

JUDGE VICTORIA A. VALENTINE
BUSINESS/CRIMINAL



COURT PROTOCOL



Protocol in effect until further Order of the Court

PLEASE CHECK THE ONLINE DOCKET TO CONFIRM YOUR DATE /TIME OF HEARING.

Hearing Schedule [\[HERE\]](#):

<https://docs.google.com/spreadsheets/d/1E9FzqhczMJGsJXQj1cDZk1ygIKJ2tKYkZWdNgK3uTc/edit#gid=1467883929>

ZOOM INSTRUCTIONS

Tablets and Phones:

Install the Zoom App from the App Store or Play Store prior to the call. At the time of the call launch the Zoom app and join using Meeting ID 248 858 5282

Desktop PCs and Laptops:

Go to the Zoom Web Site (zoom.us). Click on "Join a Call." Join using Meeting ID 248 858 5282

Audio-only via Telephone:

Call (646) 876 9923
Connect using Meeting ID 248 858 5282

Or click [this link](#).

JUDGE VALENTINE'S

Chambers Main Line: 248 858 5282

Mikayla Torres <i>Judicial Clerk</i> 248 600 8401 valentinechambers@oakgov.com	Stephanie Shamma <i>Judicial Clerk</i> 248 701 4803 valentinechambers@oakgov.com	Anne Nemer <i>Secretary</i> 248 705 4297 nemera@oakgov.com	Shelli Feinberg <i>Judicial Attorney</i> feinbergs@oakgov.com
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Business Court Docket

Please use valentinechambers@oakgov.com to correspond with Chambers or Clerks.

[Protective Order Here](#)

[Exhibit Tracker Here](#)

Jury Instructions: [Criminal](#) and [Civil](#)

Motions

Praecipes for Motions: Praecipes for Motions before Judge Valentine will be accepted through the Clerks' Office. **All motions MUST be e-filed.**

A Notice of Hearing must be e-filed and served pursuant to Court Rules.

***** Include in all Notices of Hearing: *****

"You are scheduled to join a virtual court room proceeding before the Honorable Victoria A. Valentine in Oakland County 6th Circuit Court.

Please visit Zoom Hearing Schedule the Monday before the hearing at:

<https://docs.google.com/spreadsheets/d/1E9FzqhczMJGsJXQjJ1cDZk1yglKJ2TkYkZWdNgK3uTc/edit?usp=sharing>

for the specific hearing time. The link to this calendar can also be found on the Judge Valentine's Court Protocol.

Zoom Instructions:

To join the Virtual Hearing by computer with video, go to the Zoom Web Site (zoom.us) and click on "Join a Call." When prompted, you will join using Meeting ID 248 858 5282. To join the Virtual Meeting by telephone without video, call 1-646-876-9923 and connect using Meeting ID 248 858 5282."

Dispositive Motions:

Required for all Summary Dispositions

Include a section above the signature to read:

I, the moving party, certifies that I have reviewed the most recent Scheduling Order and state this motion for summary disposition is timely and conforms to the applicable court rules.

THE COURT WILL STRICTLY ENFORCE MCR 2.119(A)(2) and 2.116(G).

Chambers will not issue a scheduling order for briefs or hearing dates. Hearing date for **ORAL ARGUMENT** must be set by the moving party at least 21 days after e-filed with an e-praecipe.

If a response brief is not timely filed, the Court will assume the opposing party consents to the relief requested. Therefore, the Court may enter an order dispensing with oral argument. MCR 2.119(E)(3).

A PHYSICAL copy of all summary disposition fillings must be submitted to chambers 5A. Please contact valentinechambers@oakgov.com with questions. Motions will not be submitted to the Clerk's office for filing without a copy emailed to chambers.

Motions for Rehearing or Reconsideration: 2.119(F) governs Motions for Rehearing or Reconsideration. Please e-file with the Court, and submit a copy to chambers

via valentinechambers@oakgov.com.

Orders After Motion Hearing: The moving party is expected to immediately e-file an Order in accordance with the Judge's ruling via the e-filing system.

Adjournments: First adjournment of the initial scheduling order may be by stipulation and order for a maximum of (60) days. **Old dates and new dates MUST be included**. Pretrial date should be set for a Friday and Trial dates should be set for a Monday. Please make sure there is a minimum of (45) days between pretrial and trial. Orders that do not conform to this protocol may be rejected.

Any adjournments that do not effect the trial date can be by stipulated order.

Judge Valentine's Chambers OPTS OUT of case evaluation. To OPT IN, you must provide a stipulated order to the Case Management Office.

Emergency Motions

Emergency Motions must be filed with the Clerks' Office and a copy **MUST** be sent to Chambers at valentinechambers@oakgov.com.

Court Conference

Parties are free to contact the court to schedule a status conference to discuss their case. Please view the Zoom Calendar and email dates and times that **ALL** parties are available. Please contact valentinechambers@oakgov.com.

Criminal Call

<p>ASSISTANT PROSECUTORS</p> <p>Oakland County Prosecutor's Office 1200 N. Telegraph Rd. Pontiac, MI 48341</p>	<p>General Docket Jason M. DeSantis Assistant Prosecuting Attorney <u>desantisj@oakgov.com</u> 248 858 5575</p>
<p>Prosecutor Chris R. George Assistant Prosecuting Attorney georgec@oakgov.com 248 462 2539</p>	<p>Prosecutor Sarah B. Greene Assistant Prosecuting Attorney greenes@oakgov.com 248 858 0656</p>

PROBATION AGENT

Agent Ortiz

313 515 1087

ortizy@michigan.gov

Michigan Department of Corrections:
1200 N. Telegraph Rd., Pontiac, MI 48341

Arraignments by Mail: Must e-file with the Court.

Arraignments by mail are accepted by this Court. Please include the Pretrial date, which is not to exceed three weeks after the arraignment date. Defendants on bond are set for a Tuesday at 8:30AM and Defendants in custody are set for a Tuesday at 9AM.

PSI Referrals: Email directly to Agent Ortiz at ortizy@michigan.gov

Criminal Call Schedule

TUESDAY MORNINGS in Courtroom 5A

BONDERS IN PERSON AT 8:30AM

IN-CUSTODY IN PERSON AT 9AM

Criminal Adjournments:

All adjournment requests can be submitted by stipulated Order via e-filing or via email to nemera@oakgov.com with opposing counsel copied. **Faxed Orders will not be considered.**

Sentencing Memoranda:

All sentencing memoranda and letters for consideration should be emailed to nemera@oakgov.com at least three (3) days prior to sentencing.