

JUDGE DENISE LANGFORD MORRIS **VIRTUAL PROCEEDINGS PROTOCOL**

CRIMINAL CALL:

Good Cause REQUIRED for ABMs or adjournments of scheduled dates prior to E-Filing. Contact Lance Engels at engelsl@oakgov.com or Lauren Hurst hurstl@oakgov.com.

Time is of the essence for our video Criminal Calls. OCJ has limited our criminal call periods for Jailers, and there is a possibility that the Court may curtail time in order for all jailers to have an adequate duration for their hearings.

CRIMINAL CASES:

- Log on to Zoom conference at 8:15 for custody matters heard between 8:30 – 10:15 am.

BONDER CASES:

- Log on to Zoom at 10:00 am to be heard between 10:00 – 12:30
- Violation of Probations –
 - Log in at 1:20 pm to be heard at 1:30 – 4:30 pm

FILING DOCUMENTS:

All documents MUST BE E-FILED EXPEDITIOUSLY. See [E-Filing instructions](#).

- Relevant Criminal Call Documents for filing:
 - [Final Pre-Trial](#)
 - [PSI Referral](#)
 - [Plea Form](#)
 - [Advice of Rights \(Circuit Court Plea\)](#) (SCAO form CC291)
 - [OWI 3rd Assessment Form](#)
 - [Arrestment By Mail \(SCAO form CC261 Waiver of Arrestment and Election to Stand Mute or Enter Not Guilty Plea\)](#)
 - [Bond/Amended Bond Orders](#)

PROBATION Contacts:

PSI Referrals: Agent Geoff Kaplan – kaplang@michigan.gov or (248)-452-1282.

If you have yet to receive a PSI, please notify Geoff or the Judge's clerks, ASAP. **Reporting to Probation:**

- Probationers residing in the State of Michigan, Northern Oakland County, or the Greater Pontiac Area contact – Agent Jerry Brown (313) 410-7012
- Probationers residing in Macomb and Southern Oakland Counties or the City of Detroit call – Agent Shaft Sanders (248) 410-4961

On-Line Information:

Case information is available at <https://courtexplorer.oakgov.com/oaklandcounty/>
Court Calendar is available at <https://jsos.oakgov.com/>

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MOTION CALL:

Motions (*excluding Summary Dispositions*) –

- Join Zoom at 8:15 am for 8:30 motion call.

All other matters join Zoom **15 minutes** prior to **your SCHEDULED** hearings.

Please direct any questions or concerns to the Senior Clerk, Denise Cross (crossd@oakgov.com), for motions, status conferences, and Hearings. Staff Attorney, Cheryl McClenic for MSDs and Appeals (mcclenic@oakgov.com).

ZOOM PROTOCOL (AUDIO AND/OR VIDEO) -

CHANGE DISPLAY NAME ON ZOOM TO AVOID DELAY. Here is a link to a video tutorial instruction on how to change "participant display name" to their legal name https://www.youtube.com/watch?v=_yZF2VX9ynk

Please review Zoom policy information at <https://www.oakgov.com/courts/Pages/Zoom.aspx>

Lastly, all parties should do one of the following to join the meeting at the time of the call via audio and/or video or audio:

Audio and/or Video Zoom –

- Zoom Link #1:
 - Click on the following link: <https://miscao.zoom.us/my/langfordmorris>; **OR**
- Zoom Link #2
 - Windows, Android, Apple Devices: <https://miscao.zoom.us/j/2488580363>; **OR**
- Zoom Link #3:
 - Windows Desktops and Laptops, Apple Phones and Tablets –
 - Go to the Zoom Web Site (zoom.us), click on “Join a Call,” and enter using Meeting ID 248 858 0363, **OR**
 - Download the Zoom app from the [App] store prior to the call and then use Meeting ID 248 858 0363 to join

Audio Zoom:

- Phone Call (No Video) - Call 646 876 9923 and enter Meeting ID 248 858 0363

*Any technical ZOOM questions feel free to email or contact Brandon Rowells at (248) 464-3428 or rowellsb@oakgov.com.

IMPORTANT INFORMATION:

- **All proceedings are limited to 10 minutes absent further Order of the court.**
- **Judge Langford Morris Staff:**
 - Senior Clerk Lance Engels – engelsl@oakgov.com
 - Junior Clerk Lauren Hurst – hurstl@oakgov.com
 - Staff Attorney Cheryl McClenic (MSDs and Appeals) – mcclenic@oakgov.com
 - Secretary/Administrative Assistant Denise Cross – crossd@oakgov.com

If you are a member of the public and need to view a court event you may use one of the following methods:

- Visit <https://www.oakgov.com/courts/circuit/Pages/Video.aspx> for viewing on the same day as the hearing.
- More than 24 hours after a hearing please review the current Circuit Court Covid -19 orders at <https://www.oakgov.com/courts/circuit/about/Pages/administrative-orders.aspx> and the standard court policy at <https://www.oakgov.com/courts/circuit/resources/business/Pages/default.aspx>

Methods of Circuit Court Fee Payments

PAY BY PHONE

Call Circuit Court Reimbursement Division @ (248) 858-0506. If no answer, leave voicemail and Reimbursement will call back.

- Payment posts same day. No additional fee to pay by phone
- Will need docket number

PAY BY MAIL

Mail check or money order to: Reimbursement Division, 1200 N Telegraph, Pontiac, MI. 48341.

- Check or money order must be made payable to "Oakland County." Include docket number on check or money order
- Payment takes approximately 3 weeks to post to account. No additional fee to pay by mail

PAY ONLINE

Pay online by logging onto Oakland County Circuit Court website: oakgov.com/courts/circuit

1. Click on "related links"
 2. Click on "Reimbursement" link
 3. Click on "make one time payment"
 4. Website will ask "what type of payment," -click on Circuit Court payment and follow links
- Payment takes approximately 2- 3 weeks to post to account -Will need docket number
 - No additional fee to pay online