

JUDGE VICTORIA A. VALENTINE

C VID-19 COURT PROTOCOL

**Protocol in effect until further Order of the Court*

JUDGE VALENTINE'S TEAM			
The Honorable Victoria Valentine	Joseph Sova Robert Busch <i>Judicial Clerk</i> Contact for non- emergency matters relating to Divorce, Custody, Parenting Time & PPOs 248 701 4803 248 600 8401 valentinechambers@ oakgov.com	Mary Robertoy <i>Secretary</i> Contact for matters relating to Abuse and Neglect, Delinquency or Name Changes 248 705 4297 robertoym@ oakgov.com	Shelli Feinberg <i>Judicial Attorney</i> feinbergs@ oakgov.com

Correspondence with Chambers or Judge's Copies can be sent to
valentinechambers@oakgov.com

**Until Further Notice, all proceedings will be conducted via
Zoom video or audio conference.**

Praecipes for Motions

Praecipes for Motions before Judge Valentine will no longer be accepted through the Clerks' Office.

MOTIONS RE: CUSTODY, PARENTING TIME AND/OR CHILD SUPPORT: All Motions regarding Custody, Parenting and/or Child Support MUST be Praecipied for 10:30 on a Wednesday. The Praeipie MUST be sent to Chambers AND **accepted by Chambers** for it to be placed on the docket. The Parties will meet with their FOC Referee prior to the Wednesday 10:30 a.m. block time. Your Referee will schedule your pre-hearing time and send you notice of the time. If the matter is not resolved with the FOC Referee the matter will proceed before Judge Valentine in the 10:30 am Motion Call Block on a first come, first serve basis. Overflow from the 10:30 am Motion Call Block will proceed at 1:30 pm.

If you are not filing a custody, parenting time and/or child support motion, please review the Zoom Calendar to choose a hearing date and time Wednesday through Friday.

Zoom Hearing Schedule [HERE] or at:
[https://docs.google.com/spreadsheets/
d/12Pm54vFP1FPMc6DStkfKo_IZMKLQ5J-OyMiMPMg7G_A/edit?pli=1#gid=0](https://docs.google.com/spreadsheets/d/12Pm54vFP1FPMc6DStkfKo_IZMKLQ5J-OyMiMPMg7G_A/edit?pli=1#gid=0)

Once you have chosen a date and time, contact valentinechambers@oakgov.com to schedule that time slot.

Once your time is confirmed with Judge Valentine's Chambers, a Praecipe must be submitted to valentinechambers@oakgov.com to secure the hearing date and time.

The link for required **Praecipe** can be found by clicking **[HERE]** or at: <https://www.oakgov.com/courts/circuit/Documents/judges/forms/valentine-praecipe%20.pdf>

A Notice of Hearing that includes the date/time and Zoom Participation Information, which is found on page 3 of this Protocol, must then be filed and served pursuant to the Court Rules.

Emergency Motions

Emergency Motions must be filed with the Clerks' Office and a copy MUST be sent to Chambers at valentinechambers@oakgov.com.

Trials

Per the 6/12/2020 Circuit Court Order, **Jury Trials are adjourned until further notice.**

For Non-Jury Trials, please contact Judge Valentine's Team for a date/time.

Consent Proofs

Consent Proofs can be heard on any day and time. Contact valentinechambers@oakgov.com to schedule.

Default Proofs

Default Proofs must be set by motion.

Other Matters

Judge Valentine is available to conduct settlement conferences, status conferences, pre-trials or other matters. Contact valentinechambers@oakgov.com to schedule.

Orders

All orders are to be submitted via e-file.

To Set up an e-file account by following this [link](#)

For info on e-filing and training go to:

<https://www.oakgov.com/clerkrod/court-records/Pages/efiling.aspx>.

For eFiling questions call (248) 464-2908 or (248) 425-4794

ZOOM INSTRUCTIONS

Tablets and Phones:

Install the Zoom App from the App Store or Play Store prior to the call. At the time of the call launch the Zoom app and join using Meeting ID 248 858 5282

Desktop PCs and Laptops:

Go to the Zoom Web Site (zoom.us). Click on "Join a Call." Join using Meeting ID
248 858 5282

Audio-only via Telephone:

Call (646) 876 9923
Connect using Meeting ID 248 858 5282

Or click this [link](#).

PROTOCOLS FOR JUDGE VALENTINE'S FRIEND OF THE COURT TEAMS

Referee Sahera G. Housey

Referee Alisa Martin

Referee Traci L. Rink

For Friend of the Court matters call
248-466-2728

FOR EMERGENCY

Emergency Custody/Parenting time matters call 248-466-4863

Emergency PPO matters call 248-464-2907

Emergency Juvenile matters call 248-766-7533