

# OAKLAND COUNTY ART INSTITUTE AUTHORITY

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*Thomas Guastello, Chairperson*

Dr. David Roberson  
*Vice Chairperson*  
Gretchen Adler  
*Secretary*

Ann VanderLaan  
Swarn Rajpal

September 3, 2020

Chairperson Guastello called the meeting of the Oakland County Art Institute Authority to order at 8:35 a.m. via Teleconference.

## **MEMBERS PRESENT:**

Thomas Guastello, Dr. David Roberson, Gretchen Adler, Ann VanderLaan, Dr. Swarn Rajpal

## **MEMBERS ABSENT WITH NOTICE:**

None.

## **APPROVAL OF MINUTES**

Roberson moved approval of the minutes of July 23, 2020, as presented. Seconded by VanderLaan.

Motion carried.

## **APPROVAL OF AGENDA**

Roberson moved approval of the agenda, as presented. Seconded by Adler.

Motion carried unanimously on a roll call vote.

## **PUBLIC COMMENT**

None.

## **INTRODUCTION OF NEW AUTHORITY MEMBER**

Chairperson Guastello introduced Dr. Swarn Rajpal, the newest member of the Oakland County Art Institute Authority.

## **TREASURER'S REPORT**

Amy Carter, Junior Accountant, Treasurer's Office, provided a brief overview of the Treasurer's Report for FY 2019-2020, Month 9. The report consists of the Oakland County Art Institute Authority Assets, Liabilities and Fund Equity as of August 31, 2020, and the budget.

Adler moved to receive and file the Treasurer's Report. Seconded by Roberson.

Motion carried unanimously on a roll call vote.

### **APPROVAL OF BUDGET – FY 2020**

Roberson moved to approve the Fiscal Year 2020 Authority Budget. Seconded by Adler.

Motion carried unanimously on a roll call vote.

### **PLANTE MORAN AUDIT UPDATE**

Bill Brickey, Auditor, Plante Moran, reported that they are in the process of planning for the audit of the Authority financial statements for the year-end November 30, 2020, and provided an overview of the auditing process.

VanderLaan moved to receive and file the Plante Moran Engagement Letter and accompanying Professional Services Agreement. Seconded by Roberson.

Motion carried unanimously on a roll call vote.

### **DIA DIRECTORS UPDATE**

Dr. Salvador Salort-Pons, Director, Detroit Institute of Arts (DIA), provided an overview of the exhibitions scheduled for 2020. David Flynn, Senior Vice President of Public and Community Affairs, DIA, indicated that the DIA is planning to create a subgroup to discuss and explore possible amendments that can be made to the service agreement to reallocate future funds for virtual programming. Mr. Flynn also indicated that they are considering holding public hearings to garner input from the public.

### **DIA 2020 HALF YEAR REVIEW**

Julie McFarland, Public Affairs Officer, Detroit Institute of Arts (DIA), provided an update, amid the ongoing pandemic, on programs offered from January 2020 to June 2020, in accordance with the service agreement. An update was provided on the following areas: free admission, field trips, professional development for educators, virtual school programs, senior programs, and community partnership programs. Ms. McFarland indicated that the DIA held an Inside Out virtual ribbon cutting ceremony for the City of Berkley and that the museum continues to develop virtual programming in alignment with the service agreement categories.

Roberson moved to receive and file the PowerPoint Presentation. Seconded by VanderLaan.

Motion carried unanimously on a roll call vote.

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

None.

### **COMMUNICATIONS**

None.

**ADJOURNMENT**

VanderLaan moved to adjourn the meeting. Seconded by Rajpal.

Motion carried.

There being no further business to come before the Authority, the meeting adjourned at 9:30 a.m.

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Megan C. Sellers, Staff Assistant

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Gretchen Adler, Secretary

**NOTE:** The foregoing minutes are subject to Authority approval.