



**Circuit Court**  
County of Oakland

SHALINA KUMAR  
CIRCUIT JUDGE

1200 N TELEGRAPH RD DEPT 404  
PONTIAC MI 48341-0404

SIXTH JUDICIAL CIRCUIT  
OF MICHIGAN  
(248) 858-5280  
FAX 248-975-9784  
kumars@oakgov.com

**Sixth Judicial Circuit Court**  
**COVID-19 State of Emergency Procedures**

**Filing Requirements for Non-Emergency Documents**


This Order of the Sixth Judicial Circuit Court is issued in response to the COVID-19 (Coronavirus) outbreak and the resulting states of emergency declarations issued by President Donald J. Trump and Governor Gretchen Whitmer, and as authorized by Michigan Supreme Court Administrative Order No. 2020-1.

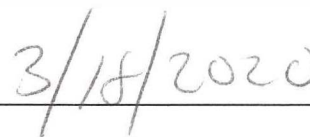
This Order is issued to implement emergency procedures to reduce the risk of transmission of COVID-19, and to protect the health and safety of the public and all who conduct business in the Circuit Court. This Order shall take immediate effect and continue for 30 calendar days or as otherwise stated in this Order, or until further notice by the court.

In an effort to mitigate the risk of exposure to all stakeholders and employees, and after consultation with the Oakland County Clerk, it is hereby ordered that, until further notice, all non-emergency documents to be filed with the Oakland County Clerk's Office must be submitted through one of the following methods:

1. County Clerk eFile system if the matter has been designated as an eFile case.
2. U. S. Mail if
  - a. The matter is not designated as an eFile case and/or
  - b. You are required to submit a Judge's copy.
3. Placed in the Treasurer's drop box located outside the southwest corner of the Oakland County courthouse adjacent to the entrance of the Commissioners Auditorium parking lot. The filings in this box will be collected each business day and time stamped that day.

IT IS SO ORDERED

  
\_\_\_\_\_  
Shalina D. Kumar  
Chief Circuit Judge

  
\_\_\_\_\_  
Date