

# Oakland County CCAB

Community Corrections Advisory Board

## Bench Guide 2018



STATE OF MICHIGAN

DEPARTMENT OF CORRECTIONS

This Bench Guide contains information regarding sentencing options and other programs that maybe available to defendants / offenders. It is intended to be informational in nature, detailing program descriptions, eligibility criteria and contact information for various programs.

Any questions about these programs can be directed to the  
Community Corrections Division Administration  
at **248.451.2310** / email [commcorr@oakgov.com](mailto:commcorr@oakgov.com)  
or additional information may be found by visiting our website at  
[www.oakgov.com/commcorr](http://www.oakgov.com/commcorr).

If you wish to be included on the mailing list to receive this Bench Guide, please send an email to [commcorr@oakgov.com](mailto:commcorr@oakgov.com) with the subject "Bench Guide Mailing List" and include your full name, company, title, and mailing address.

# PROGRAM DIRECTORY

OAKLAND COUNTY COMMUNITY CORRECTIONS DIVISION  
250 Elizabeth Lake Road, Suite 1520 • Pontiac MI 48341  
248.451.2310 • FAX 248.452.2230

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    1201 N. Telegraph, Building 10E, Pontiac MI 48341  
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    1201 N. Telegraph, Building 10E, Pontiac MI 48341  
    248.858.4034 ♦ FAX 248.858.5093  
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    250 Elizabeth Lake Road, Suite 1520, Pontiac MI 48341  
    248.655.1276 ♦ FAX 248.451.2339

### District Court Pretrial Investigators

43<sup>rd</sup> District Court – Ferndale  
248.547.8700 ext. 417  
FAX 248.858.1309

47<sup>th</sup> District Court  
Farmington & Farmington Hills  
248.871.2939 ♦ FAX 248.871.2901

52-1 District Court  
Novi/Walled Lake  
248.305.6452 ♦ FAX 248.305.6118

43<sup>rd</sup> District Court – Hazel Park  
248.547.8700 ext. 417  
FAX 248.858.1309

48<sup>th</sup> District Court – Bloomfield Hills  
248.686.5190 ♦ FAX 248.647.1366

52-2 District Court – Clarkston  
248.625.4888 ext. 251 ♦ FAX  
248.625.5602

45 District Court – Oak Park  
248.691.7409 ♦ FAX  
248.691.7407

50<sup>th</sup> District Court – Pontiac  
248.758.3861 ♦ FAX 248.758.3862

52-3 District Court – Rochester  
248.537.3692 ♦ FAX 248.293.5102

46<sup>th</sup> District Court – Southfield  
248.796.5848 ♦ FAX  
248.354.4838

51<sup>st</sup> District Court – Waterford  
248.618.6158 ♦ FAX 248.674.4476

52-4 District Court – Troy  
248.528.8503 ♦ FAX 248.528.3588

### Oakland County Jail Pretrial Investigators

Lead Investigator 248.452.2155  
Investigator 1 248.858.2041  
Investigator 2 248.858.5666  
Pretrial FAX 248.858.1517

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<b>Pontiac/Waterford (Main) Office</b> 250 Elizabeth Lake Road, Suite 1520, Pontiac MI 48341 248.451.2310 option 1 ♦ FAX 248.451.2349	
<b>South Oakland Troy Office</b> 1151 Crooks Road, Troy MI 48084 248.655.1260 ♦ FAX 248.655.1281	
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<b>Pontiac/Waterford (Main) Office</b> 250 Elizabeth Lake Road, Suite 1520, Pontiac MI 48341 248.451.2310 option 1 ♦ FAX 248.451.2349	
<b>South Oakland Troy Office</b> 1151 Crooks Road, Troy MI 48084 248.655.1260 ♦ FAX 248.655.1281	
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## **Other County Programs**

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1201 N. Telegraph, Building 8E, Pontiac MI 48341 248.858.7143 ♦ FAX 248.452.2177	
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# Michigan Department of Corrections Programs

<b>Probation SAI (Special Alternative Program) .....</b>	<b>29-30</b>
1200 Telegraph North Office Bldg., Pontiac MI 48341 248.858.0300	
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<b>Non-Emergency Substance Abuse and Services</b> 248.464.6363 Toll Free 341.2003 Emergency 24 Hot Line 800.231.1127	

# MICHIGAN'S COMMUNITY CORRECTIONS ACT

In 1988, State lawmakers enacted Public Act 511 (PA511) which is also referred to as the Michigan Community Corrections Act. The purpose of PA511 was to divert non-violent felons from prison by providing local units of government with funding to develop local sentencing options in lieu of prison. As a result, new commitments to prison declined from 34.7% in 1989 to 21.9% in 2014.

During these years research was also being conducted in the field regarding what types of programming were most effective in harm reduction. It became evident that diverting offenders without addressing the underlying behaviors which lead them into the criminal justice system was ineffective in reducing recidivism. In 2014, several amendments to PA511 were passed to address these concerns. These revisions included the following:

- Moving Community Corrections programming from being solely diversionary to focusing on rehabilitation and recidivism reduction.
- Requiring Community Corrections programs to employ evidenced based principles / practices.
- Targeting of offenders based on risk rather than sentencing guideline score.
- Using key performance measures, as defined by the State Board, to determine program efficacy.

The Oakland County Community Corrections Advisory Board (OCCCAB) has been receiving funding under the Community Corrections Act for its Comprehensive Plan since 1994. Since that time, the OCCCAB has developed strong collaboration and cooperation from all components of the criminal justice system in Oakland County. The plan is updated each year in order to review the effectiveness of existing programs, as well as to create new programs as needed. The Oakland County Community Corrections Division provides a wide array of programming options which employ both legal and evidence based principles.

The following program descriptions are intended to be informational. If you have any questions about the programs in this brochure, or you have any questions regarding Community Corrections in general, please contact Barb Hankey, Manager, at 248.451.2310.

## EVIDENCE BASED PRINCIPLES FOR EFFECTIVE INTERVENTION

1. Assess Actuarial Risk/Needs
2. Enhance Intrinsic Motivation
3. Target Interventions
  - a. **Risk Principle** – Prioritize supervision and treatment resources for higher risk offenders.
  - b. **Need Principle** – Target interventions to criminogenic needs.
  - c. **Responsivity Principle** – Be responsive to temperament, learning style, motivation, culture, and gender when assigning programs.
  - d. **Dosage** – Structure 40-70% of high-risk offenders' time for 3-9 months.
  - e. **Treatment** – Integrate treatment into the full sentence/sanction requirements.
4. Skill Train with Directed Practice  
(uses Cognitive Behavioral treatment methods)
5. Increase Positive Reinforcement
6. Engage Ongoing Support in Natural Communities
7. Measure Relevant Processes/Practices
8. Provide Measurement Feedback

For additional discussion on EBP please see *Implementing Evidence-Based Practice in Community Corrections: The Principles of Effective Intervention* available at <https://nicic.gov/implementing-evidence-based-practice-community-corrections-principles-effective-intervention>.



## *Program Eligibility Guide*

<b>PROGRAM</b>	<b>LEGAL STATUS</b>			<b>CRIME CLASS</b>	
	<b>PRETRIAL</b>	<b>SENTENCED</b>	<b>PROBATION VIOLATION</b>	<b>FELONY</b>	<b>MISDEMEANOR</b>
Alternative Incarceration Centers (AIC)	●	●	●	●	
Alternative to Incarceration (ATI)	●	●	●		●
Cognitive Behavior Program (CBP)		●	●	●	
Life Employment & Skills Program (LESP)		●	●		●
Pretrial Services Assessment	●			●	●
Pretrial Supervision Unit	●			●	●
Pretrial Electronic Monitoring	●			●	●
Step Forward - Intake & Assessment	●	●	●	●	●
Step Forward - Case Management	●	●	●	●	●
Weekend & Weekday Alternative for Misdemeanants (WWAM & WWAM Warm Wear)		●	●		●
<b>OTHER SENTENCING OPTIONS</b>	<b>PRETRIAL</b>	<b>SENTENCED</b>	<b>PROBATION VIOLATION</b>	<b>FELONY</b>	<b>MISDEMEANOR</b>
Adult Treatment Court		●	●	●	
MDOC Prison SAI		●		●	
MDOC Probation SIA		●		●	
MDOC Probation Electronic Monitoring		●		●	
Sheriff's Office Work Release Program		●		●	●
Sheriff's Office Zero Tolerance		●		●	●

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**Community  
Corrections Division**



**Programs**

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# AIC

## ALTERNATIVE INCARCERATION CENTERS

PRETRIAL  
SENTENCED  
FELONY

AICs offer a community-based, 24 hour-a-day supervised sentencing alternative for use by Circuit Court Judges. Individuals sentenced to an AIC must adhere to strict supervision and behavior standards, participate in various therapeutic interventions (e.g., substance abuse and/or mental health counseling), and may be required to contribute financially to their care once employed. AICs are encouraged to establish partnerships with community agencies to further assist offenders in meeting multiple needs.

Offenders are required to sign a Release of Information so that their Probation Agent can be apprised of their progress and status while in the program. Oakland County Community Corrections uses facilities that are contracted through the Michigan Department of Corrections.

### Eligibility

- Males and females who are 17 years or older.
- Sentenced felony offenders who score moderate to high overall risk potential and / or score moderate or high substance abuse need score based on their COMPAS.
- Pretrial felony defendants who score moderate to high overall risk potential and / or score moderate or high substance abuse need score based on their COMPAS.
- AICs may be used as part of a structured sentence whereby the offender serves some jail time before being released to the program.
  - In these instances, program placement and transportation are coordinated by Community Corrections with the individual program.

### Funding

- No cost incurred by the offender however, if the offender is working the agencies can charge up to 35% of the offender's income. Funding is provided by MDOC /Office of Community Alternatives State Grant.

**FOR AUTHORIZATION**

Contact **Janet Yosick** at 248.451.2337 or [yosickj@oakgov.com](mailto:yosickj@oakgov.com)

# ATI

## ALTERNATIVE TO INCARCERATION FOR MISDEMEANORS

PRETRIAL  
SENTENCED  
MISDEMEANOR

ATIs offer a community-based, 24 hour-a-day supervised sentencing alternative for use by District Court Judges. Individuals sentenced to ATI must adhere to strict supervision and behavior standards, participate in various therapeutic interventions (e.g., substance abuse and/or mental health counseling), and may be required to contribute financially to their care once employed. ATIs are encouraged to establish partnerships with

community agencies to further assist offenders in meeting multiple needs.

*Oakland County Community Corrections currently has contracts with the following facilities:*

**Heartline  
(Female Only)**  
8201 Sylvester  
Detroit, MI 48214  
313.923.4200

**Turning Point**  
54 Seneca Street  
Pontiac, MI 48342  
248.334.7760

**New Paths, Inc.**  
765 East Hamilton  
Flint, MI 48505  
810.233.5340

**Solutions to  
Recovery**  
32 W. Tennyson  
Pontiac, MI 48340  
248.454.1763

### Eligibility

- Male and female misdemeanor offenders who are 17 years or older.
- Offenders must have authorization from the Oakland County Community Corrections Division.
- ATI may be used as part of a structured sentence whereby the offender serves some jail time before being released to the program.
  - In these instances, program placement and transportation are coordinated by Community Corrections with the individual program.
- Some programs reserve the right to refuse offenders based on their medical condition or charge.

### Funding

- Funding is provided by Oakland County Community Corrections Division and /or the Oakland County Community Health Network.

### **FOR AUTHORIZATION**

*FAX a completed referral form to Community Corrections Division at FAX number 248.451.2319.*

*Referral forms are available at [www.oakgov.com/commcorr/program\\_service/ati.html](http://www.oakgov.com/commcorr/program_service/ati.html)*

*or contact **Janet Yosick** at 248.451.2337 / [yosickj@oakgov.com](mailto:yosickj@oakgov.com)*

## **CBP - FELONY**

### **COGNITIVE BEHAVIOR PROGRAM**

*A Cognitive Behavioral program using the “Thinking Matters” Curriculum*

**SENTENCED  
FELONY**

The Thinking Matters curriculum uses a cognitive restructuring approach that teaches offenders how to identify anti-social thinking patterns that lead to repeated, illegal, negative, or destructive behaviors and assists them in developing new thinking patterns that establish pro-social core attitudes and beliefs through thinking reports and role rehearsals.

Inmates who are sentenced to, and successfully complete, the program may receive up to a 25% reduction in their jail term.

The program is six weeks in length with offenders attending a total of 36 sessions. The program has open enrollment with eligible offenders starting at the beginning of each week.

#### **Eligibility**

- Male and female inmates in the Oakland County Jail who are convicted of a felony offense, have a SGL in the straddle cell range OR score as moderate to high risk for reoffending on the COMPAS.
- Offenders may be removed from or denied entry into the program due to inmate behavioral issues.

#### **Cost**

- There is no cost incurred by the offender. Funding is provided by MDOC /Office of Community Alternatives State Grant.

**\*\*\*For further information call 248.858.5093\*\*\***  
*Email: [ocjprograms@oakgov.com](mailto:ocjprograms@oakgov.com)*

# LESP - MISDEMEANOR

## LIFE EMPLOYMENT AND SKILLS PROGRAM FOR MISDEMEANORS

*A Cognitive Behavioral program using the Thinking Matters Curriculum*

SENTENCED  
MISDEMEANOR

This program is designed for in-custody misdemeanor offenders and uses a cognitive restructuring approach that teaches offenders how to identify anti-social thinking patterns that lead to repeated, illegal, negative, or destructive behaviors and assists them in developing new thinking patterns that establish pro-social core attitudes and beliefs through

thinking reports and role rehearsals.

Inmates who are sentenced to, and successfully complete, the program may receive up to a 25% reduction in their jail term.

Program participants meet daily over a four-week period for a minimum of twenty 90-minute sessions. The program has open enrollment with eligible offenders starting at the beginning of each week.

### Eligibility

- Misdemeanor offenders with a minimum jail sentence of 60 days.
- Offenders may be removed from or denied entry into the program due to inmate behavioral issues.

### Cost

- There is no cost incurred by the offender. Funding is provided by the Oakland County Sheriff's Office.

**\*\*\*For further information call 248.858.5093\*\*\***  
*Email: [ocjprograms@oakgov.com](mailto:ocjprograms@oakgov.com)*

# PRETRIAL SERVICES ASSESSMENT

PRETRIAL  
FELONY  
MISDEMEANOR

Pretrial Services (PTS) is a unit of the Oakland County Community Corrections Division established in 1987 with the primary mission of screening the adult pretrial arrestee population for release suitability in accordance with MCR 6.106. PTS uses the Praxis, a pretrial risk assessment tool, which scores factors that research has shown to be predictive of pretrial misconduct; either failure to appear or re-arrest.

The risk score is used to develop a bail recommendation aimed at mitigating the risk of fail to appear or rearrest. It is the goal of the unit to maximize the number of defendants that can be safely released into the community while detaining those who pose a risk to public safety.

In addition to an interview with the defendant prior to their initial court appearance, computerized record checks including District and Circuit Court records, Probate records, Secretary of State, and LEIN are accessed to determine prior convictions and FTAs. Information obtained during the interview is verified when possible for accuracy. Contact with references, family members, schools, employers, probation / parole agents, and others are pursued by the investigators.

If a defendant is at risk for pretrial misconduct, conditions of release may be recommended and ordered by the court. A defendant may also be required to report to the **Pretrial Services Supervision Unit** (*see Pretrial Supervision*) to ensure compliance with those conditions.

## Eligibility

- Most in custody defendants charged with a felony or misdemeanor offense

## Cost

- There is no cost for the Pretrial Services assessment.

There are Pretrial Investigators at the Oakland County Jail and at the following District Courts:

<b>43rd Ferndale</b> 248.547.8700 x 417 FAX 248.858.1309	<b>47th Farmington/Farmington Hills</b> 248.871.2939 FAX 248.871.2901	<b>52-1 Novi/Walled Lake</b> 248.305.6452 FAX 248.305.6118
<b>43<sup>rd</sup> Hazel Park</b> 248.547.8700 x 417 FAX 248.858.1309	<b>48th Bloomfield</b> 248.686.5190 FAX 248.647.8955	<b>52-2 Clarkston</b> 248.625.4888 ext. 251 FAX 248.625.5602
<b>45th Oak Park</b> 248.691.7409 FAX 248.691.7407	<b>50th Pontiac</b> 248.758.3861 FAX 248.758.3862	<b>52-3 Rochester</b> 248.537-3692 FAX 248.293.5102
<b>46th Southfield</b> 248.796.5848 FAX 248.354.4838	<b>51st Waterford</b> 248.618.6158 FAX 248.674.4476	<b>52-4 Troy</b> 248.528.8503 FAX 248.528.3588

### **Oakland County Jail Pretrial Investigators**

Lead Investigator	248.452.2155
Investigator 1	248.858.2041
Investigator 2	248.858.5666
Pretrial FAX	248.858.1517

\*\*\*Further information can be provided by calling 248.655.1276\*\*\*

Email: [commcorr@oakgov.com](mailto:commcorr@oakgov.com)

## PRETRIAL SUPERVISION UNIT

PRETRIAL  
FELONY  
MISDEMEANORS

The Pretrial Supervision Unit (PSU) offers supervision of pretrial defendants to ensure compliance with conditions of release imposed by the judicial officer. Defendants are required to report on a regular basis as directed by their case manager. Those defendants who require more intense supervision may be placed on electronic monitoring (*See Electronic Monitoring Devices*). Progress and

compliance with conditions of release are continually evaluated and reported to the court for scheduled court appearances by the PSU case managers.

Every defendant receives court reminder phone calls four days and one day prior to scheduled events.

### Eligibility

- Any defendant charged with a misdemeanor or felony and has been ordered by the court to Pretrial Supervision.

### Cost

- There is no cost for pretrial supervision; however, the defendant is responsible for the cost of drug testing, treatment, or electronic monitoring fees if imposed as a condition.

**\*\*\*For further information call 248.451.2310 option 2\*\*\*  
Email: [commcorr@oakgov.com](mailto:commcorr@oakgov.com)**

# ELECTRONIC MONITORING FOR PRETRIAL DEFENDANTS

PRETRIAL  
FELONY  
MISDEMEANORS

For more intensive monitoring, in conjunction with Pretrial Supervision, a defendant may be court ordered to an electronic monitoring (EM) device. EM may be used to restrict or supervise a defendant's movements or to monitor a defendant's abstinence from alcohol.

The following are types of EM devices utilized by Oakland County Community Corrections Division when ordered by the court:

## **Global Positioning System (GPS)**

The defendant's movements are tracked via satellites and reported at regular intervals, in the event of a violation, the defendant's movement is tracked as close to real time as possible. Exclusion zones for areas such as a victim's home, work, school or church, are programmed into a map with a predetermined radius. If the defendant enters one of these exclusion zones, the victim and GPS staff are notified, allowing the victim to enact a safety plan. GPS may be used in, but not limited to, cases involving a victim such as Domestic Violence or Criminal Sexual Conduct.

### **Requirements for GPS include:**

- a stable address
- a standard power source
- a curfew to allow adequate time for the GPS device to fully charge
- all rules and regulations of the Pretrial Supervision Tether Unit are followed

EM devices are provided through third party vendors. Devices may be installed at the vendors location or prior to the defendant's release from custody.

## **Transdermal Alcohol Tether**

These devices use transdermal (through the skin) analysis to determine the defendant's Blood Alcohol Content (BAC). They also monitor body temperature and proximity between the leg and device which are features designed to detect attempts to tamper with or obstruct the unit.

### **Requirements for transdermal include:**

- all rules and regulations of the Pretrial Supervision Tether Unit are followed

## **Portable Alcohol**

This device is a portable breathalyzer which tests the defendant for alcohol. The device is portable and does not require the installation of any additional hardware or software on the defendant. The device may be programmed to require tests at scheduled times or randomly throughout the day. The equipment employs facial recognition technology to ensure the intended person is testing, and GPS technology which provides a location point for each test submitted.

### **Requirements for Breathalyzer include:**

- all rules and regulations of the Pretrial Supervision Tether Unit are followed

## **Cost**

- All EM options are provided by third party vendors. The costs of these systems are the responsibility of the defendant per MCR 6.106. Costs will vary based on the type of EM required.

*\*\*\*For further information call 248.451.2310 option 2\*\*\*  
Email: commcorr@oakgov.com*

## STEP FORWARD - INTAKE & ASSESSMENT

PRETRIAL  
SENTENCED  
FELONY  
MISDEMEANORS

Offenders referred to Step Forward for services are required to complete a screening and assessment prior to enrollment. The intake unit utilizes the COMPAS (Correctional Offender Management Profiling for Alternative Sanctions), a risk and needs tool. The COMPAS score in conjunction with an individualized interview will determine eligibility for Step Forward services. If eligible, the offender is enrolled in Step

Forward and assigned a Case Manager who develops a supervision plan based on the offender's assessed criminogenic need(s). Offenders who are deemed not eligible for Step Forward services will be given referrals to other agencies as appropriate.

### Eligibility

- Any offender who has been charged with a felony or misdemeanor may be referred.
- Offenders should have a history of criminal behavior, substance abuse and/or mental health issues.
- Offenders who have violated probation.

### Cost

- A \$25 fee is charged for any offender who is deemed eligible and enrolled in the Step Forward program. This fee is due at the conclusion of the Step Forward Intake appointment. It is payable by money order or online with a credit card at [www.oakgov.com/commcorr](http://www.oakgov.com/commcorr).

### Referral Process

- Probation Agents can fax/email a completed Step Forward Referral Form to the preferred Step Forward location (Pontiac or Troy).
- Referral forms are available online at [www.oakgov.com/commcorr](http://www.oakgov.com/commcorr) or by calling 248.451.2310 option 1.

### Locations

- **Pontiac (Main Office)**  
250 Elizabeth Lake Road, Suite 1520, Pontiac, MI 48341  
248.451.2310 option 1 ✦ FAX 248.451.2349  
[stepforward\\_waterford@oakgov.com](mailto:stepforward_waterford@oakgov.com)
- **Troy Office**  
1511 Crooks Rd., Troy, MI 48084  
248.655.1260 option 4 ✦ FAX 248.655.1278  
[stepforward\\_troy@oakgov.com](mailto:stepforward_troy@oakgov.com)

**\*\*\*For further information call 248. 451.2310 option 1\*\*\***  
Email: [commcorr@oakgov.com](mailto:commcorr@oakgov.com)

## STEP FORWARD - CASE MANAGEMENT

PRETRIAL  
SENTENCED  
FELONY  
MISDEMEANORS

The Step Forward program is designed for offenders who are deemed to be at high risk for reoffending. It offers an extensive array of services for offenders aimed at addressing criminogenic needs. Criminogenic needs are factors that research has shown to be associated with recidivism. The client's criminogenic needs are identified through the COMPAS, and the offender is placed in groups which address those specific needs. In addition, case managers use 'The Carey Guide' exercises with offenders to reinforce skills learned during groups. The program offers several groups during both day and evening hours in order to accommodate a variety of schedules. The program is open Monday through Friday and has two locations serving northern and southern Oakland County. The program provides the following groups/services:

- Case management services
- Women in crisis groups
- Dual diagnosis treatment
- Young male offenders group
- Substance abuse groups (Stages of Change I & II)
- Domestic violence groups (Heal/males and Weave/females)
- Anger management
- Employment assessment and services (Career Connection)
- Cognitive behavioral therapy (Thinking Matters)
- Experiential learning groups
- OWI III specific (REDI)

### Eligibility

- Offenders charged with or convicted of a misdemeanor or felony offense. Prior to program enrollment offenders must be screened by the Step Forward Intake and Assessment Unit. Offenders must score a medium or high on the risk of violence or the risk of recidivism scale on the COMPAS.
- Offenders convicted of OWIII or Domestic Violence III are eligible regardless of their COMPAS scores.
- Offenders sentenced for a Probation Violation are eligible regardless of COMPAS score.

### Cost

- There is a \$25 fee for any client that is enrolled in Step Forward services. This fee covers most services an offender receives at Step Forward with the following exceptions:
  - Domestic Violence: These groups are offered by a third-party vendor and cost \$25 per group.
  - Clients who are referred for Anger Management **only** (and are not receiving other Step Forward services) are charged a one-time fee of \$25 payable with a money order or online with a credit card at [www.oakgov.com/commcorr](http://www.oakgov.com/commcorr).

*Continued*

## **Locations**

Offenders may engage in services at either of our locations depending on their preference.

- **Pontiac (Main Office)**

250 Elizabeth Lake Road, Suite 1520, Pontiac, MI 48341  
248.451.2310 option 1 ✦ FAX 248.451.2349  
stepforward\_waterford@oakgov.com

- **Troy Office**

1511 Crooks Rd., Troy, MI 48084  
248.655.1260 option 1 ✦ FAX 248.655.1278  
stepforward\_troy@oakgov.com

***\*\*\*For further information call 248. 451.2310 option 1\*\*\****  
*Email: commcorr@oakgov.com*

# Step Forward

## Carey Guides



Case Management tool that includes 33 Guides that address specific topics related to criminogenic needs and other critical case management issues.

## Progress Reports

Progress reports are sent to the referring agent monthly (at a minimum)



## Case Management



Clients will meet on an individual bases with their assigned case manager at a minimum of one time a month

## Treatment Groups

Facilitated by trained professionals



Performance Based Groups  
No set duration



Open Groups  
Performance Based with entry into the group at any time



Closed Groups  
Set number of weeks and client must start on Week 1

# WWAM / WWAM Warm Wear

## WEEKEND & WEEKDAY ALTERNATIVE FOR MISDEMEANANTS

### SENTENCED MISDEMEANANTS

Oakland County's Weekend and Weekday Alternative for Misdemeanants (WWAM) program is a supervised Community Service Program. District Court Judges may use WWAM as a sentencing option for all offenders convicted of a misdemeanor. WWAM participants perform work at various non-profit organizations throughout the county, Thursday through Sunday. Offenders are transported to and from the work site and supervised while on site by Community Corrections Staff.

### WWAM WARM WEAR

In March 2012, Community Corrections Division expanded the WWAM program by establishing WWAM Warm Wear. WWAM Warm Wear allows offenders with medical conditions or physical limitations who are restricted from physical labor the opportunity to participate. Eligible offenders loom (a form of knitting) winter hats which are then donated to local non-profit organizations. **WWAM Warm Wear is available on Thursdays and Fridays only.**

### Offender Requirements

- Participants must report to 250 Elizabeth Lake Road, Suite 1520, Pontiac, MI 48341 (Community Corrections Division) at 8:00AM on each of their scheduled WWAM days – release time is 4:00PM.
- Participants must adhere to all WWAM Guidelines and Rules (available at the court and online at [www.oakgov.com/commcorr](http://www.oakgov.com/commcorr)).
- Participant must have picture ID.

### Eligibility

- Any misdemeanor charge is eligible for referral.
- Offenders can be ordered to attend no less than 2 days and in most circumstances, no more than 20 days for each charge.

### **Additional eligibility criteria specifically for WWAM Warm Wear:**

- Individuals with medical issues or physical limitations.
- Offenders must provide medical documentation to the court for approval into Warm Wear.

### Cost

- Offenders are required to pay \$15 for each day of participation in the form of a money order made out to OCCCD or online with a credit card at [www.oakgov.com/commcorr](http://www.oakgov.com/commcorr).
- Offenders will not be allowed to carry an outstanding balance and will be terminated if payments are not up to date.
- There is a \$15 reinstatement fee for offenders terminated from the program and then reinstated.

### Referral Process

- If an offender is ordered to WWAM the court will complete a WWAM Referral form and email

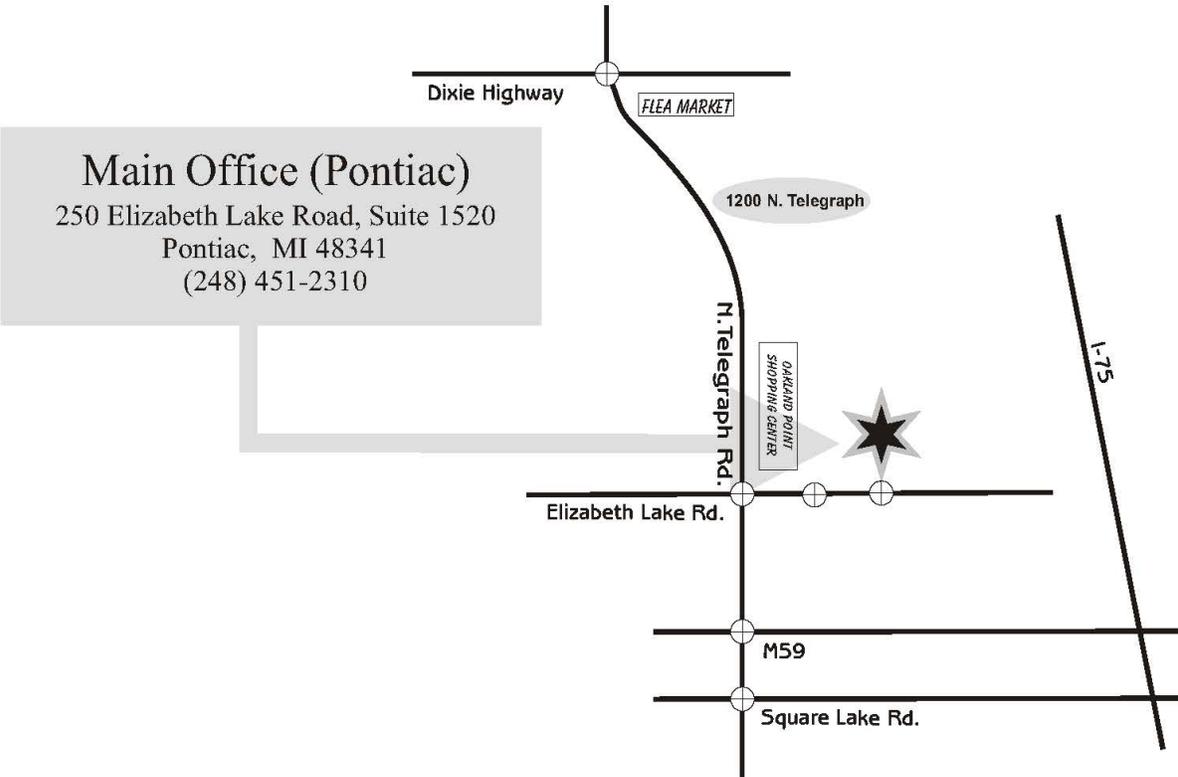
it to [commcorr@oakgov.com](mailto:commcorr@oakgov.com) or fax it to 248.451.2319.

- Some Districts Courts choose to schedule the dates for the offender prior to the completion of their sentencing order. Other District Courts allow the offender to call and schedule their own dates.
- In either instance WWAM days may be scheduled by calling 248.451.2330.
- **WWAM Referral Form** is available on the Oakland County Community Corrections Website: <http://www.oakgov.com/commcorr>.

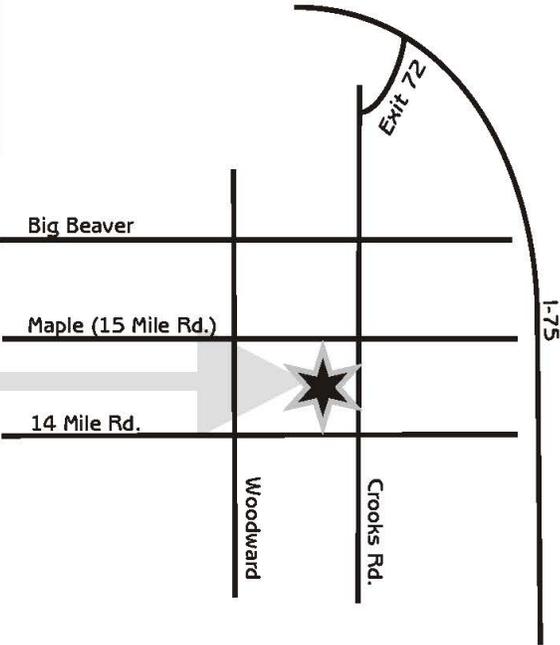
*\*\*\*For further information call 248.451.2310 option 3\*\*\**

*Email: [commcorr@oakgov.com](mailto:commcorr@oakgov.com)*

# OAKLAND COUNTY COMMUNITY CORRECTIONS DIVISION



**South Oakland Office (Troy)**  
 1151 Crooks Road  
 Troy, MI 48084  
 (248) 655.1260



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**Other County**



**Programs**

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# ADULT TREATMENT COURT

SENTENCED  
FELONY

The focus of the Adult Treatment Court is on intervening in substance use/abuse and reducing criminal behavior through intense court supervision and utilization of various recovery and counseling services. The adult treatment program consists of four stages that the offender is required to complete in order to graduate thus avoiding a term of incarceration. All stages will be at least 12 weeks long apart from Stage 1 which is 16 weeks long. During the four stages the participant will:

- comply with court orders and probation rules
- submit to random drug/alcohol screens as required by the program stages
- attend treatment sessions
- continue payment toward restitution
- attend bi-weekly status review hearings
- attend AA/NA or other recovery support meeting
- seek employment or educational programs as directed and provide documentation of enrollment/employment

If the defendant has mental health concerns, these issues will be addressed in court after the defendant has completed a mental health evaluation.

## Eligibility

- Must be an Oakland County resident.
- Score moderate to high overall risk AND moderate to high need for substance abuse on the COMPAS. The ATC DOES NOT accept anyone who scores Low/Low on the COMPAS UNLESS they are an OWI III.
- No offenders that are considered a violent offender under MCLA 600.1060 (g).  
*“Violent offender” means an individual who is currently charged with or has pled guilty to, or, if the individual is a juvenile, is currently alleged to have committed or has admitted responsibility for, an offense involving the death of or serious bodily injury to any individual, whether or not any of the circumstances are an element of the offense, or an offense that is criminal sexual conduct of any degree.*
- Comprehensive assessment must indicate need for treatment.
- Must have available transportation or accessibility to public transportation.
- Consideration will be given to Parole Holds.
- Defendants with manufacture/delivery cases will be reviewed by the ATC team.
- If otherwise eligible, may also be considered on a Violation of Probation if sentencing guidelines are 0-3 or above.

**All final decisions for acceptance into the adult treatment court will be at the discretion of the ATC team.**

## Cost

- There is a \$150 participation fee

*\*For further information call **Jacqueline Howes-Evanson at 248.452.2154\****

# SHERIFF'S OFFICE WORK RELEASE ELECTRONIC MONITORING PROGRAM

SENTENCED  
FELONY  
MISDEMEANOR

MCL § 801.251 provides that courts may grant day parole to jail inmates for several purposes, including employment. The Sheriff's Office administers the Work Release program through **Electronic Monitoring** which means the offender returns to his or her home each night rather than the jail. This allows inmates to maintain their employment status while providing more accountability as to offender whereabouts.

## Eligibility

- Misdemeanor and felony offenders are eligible with the exception noted below
- Offender must have verifiable employment and own means of transportation
- Male and female offenders are eligible
- Must be ordered by the court

## Charge Appropriateness

- The following are **not** eligible for Work Release:
  - offenders with a felony detainer
  - offenders serving a sentence for:
    - Criminal Sexual Conduct 1, 2, 3, or 4
    - Attempt Criminal Sexual Conduct 1, 2, 3, or 4
    - Failure to Register as a Sex Offender (current charge)
    - Assault with Intent to Commit Sexual Penetration
    - Stalking, Escape/ Attempt to Escape
    - Sexual Child Abuse Activity/Distribution of Obscene Materials to Children
  - offenders with warrants/hold from other jurisdictions

## Cost

- Offender is required to pay a \$143.50 processing fee which is applied towards the first 10 days with a daily fee of \$14.35 thereafter.
- If a Soberlink device is also required, the processing fee is \$180.00 which is applied towards the first 10 days with a daily fee of \$18 thereafter.
- If SCRAM Tether is court ordered, the initial fee is based on participant's technology at home. Initial fee cost will be one of the following: \$233.50, \$243.50, or \$253.50 with a daily fee of 10% of the initial fee.

### **Immediate release into the Work Release Program is based on:**

- sentence
- receipt of employment letter
- funds
- verification process
- and/or availability of participant to staff

Program staff availability is Monday - Friday 8AM – 4PM

\*\*\*For further information call 248.858.5093 or email: [ocjprograms@oakgov.com](mailto:ocjprograms@oakgov.com)\*\*\*

# ZTP

## ZERO TOLERANCE PROGRAM

SENTENCED  
FELONY  
MISDEMEANOR

This program was designed to enforce abstinence from controlled substances through the use of random urine screens. Continued community living is contingent upon the inmate remaining drug and alcohol free. Failure to do so results in the inmate having to serve jail days as part of a sanctioning process. The number of days sentenced to Zero Tolerance is in lieu of jail time and should be ordered accordingly.

### Eligibility

- All non-violent **felony and misdemeanor** charges are acceptable
- The amount of time an offender is required to participate is solely at the discretion of the sentencing judge

### Charge Appropriateness

- Suggested offenses include, but are not limited to:
  - Retail Fraud
  - Possession offenses
  - Violation of Probation (original charge is considered)
- Prefer non-assaultive charges, though if assaultive charge is present, then also request no more than 2 assaultive felonies over past 10 years.
- Offenders with the following charges are not eligible for ZTP:
  - Criminal Sexual Conduct 1, 2, 3, or 4
  - Attempt Criminal Sexual Conduct 1, 2, 3, or 4
  - Failure to Register as a Sex Offender (current charge)
  - Assault with Intent to Commit Sexual Penetration
  - Stalking, Escape/Attempt to Escape
  - Sexual Child Abuse Activity/Distribution of Obscene Materials to Children

### Cost

- There is a one-time \$25 enrollment fee
- Offenders are required to pay a \$15 fee per drug test and a \$4 fee per alcohol test

### **Immediate release into the program is based on:**

- sentence
- receipt of initial ZTOL fee
- and/or availability of participant to staff

Program staff availability is Monday - Friday 8AM – 4PM.

*\*\*\*For further information call 248 858.5093  
Email: ocjprograms@oakgov.com\*\**

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**Department of Corrections**



**Programs**

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# PROBATION SAI

## SPECIAL ALTERNATIVE PROGRAM (SAI) RE-ENTRY PROGRAM

SENTENCED  
FELONY

The SAI program is operated by the Michigan Department of Corrections, Field Operations Administration, and SAI Division. The program is located in Chelsea, Michigan. Offenders sentenced to the program are taken into custody by the Sheriff and transported to the program. The program includes an aftercare component. Program features are as follows:

- ninety to one hundred-twenty (90-120) days at the Boot Camp in Chelsea
- strenuous physical exercise, work and community projects
- educational and vocational counseling
- after graduation, aftercare includes 120 days on electronic monitoring
  - aftercare and subsequent probation supervision are provided in the area where the offender resides

### Eligibility

- Male and female probationers convicted of a felony are eligible to be considered for placement in SAI if they meet all of the following requirements:
  - have not served a previous sentence in a state prison
  - do not have a verified pending felony or immigration detainer, a pending felony charge, or felony suspect information
  - not previously placed in SAI unless terminated for medical reasons or due to a pending felony detainer, felony charge, or felony suspect information verified while in SAI which has since been cleared
  - are physically able to participate in SAI
  - have no evidence of a mental handicap that would prevent participation in SAI
  - would likely have been sentenced to imprisonment in a state prison
  - are not being sentenced for an offense listed below, or for an attempt to commit that offense

MCL	OFFENSE
750.72	Burning a dwelling house
750.73	Burning of other real property
750.75	Burning of insured property
750 145c	Child sexually abusive material
750.520b	First degree criminal sexual conduct
750.520c	Second degree criminal sexual conduct
750.520d	Third degree criminal sexual conduct
750.520g	Assault with intent to commit criminal sexual conduct
  - The felony sentencing guidelines of the original charge is 0-12 or higher. This criterion does not apply if the offense is not covered by the felony sentencing guidelines or the probationer is being considered for placement in SAI due to probation violation.
    - sentencing guidelines do not apply for probation violations

**Cost**

- There is no cost incurred by the offender

**Violation**

- Offenders who fail to complete SAI are charged with probation violation

*\*\*\*For further information contact  
Oakland County Probation at 248.858.0300\*\*\**

# PRISONER SAI

## SPECIAL ALTERNATIVE PROGRAM (SAI) RE-ENTRY PROGRAM

SENTENCED  
FELONY

The SAI Program is operated by the Michigan Department of Corrections, Field Operations Administration, and SAI Division. The program is located in Chelsea, Michigan. Offenders sentenced to a prison sentence, with the Judge having, “no objection to prisoner SAI” are sent to the Charles Egeler Reception and Guidance Center for further screening. The program includes an aftercare component. Program features are as follows:

- ninety (90) days at program in Chelsea
- strenuous physical exercise, work, and community projects
- educational and vocational counseling
- upon completion of the program, offenders are immediately paroled to aftercare
  - aftercare and subsequent parole supervision are provided in the county of the offender’s residence

### Eligibility

- Offender has not served a previous sentence in a federal or state prison.
- Offender does not have a verified pending felony or immigration detainer, a pending felony charge, or felony suspect information.
- Offender has not previously been placed in SAI as a prisoner or a probationer unless terminated for medical reasons or due to a pending felony detainer, felony charge, or felony suspect information verified while in SAI which has since been cleared. This does not apply to a prisoner placed in SAI prior to October 1, 2009.
- Offender is physically able to participate in SAI.
- Offender has no evidence of a mental disability that would prevent participation in SAI.
- Offender is serving an indeterminate sentence or sentences with a minimum sentence of 36 months or less, except that a prisoner serving for Breaking and Entering an Occupied Dwelling pursuant to MCL 750.110 or Breaking and Entering a Dwelling (Home Invasion) pursuant to MCL 750.110a is eligible only if the minimum sentence is 24 months or less.
- Offender is not serving a sentence for an offense listed below, or for an attempt, conspiracy or solicitation to commit that offense:

<b>MCL</b>	<b>OFFENSE</b>
257.625(4) or (5)	Person under the influence of intoxicating liquor or controlled substance, driving on highway or parking area prohibited (NOTE: Only if offense occurred on or after 01/01/92)
750.10a	Sexually delinquent person
750.11	Taking a woman and compelling her to marry
750.49	Animals; fighting, baiting, or shooting; dogs trained for fighting
750.72	Burning a dwelling house
750.73	Burning of other real property
750.75	Burning of insured property
750.80	Setting fire to mines and mining material
750.83	Assault with intent to commit murder
750.86	Assault to with intent to maim

750.89	Assault with intent to rob and steal; armed
750.91	Attempt to murder
750.112	Burglary with explosives
750.136	Cruelty to children
750.136b (1),(2),(3) or (4)	Child abuse
750.145a	Accosting, enticing or soliciting child for immoral purposes
750.145b	Accosting, enticing or soliciting child for immoral purposes
750.145c	Child sexually abusive activity or material
750.157b	Solicitation of murder or other felony
750.158	Crime against nature or sodomy
750.193	Breaking prison; escape
750.195	Jail; escape
750.207	Placing explosives with intent to destroy
750.213	Malicious threats to extort money
750.260	Counterfeiting and possession of coins
750.316	First degree murder
750.317	Second degree murder
750.319	Death as a result of fighting a duel
750.321	Manslaughter
750.327	Death due to explosives
750.328	Death due to explosives, placed with intent to destroy building or object
750.329	Death, firearm pointed intentionally, but without malice
750.333	Incest
750.335a	Indecent exposure
750.336	Indecent liberties with a child
750.338	Gross indecency between male persons
750.338a	Gross indecency between female persons
750.338b	Gross indecency between male and female persons
750.339	Debauchery by females of males under 15
750.340	Debauchery by males of males under 15
750.341	Carnal knowledge of state ward
750.342	Carnal knowledge of female state ward
750.349	Kidnaping
750.349a	Prisoner taking another as a hostage
750.350	Kidnaping; child under 14
750.397	Mayhem
750.422	Perjury committed in courts
750.436	Poisoning food, drink, medicine, wells, etc.
750.511	Railroads; attempt to wreck or endanger safety of passengers
750.516	Forcible detention of railroad train
750.517	Entering train for robbing by means of intimidation
750.520b	First degree criminal sexual conduct
750.520c	Second degree criminal sexual conduct
750.520d	Third degree criminal sexual conduct
750.520g	Assault with intent to commit criminal sexual conduct
750.529	Robbery; aggravated assault
750.529a	Carjacking
750.531	Bank, safe and vault robbery
750.544	Treason
752.542	Incitement to riot

A prisoner serving a habitual offender sentence or current term pursuant to MCL 769.10, 769.11 or 769.12 also is ineligible.

Prisoners with **previous** convictions for the sex offenses listed below are not eligible for the SAI Program.

750.10a	Sexually delinquent person
750.145a	Accosting, enticing or soliciting child for immoral purposes.
750.145b	Accosting, enticing or soliciting child for immoral purposes.
750.145c	Child sexually abusive activity or material
750.158	Crime against nature or sodomy
750.133	Incest
750.335a	Indecent exposure
750.336	Indecent liberties with a child
750.338	Gross indecency between male persons
750.338a	Gross indecency between female persons

750.338b	Gross indecency between male and female persons
750.339	Debauchery by females of males under 15
750.340	Debauchery by males of males under 15
750.341	Carnal knowledge of state ward
750.342	Carnal knowledge of female state ward
750.349	Kidnapping
750.350	Kidnapping child under 14
750.448	Soliciting and accosting
750.455	Pandering
750.520	Rape
750.520b	First degree criminal sexual conduct
750.520c	Second degree criminal sexual conduct
750.520d	Third degree criminal sexual conduct
750.520e	Fourth degree criminal sexual conduct
750.520f	Second or subsequent offenses
750.520g	Assault with intent to commit criminal sexual conduct

- Offender does not have a prior or current conviction involving assaultive sexual behavior.
- Offender is not serving a sentence for any offense involving a death, including Negligent Homicide (MCL 750.324).
- If offender is serving a sentence for a violation of MCL 333.7401 or 333.7403 of the Controlled Substances Act, offender must have served statutory minimum if there is a prior conviction for a violation of either MCL 333.7401 or 333.7403(2)(a), (b), or (e).
- If offender is serving a sentence under the felony firearm law (MCL 750.227b) followed by an indeterminate sentence, offender must have served the two-year felony firearm sentence and have a total minimum term of 36 months or less, including the felony firearm sentence.

### **Cost**

- There is no cost incurred by the offender.

### **Violation**

- Those who fail the SAI/Re-entry portion of the program are transferred to a regular prison to serve their sentence. Those who violate parole are subject to the normal parole violation process.

*\*A prison term is considered a B-prefix term if the prisoner was committed to prison for an offense that was committed subsequent to the prisoner receiving his/her first prison commitment (A-prefix). To be eligible for SAI a prisoner must be serving his/her first or second sentence in a state or federal prison.*

**\*\*\*For further information contact  
Oakland County Probation at 248.858.0300\*\*\***

# PROBATION ELECTRIC MONITORING

## TETHER – HOME CONFINEMENT

SENTENCED  
FELONY

Electronic monitoring is a program funded by the Michigan Department of Corrections. Offenders under electronic monitoring supervision are confined to their home except for specific times when they are permitted in the community to work, participate in rehabilitation programs, or care for necessary needs as approved by the probation agent. Program features are as follows:

- offenders must wear an ankle bracelet tether
- probation agents set and may change curfew hours of offender as needed
- offender reports to a probation agent two times per month
- a sentence of at least 60 days and no more than one year of electronic monitoring is recommended
- OWI III offenders ordered by the court will be placed on either the Remote Breathe Tether or a Secure Continuous Remote Alcohol Monitoring (SCRAM) device, both of which test for alcohol usage
  - Remote Breath Tether takes a “snap shot” to determine if the offender has alcohol on his/her breath
  - SCRAM alcohol monitoring device monitors for alcohol consumption 24 hours per day, 7 days per week

### Eligibility

- Offenders must be sentenced to a term of probation or delayed sentence.
- Electronic Monitoring requires offenders have a residence with phone service. Phone service must be a landline without options.
- SCRAM Tether requires either landline phone or internet service.
- All probation offenses are eligible.
- Offenders on pretrial status are not eligible for Probation Department tether (*See Pretrial Supervision Unit - Electronic Monitoring Devices*).

### Costs

- Fees for tether supervision are based on ability to pay, with a maximum of \$14.50\* per day.  
*\*prices are subject to change at any time*

*\*\*\*For further information contact  
Oakland County Probation at 248.858.0300\*\*\**

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**Other**



**Resources**

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# OCHN

## OAKLAND COMMUNITY HEALTH NETWORK

PRETRIAL  
SENTENCED

Oakland Community Health Network provides services for:

- Developmental Disabilities
- Mental Illness
- Serious Emotional Disturbances
- Substance Abuse Disorder

### Eligibility

- Oakland County residents who have an intellectual/developmental disability, mental illness, children with serious emotional disturbances, and people with substance use disorders may be eligible to receive specialty public mental health services
- Most of these people have Medicaid/Healthy MI Plan Coverage. However, individuals who are uninsured and underinsured may still receive services for substance use disorders through Federal Block grant funding.

Non-Emergency, including Substance Use Services call 248.464.6363

Hours of Operation:

Monday & Thursday, 8:00 a.m. - 8:00 p.m.

Tuesday, Wednesday, Friday, 8:00 a.m. - 5:00 p.m.

*\*\*For further information, call 800.341.2003*

*Resource and Crisis Line 24 hours a day call 800.231.1127*

[www.occmha.org](http://www.occmha.org)

**Smart & Tough**

OAKLAND COUNTY COMMUNITY CORRECTIONS



**On Crime!**

*The mission of Oakland County Community Corrections is to reduce recidivism by providing a continuum of services that adhere to evidence base principles.*

*The mission of Pretrial Services is to uphold pretrial justice through legal and evidence based practices.*

*The mission of Step Forward is to achieve harm reduction through evidence based practices.*

***This Bench Guide was published by:***

Oakland County Community Corrections Division  
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