



# ReOpen Kit

The perseverance of Oakland County's small businesses, our Main Street Oakland County partners, nonprofit organizations and local communities during the COVID-19 crisis is inspiring. During this time of uncertainty, you have shown incredible spirit and resilience.

As our county gradually and safely restores operations, I believe it's important that you have the essential materials you need to serve your visitors and staff while helping ensure their safety. To assist you, we have created a ReOpen Kit which includes difficult to acquire protective equipment, sanitizing items and timely information to help you do your part to prevent the spread of COVID-19.

The Oakland County team has compiled the best practices to help protect your visitors and staff while keeping your establishment clean. Health experts, business coaches and community affairs staff contributed to this content which is available at [oakgov.com/covid/resources](http://oakgov.com/covid/resources) and will be updated as best practices evolve. You can re-order supplies on the website as necessary.

In addition to the kits, we are supporting our communities through:

- Small Business Stabilization Grants - \$14 million
- Crowdfunding/Patronicity Main Street Oakland County campaign
- Saving Businesses, Saving Lives Grants - \$1 million
- Nonprofit grants - \$10 million
- Business counseling and online trainings
- Stay tuned for more grant opportunities

Testing, which remains critical as we re-engage the economy, is now available for all Oakland County residents at our drive thru testing sites. Individuals, 18 years and older, can make an appointment through our Nurse on Call system at 1-800-848-5533.

The recovery from this pandemic has been a long and difficult journey. It is just beginning. Together, we must continue to follow safety guidelines such as social distancing, hand washing and staying home if you are sick. As Oakland Together, we can do this.



*David Coulter*  
**David Coulter**  
Oakland County Executive

# OAKLAND COUNTY COVID-19 ReOpen Kit

Oakland County created the **COVID-19 Reopen Kit** to provide small business owners, local communities, nonprofit and faith-based leaders with materials and guidelines to help resume activities safely in this new environment caused by the pandemic.

The Kit is a made up of:

1. Digital COVID-19 toolkit
2. Physical tote of personal protection equipment (PPE) and disinfecting supplies

“Getting our residents back to work is one of our top priorities as the economy begins to reopen and businesses resume operations safely,” Oakland County Executive David Coulter said. “This isn’t about ensuring you follow the rules; it’s about doing our best to protect our fellow employees and clients, which also means we are protecting our families and those that are most vulnerable. As Oakland Together, we can come back safely and serve the community that we love.”

## Digital COVID-19 Toolkit

Visit [OAKGOV.COM/COVID/RESOURCES](https://oakgov.com/covid/resources) to access useful information to reopen your business or organization.

The Oakland County Health Division works closely with health care providers, the Michigan Department of Health and Human Services (MDHHS) and Centers for Disease Control and Prevention (CDC) to respond to the COVID-19 pandemic.

Our webpages include the following resources for you and your employees for staying healthy and preventing illness:

### Industry Specific Information

- Healthy entry
- Distancing
- How to set standards for safety in your business
- Disinfecting surfaces
- Cleaning standards for kitchens, bathrooms and public spaces
- Resources

### Employee Health Screening and Training

- Hand washing
- Personal protective equipment
- Partnering to prevent the spread of COVID-19

These resources also share the most current Oakland County Health Orders and provide links to trusted websites for additional best practice resources.

# Supplies & Tips

As the governor's orders expire and we begin a phased reopening of our local economy, use this information to help you, your employees and visitors stay safe and protect the community from the spread of COVID-19. Thank you for washing your hands, sanitizing surfaces, wearing a mask and social distancing.



## STOP THE SPREAD OF GERMS

### Facial Coverings/Masks

They should cover your mouth and nose and should be worn when there is face-to-face interaction or when having contact with goods the public purchases. Maintain six feet between yourself and others. A cloth face cover is not a substitute for social distancing. Cloth facemasks could include bandanas, scarves and other homemade face coverings. Wash regularly in a washing machine.

### Hand Sanitizer

Use good personal hygiene practices. Wash your hands often with soap and warm water for 20 seconds. If soap and water are not available, use an alcohol-based hand sanitizer with at least 60 percent alcohol.

### Thermometer

Infrared, no-touch thermometers are helpful when conducting staff screening for COVID-19 symptoms. Staff Screening Checklist form is found at [OAKGOV.COM/COVID/RESOURCES](https://oakgov.com/COVID/RESOURCES).



## CLEANING & DISINFECTING HARD SURFACES

### Gloves

Gloves, sanitizer, and disinfectant wipes should be used to clean and sanitize commonly used areas, including doorknobs/handles, counters and tabletops.

What should be used to clean and disinfect hard surfaces? When a surface is visibly dirty, wash with a general household cleaner (soap or detergent). Rinse with water and follow with a disinfectant. When a surface is not visibly dirty, clean with a commercial product that is both a detergent (cleans) and a disinfectant (kills germs). Wear disposable gloves. Make sure the disinfectant product you choose is registered with the U.S. Environmental Protection Agency (EPA) and includes an EPA registration number on it. Detailed information about disinfecting hard surfaces may be found on [OAKGOV.COM/COVID/RESOURCES](https://oakgov.com/COVID/RESOURCES).



## COMMUNICATION

### "We Care About Your Safety" Poster

Hang posters with maximum visibility to promote your reopening and to demonstrate the proactive steps you are taking to protect your employees and clients/patrons from the spread of COVID-19.

Additional posters may be downloaded and printed from [OAKGOV.COM/COVID/RESOURCES](https://oakgov.com/COVID/RESOURCES).

### "Stay Safe Six Feet Apart" Floor Clings

Assess store layout and modify high traffic areas (i.e. checkout lines, pharmacy counter etc.) to create six feet of space between people:

- Signage asking people to remain at least six feet apart from others
- Mark floors of checkout lines with floor clings or tape for six foot spacing between customers. The enclosed floor clings are made with removeable adhesive to prevent damage to surfaces.
- Promote curbside pickup, delivery and online services

### Community Resources Flyer

This resource flyer is available for you to share with your employees, customers and patrons. Additional flyers may be downloaded and printed from [OAKGOV.COM/COVID/RESOURCES](https://oakgov.com/COVID/RESOURCES).

### Plastic Toolkit Tote

Use the tote to store your reopening supplies and staff screening checklists. A reference sticker with useful Oakland County contact information is on the tote's side:

- For more information visit: [OakGov.com/COVID](https://oakgov.com/COVID)
- COVID-19 Questions: (248) 858-1000
- Nurse on Call: 1-800-848-5533
- Business Counseling: (248) 858-0783

Even as restrictions ease, please continue protecting yourself as we monitor for any increased exposure risk in our area. In the coming weeks, we will send periodic email updates with information about Oakland County Health Orders, small business resources or COVID-19 developments that may affect your business.

**We'll get through this together.**

# Oakland County COVID-19 Resources

## HELP HOTLINE

The Help Hotline offers non-medical information, resources, and local community assistance referrals.

Monday – Friday, 8:30 a.m. - 8 p.m.  
(248) 858-1000 • [hotline@oakgov.com](mailto:hotline@oakgov.com)

## HEALTH

### Nurse on Call

The Nurse on Call hotline offers information about health and related resources. Calls are answered by Oakland County Health Division Public Health Nurses.

Monday – Friday, 8:30 a.m. - 5 p.m.  
1-800-848-5533 • [NOC@oakgov.com](mailto:NOC@oakgov.com)

## FREE COVID-19 TESTING

Free COVID-19 testing is available to all county residents, 18 years and older, in Novi, Pontiac, and Southfield. Contact the Oakland County Nurse on Call at 1-800-848-5533 to make an appointment.

## BUSINESS & WORKERS SUPPORT

### Oakland County Economic Development

Our business counselors help small businesses. Whether you're thinking about starting a new business or have been in business for years, we are here to help.

Monday – Friday, 8:30 a.m. - 5 p.m.  
(248) 858-0783 • [info@AdvantageOakland.com](mailto:info@AdvantageOakland.com)

### Workforce Development

Oakland County Workforce Development provides FREE workforce services to businesses and talent at six Oakland County Michigan Works! locations. Offered are talent attraction, management and retention services for businesses and career management, training and placement for job seekers.

Monday – Friday, 8:00 a.m. - 5 p.m.  
1-800-285-WORK (9675)  
[oaklandcountymiworks@oakgov.com](mailto:oaklandcountymiworks@oakgov.com)

## Community Resources

We are in this together. Help is always available. The county's COVID website has the most up-to-date information for these community resources.

### OakGov.com/COVID/Help

- General COVID-19 information
- Food assistance and meal deliveries for seniors
- Health-related resources
- Mental health and suicide prevention
- Childcare resources for essential workers
- Safety and abuse assistance
- Household and utilities assistance
- Legal and court resources
- Unemployment insurance information

## OAKLAND COUNTY ELECTED OFFICIALS

County Executive ..... (248) 858-0480  
Board of Commissioners..... (248) 858-0100  
Clerk/Register of Deeds ..... (248) 858-0581  
Treasurer..... (248) 858-0611  
Water Resources Commissioner..... (248) 858-0958

## COURTS

Circuit Court ..... (248) 858-0344  
Probate Court..... (248) 858-0260

### District Courts

52-1 Novi..... (248) 305-6080  
52-2 Clarkston..... (248) 625-4880  
52-3 Rochester..... (248) 853-5553  
52-4 Troy ..... (248) 528-0400

Prosecutor ..... (248) 858-0656

## PUBLIC SAFETY

Sheriff ..... (248) 858-5000  
[ocso@oakgov.com](mailto:ocso@oakgov.com)  
Non-Emergency, Dispatch ..... (248) 858-4950  
Emergency..... 911

## STAY UP TO DATE

Text alerts ..... Text OAKGOV to 28748  
Website..... [OakGov.com](http://OakGov.com)

Social media accounts listing:  
[OakGov.com/Social](http://OakGov.com/Social)

Subscribe to department/program email alerts and newsletters:  
[OakGov.com/Subscribe](http://OakGov.com/Subscribe)

Subscribe to Prosper, bi-weekly newsletter:  
[OaklandCountyProsper.com](http://OaklandCountyProsper.com)

