18th day of March 2025, and that the meeting was conducted and public notice was given in compliance with the Open Meetings Act being Act 267, Public Acts of Michigan, 1976, as may be amended from time to time and that the minutes were kept and will be or have been made available to the public as required by the Act.

IN WITNESS WHEREOF, I have hereunto affixed my official signature on this 18th day of March 2025.

Gary Nigro

Gary Nigro for Jim Nash, Secretary
Randolph Street Intercounty Drain Drainage Board

Agenda Item No. 4

Public Comment

Agenda Item No. 5

Construction Estimate

Form DC-113

CONSTRUCTION ESTIMATE

Jim Nash, Oakland County Water Resources Commissioner
Randolph Street Drain Intercounty Drainage District
Randolph Street Drain - Serenity Point and Riverbank Stabilization Project
City of Northville
Wayne County, Michigan

Construction Estimate No. 2 — March 1, 2025 to March 31, 2025

Department No. :	CCN6010101	Account No. :	SC730373
Fund No. :	FND84906	Program No. :	PRG149015
Project No. :	PRJ-17641	Activity :	FAC
Purchase Order No. :	PO00080274	Vendor No. :	16085
Contractor :	V.I.L. Construction, Inc. 6670 Sims Road Sterling Heights, MI 48313	Contract No. : Date of Contract : Completion Date :	CON00011402 January 21, 2025 June 30, 2025

Original Contract Amount:		$	730,955.00
Previous Change Order Numbers (none):		$	-
Change Orders This Estimate Numbers (none):		$	-
Total Net Change Orders:		$	-
Adjusted Contract Amount:		$	730,955.00
Subtotal To Date: (Sheet 4 of 4, Column 8)		$	633,348.75
Less Deductions to Date: (Sheet 4 of 4 Column 8)		$	-
Gross Estimate: (Work in Place)	86.65%	$	633,348.75 ✓
Less Amount Reserved: (5% of Adjusted Contract Amount)		$	36,547.75
Total Amount Allowed To Date:		$	596,801.00
Less Previous Estimates:		$	129,077.10
Net Payment Request To Be Paid To Contractor:		$	467,723.90 ✓
Reserve Payment to Contractor:		$	-
Balance of Contract To Date:	$97,606.25 ✓ Accounting Auditor: KS 4/24/25		
Less Previous Transfers To Reserve:		$	14,341.90
Amount of Current Transfer:		$	22,205.85 ✓

Prepared by: _____ Date: _____
Geoff Wilson, P.E. - Chief Engineer (WRC)

Recommended by: _____ Date: _____
John Balint, P.E. - Consulting Engineer (HRC)

Approved by: _____ Date: _____
Gary Nigro, P.E. - Manager (WRC)

Approved by Board on: _____

JIM NASH
OAKLAND COUNTY WATER RESOURCES COMMISSIONER

Form DC-113

CONSTRUCTION ESTIMATE

Jim Nash, Oakland County Water Resources Commissioner
Randolph Street Drain Intercounty Drainage District
Randolph Street Drain - Serenity Point and Riverbank Stabilization Project
City of Northville
Wayne County, Michigan

Const. Est. No. 2		(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
	Contract Item	Bid Quantity	Unit	Unit Price	Quantity This Payment	Total Quantity Previous Estimate	Total Quantity To-Date	Total Amount To-Date	Total Amount This Payment
1	Audio-Video Route	1	Lsum	$ 3,500.00		1.00	1.00	$ 3,500.00	$ -
2	Permit Allowance	5,000	Dlr	$ 1.00		0	0	$ -	$ -
3	Mobilization (Max 5%)	1	Lsum	$ 35,000.00	0.50	0.50	1.00	$ 35,000.00	$ 17,500.00
4	Clearing	1	Lsum	$ 9,000.00		1	1	$ 9,000.00	$ -
5	Tree, Rem, 6 inch to 18 inch	18	Ea	$ 450.00		18	18	$ 8,100.00	$ -
6	Tree, Rem, 19 inch to 36 inch	5	Ea	$ 1,600.00		5	5	$ 8,000.00	$ -
7	Stump, Rem, 6 inch to 18 inch (As Needed)	3	Ea	$ 175.00		0	0	$ -	$ -
8	Stump, Rem, 19 inch to 36 inch (As Needed)	3	Ea	$ 400.00		3	3	$ 1,200.00	$ -
9	Sidewalk, Rem	40	Syd	$ 10.00		0	0	$ -	$ -
10	Fence, Rem	45	Ft	$ 10.00		0	0	$ -	$ -
11	Site Grading	1	Lsum	$ 145,000.00	1	0	1	$ 145,000.00	$ 145,000.00
12	Excavation, Rock	1	Cyd	$ 295.00		1	1	$ 295.00	$ -
13	Excavation, Fdn	9	Cyd	$ 150.00		9	9	$ 1,350.00	$ -
14	Backfill, Structure, CIP	55	Cyd	$ 75.00		0	0	$ -	$ -
15	Erosion Control, Silt Fence	135	Ft	$ 3.00	135	0	135	$ 405.00	$ 405.00
16	Erosion Control, Inlet Protection, Fabric Drop	2	Ea	$ 150.00	2	0	2	$ 300.00	$ 300.00
17	Erosion Control, Turbidity Curtain, Shallow	120	Ft	$ 10.00		120	120	$ 1,200.00	$ -
18	Culvert Extension	24	Ft	$ 2,450.00		0	0	$ -	$ -

CONSTRUCTION ESTIMATE

Const. Est. No. 2		(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
	Contract Item	Bid Quantity	Unit	Unit Price	Quantity This Payment	Total Quantity Previous Estimate	Total Quantity To-Date	Total Amount To-Date	Total Amount This Payment
19	Pipe Extension	1	Ea	$ 7,500.00		0	0	$ -	$ -
20	Dewatering	1	Lsum	$ 97,500.00	0.75	0.25	1.00	$ 97,500.00	$ 73,125.00
21	HMA Surface, Rem	75	Syd	$ 10.00		0	0	$ -	$ -
22	Conc, Bedding	13	Cyd	$ 450.00		13	13	$ 5,850.00	$ -
23	Void Grouting	30	Cyd	$ 1.00		0	0	$ -	$ -
24	Sidewalk, Conc, 6 inch, Modified	360	Sft	$ 20.00		0	0	$ -	$ -
25	Fence, Protective	415	Ft	$ 5.00	415	0	415	$ 2,075.00	$ 2,075.00
26	Fence, Chain Link, 72 inch, Vinyl Coated	45	Ft	$ 145.00		0	0	$ -	$ -
27	Traffic Control and Maintenance	1	Lsum	$ 125,000.00	0.50	0.50	1.00	$ 125,000.00	$ 62,500.00
28	Natural Stone, 4 inch to 10 inch	120	Cyd	$ 125.00	107	0	107	$ 13,375.00	$ 13,375.00
29	Natural Stone, 12 inch to 18 inch	240	Cyd	$ 150.00	214	0	214	$ 32,100.00	$ 32,100.00
30	Existing Natural Stone, Salv and Place	25	Cyd	$ 75.00	7.33	7.32	14.65	$ 1,098.75	$ 549.75
31	Site Restoration	1	Lsum	$ 12,500.00	1.00	0.00	1.00	$ 12,500.00	$ 12,500.00
32	Ledge Stone Anchor Walls	575	Sft	$ 195.00	575	0	575	$ 112,125.00	$ 112,125.00
33	Bank Stabilization, Stone Toe	75	Ft	$ 245.00	75	0	75	$ 18,375.00	$ 18,375.00

Change Orders:

						0	0	$ -	$ -

Stored Material:

						0	0	$ -	$ -

Form DC-113

CONSTRUCTION ESTIMATE

Const. Est. No. 2		(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
	Contract Item	**Bid Quantity**	**Unit**	**Unit Price**	**Quantity This Payment**	**Total Quantity Previous Estimate**	**Total Quantity To-Date**	**Total Amount To-Date**	**Total Amount This Payment**
	Deductions:								
						0	0	$ -	$ -

Total Amount to Date	$	633,348.75
Total Amount This Estimate	$	489,929.75
Change Orders to Date	$	-
Change Orders This Estimate	$	-
Stored Materials to Date	$	-
Stored Materials This Estimate	$	-
Subtotal to Date	$	633,348.75
Subtotal This Estimate	$	489,929.75
Deductions to Date	$	-
Deductions This Estimate	$	-
Payment This Estimate	$	489,929.75
Less Transfer to Reserve	$	36,547.75
Net Payment	$	453,382.00

JIM NASH
OAKLAND COUNTY WATER RESOURCES COMMISSIONER

Agenda Item No. 6

Trial Balance

Trial Balance

Organization Oakland County
Periods FY2025 : Apr
Ledger Actuals
Accounting Worktag FND82906 Randolph St Drain Ch21
Book Operating
Company Currency USD
Translation Currency USD
Run 04/21/2025 10:28 AM

Consolidation Data

Ledger Account	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
100100:Cash - Operating	(23,954.44)	0.00	3,492.66	(27,447.10)
101500:Undeposited Cash	0.00	0.00	0.00	0.00
104100:Accrued Interest on Investment	0.00	0.00	0.00	0.00
126105:Due from Municipalities-AR Con	285.11	0.00	0.00	285.11
201210:Vouchers Payable AP Cont	0.00	0.00	0.00	0.00
207100:Due to Municipalities	(5,905.32)	0.00	0.00	(5,905.32)
211100:Due to Primary Government	(10,450.64)	0.00	0.00	(10,450.64)
228100:Deposits Liability	(111.11)	0.00	0.00	(111.11)
230852:Accounts Payable	0.00	0.00	0.00	0.00
381350:FB Restricted Programs	17,130.65	0.00	0.00	17,130.65
450100:Cash Sweep	0.00	0.00	0.00	0.00
630000:Charges for Services	(850.00)	0.00	0.00	(850.00)
655000:Investment Income	82.27	72.80	0.00	155.07
730000:Contractual Services	(322.24)	0.00	0.00	(322.24)
770000:Internal Support Expenditures	24,095.72	3,419.86	0.00	27,515.58
Total	0.00	3,492.66	3,492.66	0.00

Trial Balance

Organization Oakland County
Periods FY2025 : Apr
Ledger Actuals
Accounting Worktag FND84906 Randolph St Drain Const
Book Operating
Company Currency USD
Translation Currency USD
Run 04/24/2025 10:20 AM

Consolidation Data

Ledger Account	Beginning Balance	Debit Amount	Credit Amount	Ending Balance
100100:Cash - Operating	323,621.27	1,069.50	10.09	324,680.68
101500:Undeposited Cash	0.00	0.00	0.00	0.00
126105:Due from Municipalities-AR Con	1,376.06	0.00	0.00	1,376.06
132905:Due from Comp-Road AR Ctrl	4,361.53	0.00	0.00	4,361.53
201210:Vouchers Payable AP Cont	0.00	0.00	0.00	0.00
211100:Due to Primary Government	0.00	0.00	0.00	0.00
230852:Accounts Payable	0.00	0.00	0.00	0.00
382100:FB Committed for Capital Proj	154,090.00	0.00	0.00	154,090.00
450100:Cash Sweep	0.00	0.00	0.00	0.00
605000:Special Assessments	(419,862.00)	0.00	0.00	(419,862.00)
655000:Investment Income	197.95	10.09	1,069.50	(861.46)
730000:Contractual Services	(63,784.81)	0.00	0.00	(63,784.81)
Total	0.00	1,079.59	1,079.59	0.00

Agenda Item No. 7

Other Business

Agenda Item No. 8

Adjourn