COUNTY APPORTIONMENT
COMMISSION
MINUTES

March 9, 2011

CALL TO ORDER
Meeting called to order by Chairperson Frank Houston, at 9:33 a.m. in the Courthouse Committee Room A, 1200 N. Telegraph Road, Pontiac, Michigan.

Roll called.

PRESENT: Bullard, Cooper, Houston, Meisner, Thienel. (5)
EXCUSED ABSENCE WITH NOTICE: None. (0)

Quorum present.

APPROVAL OF AGENDA
Moved by Bullard supported by Thienel to amend the agenda as follows: Striking item 5 off the agenda – entitled Discussion of Legislation on County Apportionment; and adding item 10 - entitled Discussion Voting Rights Act; and the Adjournment item 11.

Discussion followed.

Vote on agenda as amended
AYES: Bullard, Cooper, Houston, Meisner, Thienel. (5)
NAYS: None. (0)

A sufficient majority having voted in favor, the agenda, as amended, was approved.

APPROVAL OF MINUTES
Moved by Cooper supported by Thienel the minutes of March 2, 2011 Apportionment Commission meeting be approved.

A sufficient majority having voted in favor, the minutes were approved as printed.

PUBLIC COMMENT
Chairperson Frank Houston opened the floor for public comment.

The following people addressed the Commission during public comment; Janet Anderson-Davis – Wayne County Corporation Counsel and Bruce Fealk.

DISCUSSION AND ADOPTION OF RULES OF PROCEDURE
Chairperson Frank Houston addressed the Commission with some proposed revisions for the Rules of Procedure.

Discussion followed.
Commissioner Jim Thienel addressed the Commission regarding the number of maps a commissioner could submit.

Discussion followed.

Prosecutor Jessica Cooper addressed the Commission inquiring as to the definition of one map.

Discussion followed.

Commission Jim Thienel addressed the Commission regarding the timeline of reviewing the maps with software.

Joe Rozell – Director of Elections addressed the Commission with response stating that it would take approximately two days.

Discussion followed.

Treasurer Andy Meisner addressed the Commission regarding how many maps each Apportionment Commission member can produce and how many can be amended.

Chairperson Frank Houston addressed the Commission stating that each Apportionment Commission member will be allowed one map and three amendments.

Discussion followed.

Moved by Meisner supported by Cooper the Rules of Procedure be adopted with the following changes:

4. No one member of the Commission shall submit more than two plans (one plan).

INSERT:

5b. Once Electronic version of the map for a corresponding plan shall be posted or linked to the Oakland County website for the public to review.

The original 5b. now becomes 5c.

b. c. Seven copies of a tabulation of the claimed population figures for each commission district under the proposed plan shall be submitted with the plan. One copy shall be used for verification purposes, one copy shall be made available for inspection in the Office of the County Clerk, and the chair shall have one copy delivered to each member of the Commission for his or her consideration within 24 hours after receipt.

INSERT:

d. One electronic tabulation of the claimed population figures for each commission district under a proposed plan, along with a written description of each district as called for by state statute will be posted on the Oakland County website for the public to review.

6. All plans shall be submitted to the Office of the County Clerk within 14 calendar days after the date the County is notified that the census is officially certified and final population figures are provided to Commission members. The County Clerk’s office shall time stamp, assign a number and indicate the name of the member submitting the plan on each plan received. The population figures for each district in a plan shall be verified by the Register of Deeds/Plat Engineering Office within 3 (2) business days after the plan is filed. The time for submission of plans shall run from the date census data is provided to each Commission member.

A sufficient Majority having voted in favor, the amendment carried.
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Moved by Bullard supported by Thienel the Rules of Procedure be amended as follows:

6. All plans shall be submitted to the **Office (County Clerk Elections Division)** within **44 (21) business days** after the date the County is notified that the census is officially certified and final population figures are provided to Commission members. The County **Clerk’s office (Clerk Elections Division)** shall time stamp, assign a number and indicate the name of the member submitting the plan on each plan received.

A sufficient Majority not having voted in favor, the amendment failed.

Moved by Bullard supported by Thienel the Rules of Procedure be amended as follows:

6. All plans shall be submitted to the **Office (County Clerk Elections Division)** within **44 (21) calendar days** after the date the County is notified that the census is officially certified and final population figures are provided to Commission members. The County **Clerk’s office (Clerk Elections Division)** shall time stamp, assign a number and indicate the name of the member submitting the plan on each plan received.

A sufficient Majority having voted in favor, the amendment carried.

Moved by Meisner supported by Cooper the Rules of Procedure be amended as follows:

7. Each plan may be amended **(3 times)** only by the member who submitted the plan. Amendments shall be for the purpose of making adjustments to district lines and/or population figures. Amendments that basically represent a whole new plan shall not be permitted. **(Amendments to plans must be submitted to the Chair and posted through Oakland County Clerk’s Office Clerk Elections Division to the Oakland County website for at least 24 hours for the public review.)**

A sufficient majority having voted in favor, the amendment carried.

Moved by Bullard supported by Thienel the Rules of Procedure be amended as follows:

7. Amendments to plans must be submitted to the Chair and posted through Oakland County Clerk’s Office Clerk Elections Division to the Oakland County website for at least **24 (72) hours** for the public review.

A sufficient Majority having not voted in favor, the amendment failed.

Moved by Bullard supported by Thienel the Rules of Procedure be amended as follows:

7. Amendments to plans must be submitted to the Chair and posted through Oakland County Clerk’s Office Clerk Elections Division to the Oakland County website for at least **24 (48) hours** for the public review **before action can be taken on the plan.**

A sufficient Majority having voted in favor, the amendment carried.

Moved by Houston supported by Meisner the Rules of Procedure be amended as follows:
9. Amendments shall be delivered to the County Clerk Elections Division within 5 calendar days (2 business days) after the receipt of verification from the Register of Deeds/Plat Engineering Office. No further correction or amendments shall be made to any plan unless authorized by action of the Commission after this period of time.

11. The Commission shall endeavor to approve a final plan no later than 45 days from the date the final population figures are served on Commission members.

Replacing original 11 with new insertion:
11. The Commission reserves the right to add prospective rules of procedure with a majority consenting vote of the Apportionment Commission.

A sufficient Majority having voted in favor, the amendments carried.

Discussion followed.

Vote on Rules of Procedure, as amended:
AYES: Thienel, Bullard, Cooper, Houston, Meisner. (5)
NAYS: None. (0)

A sufficient majority having voted in favor, the Rules of Procedure as amended, was adopted.

DISCUSSION AND ACTION ON TECHNOLOGY AND BUDGET
Chairperson Frank Houston addressed the Commission regarding the Technology and Budget.

Discussion followed.

Gerald Poisson addressed the Commission regarding the Purchasing process.

Discussion followed.

Commission Jim Thienel addressed the Commission inquiring the timeline if software was purchased.

Tammi Shepherd – Supervisor, Information Technology responded stating that after the Census Data is received approximately 1-2 business days.

Joe Rozell – Director of Elections addressed the Commission presenting a resolution for the budget appropriation.

Discussion followed.

Commission Jim Theinel addressed the Commission inquiring if the software saves all produced maps until reaching final draft.

Discussion followed.

Tammi Shepherd – Supervisor, Information Technology outlined the one day training with tentative date being March 23, 2011.

Discussion followed.

All the Apportionment Commission members agreed to March 21, 2011 with an alternate date being March 18, 2011.
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Moved by Mesiner supported by Bullard to approve the purchase of the AutoBound software pursuant to staff recommendation and approve the budget appropriation resolution.

Discussion followed.

The motion was amended to add the words “exclusive of any other costs that may be incurred by this Commission based upon the production of an approved map and plan.” at the end of the NOW THEREFORE BE IT RESOLVED.

Vote on resolution:
  AYES: Bullard, Cooper, Houston, Meisner, Thienel. (5)
  NAYS: None. (0)

A sufficient majority having voted in favor, the software purchase and budget resolution, as amended, was adopted.

SCHEDULING OF NEXT MEETING DATE
Chairperson Frank Houston addressed the Commission the regarding the next scheduled meeting date.

Discussion followed.

All the members of the Apportionment commission agreed to the next Apportionment Commission meeting being on March 16, 2011; and Chairperson Frank Houston requested that all Commission members bring their schedules.

Recording Secretary Bill Bullard, Jr., addressed the Commission and submitted all of his email communications to the Apportionment Commission members to the date of this meeting and asked that they be made part of the record.

DISCUSSION OF INFORMATION VOTING RIGHTS ACT
Prosecutor Jessica Cooper addressed the Commission regarding the voting rights act.

ADJOURNMENT
The Apportionment Commission adjourned at 12:24 p.m. to the call of the Chair or March 16, 2011, at 10:00 a.m.