

**CLAIM OF LIEN**

NOTICE IS HEREBY GIVEN that on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_,

\_\_\_\_\_  
(Name and Address)

first provided labor or material for an improvement to: \_\_\_\_\_  
\_\_\_\_\_

the (owner/lessee) of which is \_\_\_\_\_  
(Name of owner or lessee from Notice of Commencement)

The last day of providing labor or material was on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

**CONTRACTORS, SUBCONTRACTORS OR SUPPLIERS:**

The lien claimant's amount, including extras, is \$\_\_\_\_\_. The lien claimant has received payment thereon in the total amount of \$\_\_\_\_\_ and therefore claims a construction lien upon the above-described real property in the amount of \$\_\_\_\_\_.

**LABORERS:**

The lien claimant's hourly rate, including fringe benefits and withholding is \$\_\_\_\_\_. There is due and owing to or on behalf of the laborer the sum of \$\_\_\_\_\_ for which the laborer claims a construction lien upon the above described real property.

Dated:

\_\_\_\_\_  
(Signature of Lien Claimant)  
STATE OF MICHIGAN)  
COUNTY OF OAKLAND)

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
(Signature of Notary Public) Notary Public \_\_\_\_\_ County

\_\_\_\_\_  
(Printed name of Notary Public) Acting In \_\_\_\_\_ County  
My Commission expires:

PREPARED BY:  
Name:  
Address:

AFTER RECORDING RETURN TO:  
Name:  
Address:



LISA BROWN  
OAKLAND COUNTY CLERK/ REGISTER OF DEEDS  
deeds@oakgov.com

Welcome to the Oakland County Clerk/ Register of Deeds Office. We are happy to provide some of the forms you may require today but please note that we are prohibited by state law from giving legal advice, including direction on how to fill out forms. Below are some basic requirements, which are set by Michigan statute, that must be satisfied to successfully record the document you are preparing:

- The document must be legibly typed or printed in black ink only. All documents must be printed on WHITE PAPER with a minimum 10-point font size.
- The document must have a blank margin of no less than 2 ½ inches at the top of the first page. All other margins can be no less than ½ inch, including any pages that are included as attachments. Paper size must be at least 8 ½" x 11" and not larger than 8 ½ x 14.
- Signatures must be original with names typed or printed beneath all signatures.
- The name and address of the person preparing the document must be shown on the document.
- Documents executed in Michigan require a Notary Public acknowledgment with signature, county of certification, name of party(s) being acknowledged and the expiration date of the notary's commission.
- We do provide notary service at no charge for documents being recorded in the Oakland County Register of Deeds.
- Recording fees are due at the time a document is recorded. The fee, set forth in state law, is \$30 per document. Payment can be made by check, money order, or cash as well as VISA, MasterCard, and Discover credit cards. Debit cards carrying a VISA or MasterCard logo are also accepted.
- A copy of a former deed may provide assistance by offering the property's legal description, including Property Identification Number (PIN) or sidwell number. A copy of the former deed, usually 1-3 pages, may be purchased for \$1 per page.

*(updated August 2021)*