

OAKLAND COUNTY
BOARD OF COMMISSIONERS
MINUTES

September 28, 2017

Meeting called to order by Chairperson Michael Gingell at 9:43 a.m. in the Courthouse Auditorium, 1200 N. Telegraph Road, Pontiac, Michigan.

Roll called.

PRESENT: Berman, Bowman, Crawford, Dwyer, Fleming, Gershenson, Gingell, Hoffman, Kochenderfer, Kowall, Long, McGillivray, Middleton, Quarles, Taub, Tietz, Weipert, Woodward, Zack. (19)

EXCUSED ABSENCE WITH NOTICE: Jackson, Spisz. (2)

Quorum present.

Invocation given by Shelley Taub.

Pledge of Allegiance to the Flag.

Moved by Dwyer supported by McGillivray the minutes of the September 6, 2017 Board Meeting be approved.

A sufficient majority having voted in favor, the minutes were approved as printed.

Moved by Taub supported by Gershenson the agenda, be amended, as follows:

ITEMS ON BOARD AGENDA

PUBLIC SERVICES COMMITTEE

a. Prosecuting Attorney – Fiscal Year 2018 Crime Victim Rights Grant Acceptance
(Reason for Suspension – Waiver of Rule III: Resolution was taken up by the Public Services Committee immediately prior to today’s meeting (Fiscal Note was taken up by Finance on September 14, 2017.))

ITEMS NOT ON BOARD AGENDA

HUMAN RESOURCES COMMITTEE

a. Human Resources Department – Authority to Approve Optional Supplementary Incentive for Difficult to Recruit Positions
(Reason for Suspension – Waiver of Rule III: Resolution was taken up by the Human Resources Committee immediately prior to today’s meeting.)

Vote on agenda, as amended:

AYES: Bowman, Crawford, Dwyer, Fleming, Gershenson, Gingell, Hoffman, Kochenderfer, Kowall, Long, McGillivray, Middleton, Quarles, Taub, Tietz, Weipert, Woodward, Zack, Berman. (19)

NAYS: None. (0)

A sufficient majority having voted in favor, the agenda, as amended, was approved.

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Chairperson Michael Gingell made the following statement: "A Public Hearing is now called on the Economic Development and Community Affairs – Resolution Approving the Provisions of a Brownfield Plan Amendment for the Iron Ridge Project – City of Ferndale and Pleasant Ridge. Is there anyone present who wishes to speak?" No one requested to speak and the Chairperson declared the Public Hearing closed.

Chairperson Michael Gingell addressed the Board to introduce Commissioner Quarles.

Commissioner Quarles addressed the Board to introduce Patricia Haynie, President, Dr. Martin Luther King, Jr. Task Force, Inc. and the Honorable Barbara Talley.

Patricia Haynie, President, Dr. Martin Luther King, Jr. Task Force, Inc. and the Honorable Barbara Talley addressed the Board to give a presentation entitled: "Freedom Ride 2017". They presented the Board of Commissioners with a plaque in appreciation of their support. They also presented a plaque to Commissioner Quarles in special recognition of her support for this project.

Chairperson Michael Gingell thanked Commissioner Quarles for bringing this project to the attention of the Board of Commissioners. He also thanked the Dr. Martin Luther King, Jr. Task Force, Inc. for all of their work.

Oakland County Clerk – Register of Deeds Lisa Brown read a Communication from Commissioner Michael Spisz, Chairperson, Oakland County Human Trafficking Task Force advising of the following appointment revisions: Representative from the Oakland County Health and Human Services Department, Kathy Forzley, Alternate Lisa McKay-Chiasson. Representative from Oakland Schools – Alternate Sara Orris. Representative from the Michigan Department of Health and Human Services, Alternate Ivana Maplanka. Representative from a Victim Services Agency – Common Ground – Reginald Andrieux. Without objection the appointments were confirmed.

No one addressed the Board during Public Comment.

Moved by Hoffman supported by Quarles the resolutions (with fiscal notes attached) on the amended Consent Agenda be adopted (with accompanying reports being accepted.) The vote for this motion appears on page 612. The resolutions on this Consent Agenda follow (annotated by an asterisk {*}):

***MISCELLANEOUS RESOLUTION #17262**

BY: Commissioner Tom Middleton, Chairperson, Finance Committee

IN RE: FACILITIES MANAGEMENT/FACILITIES PLANNING AND ENGINEERING – CHILDREN'S VILLAGE H (MANDY'S PLACE) BEDROOM REDESIGN PROJECT

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS Mandy's Place on the Children's Village campus (see attached map) is a residential facility for children placed there per court orders for status offenders, or under contract with the Michigan Department of Health and Human Services due to abuse and neglect; and

WHEREAS many of the children in Mandy's Place are awaiting placement with foster families; and

WHEREAS there are several large bedrooms that are shared by two or more children; and

WHEREAS by dividing those rooms into smaller, one or two person bedrooms, the Children's Village staff will be better able to separate youth based on behavioral issues and special needs; and

WHEREAS this would entail building walls and remodeling the plumbing, air handling, lighting, smoke detection, and security systems in those rooms; and

WHEREAS the Fiscal Year 2017 Capital Improvement Program includes a project to redesign several of the bedrooms in the Children's Village H Building (Mandy's Place); and

WHEREAS the Planning and Building Committee authorized the Facilities Planning and Engineering Division to advertise and receive bids to redesign several of the bedrooms in the Children's Village H Building (Mandy's Place); and

WHEREAS Frank Rewold and Son, Inc., an annual competitively selected contractor, bid the necessary work; and

WHEREAS the total project cost recommended by the Facilities Planning and Engineering Division is \$399,200 (see project estimate attached) and includes \$343,945 for construction, \$3,994 for miscellaneous, \$840 for security, \$39,300 for furniture, and \$11,121 for contingency; and WHEREAS funding of \$262,000 is available for transfer from the FY 2017 to FY 2026 Capital Improvement Program/Building Fund (#40100) to the Project Work Order Fund (#40400); and WHEREAS funding of \$137,200 is available for transfer from the Child Care Fund (#20293) under the FY 2017 Health and Human Services Admin Budget to the Project Work Order Fund (#40400). NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners authorizes the Children’s Village H Building (Mandy’s Place) Bedroom Redesign Project in the amount of \$399,200. BE IT FURTHER RESOLVED that the Board of Commissioners authorizes the transfer of funding from the Capital Improvement Program/Building Fund (#40100) and the Child Care Fund (#20293) under the FY 2017 Health and Human Services Admin Budget to the Project Work Order Fund (#40400) to establish the Children’s Village H Building (Mandy’s Place) Bedroom Redesign Project (#100000002667) as detailed below.

BUILDING IMPROVEMENT FUND (#40100)

Revenues

1040101-148020-665882	Planned Use of Balance	<u>\$262,000</u>
	Total Revenues	<u>\$262,000</u>

Expenditures

1040101-148020-788001-40400	Transfer Out – Proj Wrk Order	<u>\$262,000</u>
	Total Expenditures	<u>\$262,000</u>

CHILD CARE FUND (#20293)

1060102-112000-731423	Private Institutions	(\$137,200)
1060102-112000-788001-40400	Transfer Out – Proj Wrk Order	<u>\$137,200</u>
	Total Expenditures	<u>\$ -0-</u>

PROJECT WORK ORDER FUND (#40400)

Project ID 100000002667, Activity PROJ

Revenues

1040101-148020-695500-40100	Transfer In – Building Imprv Fund	\$262,000
1040101-148020-695500-20293	Transfer In – Child Care Fund	<u>\$137,200</u>
	Total Revenues	<u>\$399,200</u>

Expenditures

1040101-148020-796500	Budgeted Equity Adjustment	<u>\$399,200</u>
	Total Expenditures	<u>\$399,200</u>

Chairperson, on behalf of the Finance Committee, I move the adoption of the foregoing resolution.

TOM MIDDLETON

Copy of Oakland County Service Center Campus Map and Facilities Management Project Estimate – Project: Re-design Main Level Bedrooms – Children’s Village H on file in County Clerk’s office.

(The vote for this motion appears on page 612.)

***MISCELLANEOUS RESOLUTION #17263**

BY: Commissioner Tom Middleton, Chairperson, Finance Committee

IN RE: DEPARTMENT OF INFORMATION TECHNOLOGY - MODIFICATIONS TO COMPREHENSIVE I.T. SERVICES INTERLOCAL AGREEMENT

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS the State of Michigan has encouraged governmental entities to share services with each other for efficiency and cost savings and has indicated that future payments from the State may be tied to the achievement of savings; and

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WHEREAS the Oakland County Department of Information Technology has developed numerous applications to more efficiently conduct governmental operations and would like to make certain applications available to governmental bodies not only to share the County's services but also as a means of cost recovery; and

WHEREAS the Board of Commissioners has supported the Information Technology Department's strategic rollout of a comprehensive eGovernment program by approving the Access Oakland fee structure in Miscellaneous Resolution #03279 dated October 16, 2003; Miscellaneous Resolution #07121 dated May 10, 2007; Miscellaneous Resolution #13152 dated June 13, 2013 and Miscellaneous Resolution #16274 dated October 6, 2016; and

WHEREAS the Department of Information Technology currently has Interlocal Agreements with public bodies to provide I.T. Services which were approved by the Board of Commissioners in Miscellaneous Resolution #17034 dated February 15, 2017, which contains Exhibits describing the I.T. Services of Online Payments, Over the Counter Payments, Pay Local Taxes, Jury Management System, Web Publishing Suite, Remedial Support Service, Data Center Use and Services, Oaknet Connectivity, Internet Service, CLEMIS, ArcGIS Online, Data Sharing, and Pictometry Licensed Products; and

WHEREAS the Department of Information Technology would like to have the Board of Commissioners approve modifications to the Interlocal Agreement to enable it to make additional technology services available to public bodies; and

WHEREAS Corporation Counsel and the Information Technology Department have revised the attached Interlocal Agreement, adding additional terms and services, including IT Security Advice and Collaborative Asset Management System (CAMS) which are described in detail in the Exhibits and are attached to the Agreement; and

WHEREAS the Interlocal Agreement will require public bodies to accept the terms of the Agreement and provide them with the flexibility to choose one or more of the I.T. Services based upon their needs; and

WHEREAS the municipalities signing the attached Interlocal Agreements may be charged maintenance and support fees based on the I.T. Services chosen, the level of use and whether the public body is located in Oakland County; and

WHEREAS any additional services not specified in the Interlocal Agreement will require approval by the Board of Commissioners before they can be offered as part of the Agreement; and

WHEREAS the Oakland County Board of Commissioners is required under the Urban Cooperation Act of 1967 to approve Interlocal Agreements between the County and Public Bodies.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners approves the attached I.T. Services Interlocal Agreement offering the I.T. Services of Online Payments, Over the Counter Payments, Pay Local Taxes, Jury Management System, Web Publishing Suite, Remedial Support Services, Data Center Use and Services, Oaknet Connectivity, Internet Service, CLEMIS, ArcGIS Online, Data Sharing, Pictometry Licensed Products, Security Best Practices Advice and Collaborative Asset Management System (CAMS) with fees described in the Exhibits, and authorizes the Chairperson of the Board of Commissioners to sign the Agreements for any Michigan public body that signs the Agreement.

BE IT FURTHER RESOLVED that a copy of any such signed Interlocal Agreement shall be provided to the Elections Division of the Oakland County Clerk for transmission to the Office of the Great Seal of Michigan.

BE IT FURTHER RESOLVED that the Department of Information Technology will provide the list of public bodies agreeing to the attached Interlocal Agreement along with its quarterly report to the Finance Committee.

BE IT FURTHER RESOLVED that any budget adjustments required by new agreements will be recognized in the quarterly financial process and no budget amendment is recommended at this time.

Chairperson, on behalf of the Finance Committee, I move the adoption of the foregoing resolution.

TOM MIDDLETON

Copy of Agreement for I.T. Services between Oakland County and Public Body Incorporated by Reference. Original on file in County Clerk's office.

(The vote for this motion appears on page 612.)

***MISCELLANEOUS RESOLUTION #17264**

BY: Commissioner Tom Middleton, Chairperson, Finance Committee

IN RE: DEPARTMENT OF MANAGEMENT AND BUDGET - FISCAL YEAR 2017 THIRD QUARTER FINANCIAL FORECAST AND BUDGET AMENDMENTS

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS Public Act 621 of 1978, the Uniform Budgeting and Accounting Act for Local Units of Government, provides for adjustments to the adopted budget; and

WHEREAS in accordance with Oakland County General Appropriations Act Section 22, which authorizes budget amendments for variances between the budgeted revenue and actual revenue, and Section 23, which authorizes budget amendments for variance between estimated revenue and projected expenditures, amendments are required; and

WHEREAS the Fiscal Year (FY) 2017 Third Quarter Financial Forecast Report has identified several variances and budget amendments are recommended; and

WHEREAS the Circuit Court, along with the County Clerk and Information Technology (IT) are working on a project to migrate from the current e-filing environment to the new mandatory statewide e-filing system, the goal of which is to complete implementation by January 1, 2018 to ensure that Oakland County can continue to e-file by adopting the statewide electronic filing solution. This implementation project is aligned to comply with the legislation in which the current fee-based e-filing application will no longer be an option for courts in Michigan after December 2017. The estimated 1,211 IT Development hours, which equates to approximately \$167,000, are planned for the remainder of FY 2017 and early FY 2018 to complete the project with funding available from the existing non-departmental General Fund IT Development line item; and

WHEREAS the Sheriff's Office receipt of forfeiture/enhancement funds are recorded in separate restricted funds that require a transfer to the General Fund for use of the monies. Transfers In from the various restricted funds totaling \$48,985 is being recognized for eligible personnel, forensic lab and training costs; and

WHEREAS a budget amendment is recommended for the Sheriff's Office in the amount of \$200,000 for FY 2017 and \$40,000 for FY 2018 – 2020 as Gun Registrations are no longer collected by the department. Per Public Act #3 of 2015 Concealed Pistol Licensing fees are collected by the Clerk/Register of Deeds (#20300); and

WHEREAS a budget amendment of \$175,000 is recommended for Sheriff's Office to reallocate Fringe Benefit Adjustment line item from Sheriff Emergency Response and Preparedness division (#4030501) to Sheriff Emergency Communications Operations Center division (#4030701); it was not included in MR #16253 which moved budgets to the new division; and

WHEREAS a budget amendment is recommended for the Sheriff's Office to return \$1,044 from the Sheriff's General Fund to the Prosecuting Attorney's Operating While Intoxicated (OWI) Crime Victims Fund (#21393) to correct allocation of net auction proceeds (per MR #17093); and

WHEREAS a budget amendment is recommended for the Health Division to accept a grant award of \$6,000 from the Michigan State University Center for Regional Food Systems for the 2017 Michigan Local Food Council Network Seed Grant Program; MR #17194 authorizes Management and Budget to administratively process grant agreements and grant amendments of \$10,000 or less, after review and approval by Management and Budget, Human Resources, Risk Management and Corporation Counsel when the grant does not require an associated interlocal agreement, there are no position changes and the grantor does not require a separate resolution; and

WHEREAS a budget amendment of \$35,500 is recommended to transfer funds from Animal Control's Legacy Fund (#21310) to Animal Control's General Fund budget to cover expenditures in various line items; and

WHEREAS a budget amendment is recommended for Children's Village Division in the amount of \$142 to transfer funding from the Children's Village Donations Fund (#21330) to the Child Care Fund (#20293) which properly accounts for eligible expenditures for Children's Village Donation funding; and

WHEREAS a budget amendment is recommended for Circuit Court to reallocate funding in the amount of \$1,310 from Fringe Benefits to Salaries to reflect Amendment #1 within fifteen percent of the FY 2017 Michigan Drug Court Grant Program (MDCGP) Juvenile Drug Court grant agreement (MR #16291); and

WHEREAS a budget amendment is recommended for Friend of the Court to accept additional funding in the amount of \$6,000 from State Court Administrative Office (SCAO) for the FY 2017 Access and Visitation Grant Amendment #1; MR #17194 authorizes Management and Budget to administratively process grant agreements and grant amendments of \$10,000 or less, after review and approval by Management and Budget, Human Resources, Risk Management and Corporation Counsel when the grant does not require an associated interlocal agreement, there are no position changes and the grantor does not require a separate resolution; and

WHEREAS a budget amendment is recommended for 52/4 District Court-Troy to reallocate funding in the amount of \$12,022 from Fringe Benefits to \$11,022 Drug Testing and \$1,000 Incentives to reflect Amendment #1 within fifteen percent of the FY 2017 Michigan Drug Court Grant Program (MDCGP) grant agreement (MR #16289); and

WHEREAS a budget amendment is recommended to recognize that the Health Division has received additional funding from the Michigan Department of Health and Human Services through the Comprehensive Planning, Budgeting, and Contracting (CPBC) Agreement Amendment #4 in the amount of \$124,840 which is less than fifteen percent of the original agreement required to accept each of the amendments via separate resolution; and

WHEREAS an amendment totaling \$6,000 is recommended for Community Corrections to reallocate line items to reflect Amendment #3 within fifteen percent of the FY 2017 Michigan Department of Corrections Comprehensive Corrections Plan (MR #16350); and

WHEREAS a budget amendment is recommended for Parks and Recreation Commission Fund (#50800) to transfer \$359,321 from the Facilities Maintenance cost center to various cost centers incurring expenses during the third quarter of FY 2017, transfer \$46,000 from Operating Maintenance Funds for window replacement at Independence Oaks, appropriate \$19,655 for paving repair at Glen Oaks Golf Course and Conference Center and transfer of \$7,414 from Capital Equipment for the purchase of a mobile trailer for recreation program services; and

WHEREAS a budget amendment is recommended for the Water Resources Commissioner Drain Equipment Fund (#63900) totaling \$265,828 for FY 2017 and \$67,898 for FY 2018 – FY 2019 for the transfer of seven (7) Pontiac system owned vehicles to be Drain Equipment leased vehicles; and

WHEREAS a budget amendment is recommended for Water Resources Commissioner in the amount of \$684,693 to correct the budget from Planned Use of Balance line item to Budgeted Equity Adjustment line item; and

WHEREAS a budget amendment is recommended for Information Technology Fund (#63600) in the amount of \$1,175,000 to reappropriate funds for various IT projects such as, Medical Examiner's, Ehealth, IT Print Management Services, Cyber Security and Collaborative Asset Management System (CAMS), funding is available in the IT Fund Net Assets-Designated for Projects equity account; and

WHEREAS a budget amendment in the amount of \$860,000 is recommended for CLEMIS Fund (#53500) to reallocate funds for various CLEMIS projects such as OakVideo Upgrade, CAD Upgrade, San Project, Crash software, Mugshot Upgrade; funding is available in the CLEMIS Fund Equity-Designated for Projects equity account; and

WHEREAS the Oakland County Department of Economic Development and Community Affairs has attempted to collect funds from loan recipients for the Community Development Block Grant and recommends \$265,303.17 be written off in uncollectible loans; and

WHEREAS the Oakland County International Airport has requested a reversal of late fees totaling \$539.40; and

WHEREAS the Parks and Recreation Commission has requested a write-off in the amount of \$157 for uncollectible fees; and

WHEREAS the Department of Information Technology has requested a write-off in the amount of \$110.50 for uncollectible fees; and

WHEREAS Department of Health and Human Services, Children's Village division received donations for the period of April 2017 through June 2017 totaling \$7,070 of which \$72 was a cash donation; and

WHEREAS Department of Public Services, Animal Shelter and Pet Adoption Center received donations for the period of April 2017 through June 2017 totaling \$13,216.06; and

WHEREAS Department of Public Services, Michigan State University (MSU) Extension division received donations for the period of January 2017 through June 2017 totaling \$1,254; and

WHEREAS Parks and Recreation Commission received donations for the period of April 2017 through June 2017 totaling \$7,628.

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NOW THEREFORE BE IT RESOLVED that the Board of Commissioners accepts the Fiscal Year 2017 Third Quarter Financial Report.

BE IT FURTHER RESOLVED that the uncollectible debts, as recommended by the Department of Management and Budget and detailed in the attached schedules are authorized to be written off.

BE IT FURTHER RESOLVED that the donations be recognized in the Children's Village division, Animal Control and Pet Adoption Center, MSU Extension division and Parks and Recreation Commission.

BE IT FURTHER RESOLVED that the FY 2017 – FY 2019 Budgets are amended pursuant to Schedules A and B.

Chairperson, on behalf of the Finance Committee, I move the adoption of the foregoing resolution.

TOM MIDDLETON

Copy of Correspondence from Laurie Van Pelt, Director, Management and Budget, Lynn Sonkiss, Manager, Fiscal Services and Gaia Piir, Chief, Fiscal Services, Schedule A – Fiscal Year 2017 Third Quarter Budget Amendments General Fund/General Purpose (GF/GP), Schedule B – Oakland County, Michigan Fiscal Year 2017 Third Quarter Budget Amendments Proprietary/Special Revenue Funds, County of Oakland FY 2017 Third Quarter Report General Fund/General Purpose Revenue and Expenditures Summary by Department, County of Oakland FY 2017 Third Quarter Report Non-Departmental Expenditures, FY 2017 Budget Amendments, Grants \$10,000 and Under, County of Oakland FY 2017 Third Quarter Report Enterprise Funds, County of Oakland FY 2017 Third Quarter Report Internal Service Funds, Oakland County FY 2017 Uncollectible Debt Write-Offs and FY 2017 3rd Quarter Reports for Contributions (Donations) on file in County Clerk's office.

(The vote for this motion appears on page 612.)

***MISCELLANEOUS RESOLUTION #17265**

BY: Commissioner Christine Long, Chairperson, General Government Committee

IN RE: DEPARTMENT OF HEALTH AND HUMAN SERVICES/HEALTH DIVISION – AMENDMENT 1 TO THE OAKLAND UNIVERSITY, REACH GRANT CONTRACT

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS Oakland University, in partnership with Oakland County Health Division and on behalf of the Healthy Pontiac, We Can! Coalition, was awarded a three year grant by the Centers for Disease Control and Prevention (CDC) titled Racial and Ethnic Approaches to Community Health (REACH) which was to end September 30, 2017; and

WHEREAS the CDC is providing a one year extension to Oakland University of the REACH grant for the period of October 1, 2017 through September 30, 2018; and

WHEREAS Oakland University wishes to amend its sub-contract under the REACH grant with Oakland County Health Division to extend the project for an additional 12 months and to increase the budget amount to cover two fiscal years; and

WHEREAS the Health Division will use the REACH grant funds to continue implementation of evidence and practice-based strategy activities to reduce the devastating effects of obesity and chronic disease within the City of Pontiac; and

WHEREAS with the 12 month extension, the new contract period is October 1, 2016 through September 30, 2018; and

WHEREAS the contract is not expected to be renewed after September 30, 2018; and

WHEREAS previous grant funding for this contract was in the amount of \$129,306 for FY 2017; and

WHEREAS the amended budget is an increase of \$78,369 for a two year funding period in an amount not to exceed \$207,675; and

WHEREAS the REACH grant will continue to fund one (1) special revenue (SR) full-time eligible (FTE) Public Health Educator II position for this project by under-filling the currently vacant MCH Block Grant SR FTE Public Health Nutritionist III position (#1060291-07360); and

WHEREAS this amendment has completed the Grant Review Process according to the Board of Commissioners Grant Procedures and is recommended for approval.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners accepts Amendment 1 to the REACH Grant Agreement from Oakland University in the amount of \$207,675 that includes a 12 month extension covering the contract period of October 1, 2016 through September 30, 2018.

BE IT FURTHER RESOLVED that the REACH grant will continue to fund one (1) SR FTE Public Health Educator II position for this project by under-filling the currently vacant MCH Block Grant SR FTE Public Health Nutritionist III position (#1060291-07360).

BE IT FURTHER RESOLVED that acceptance of this grant does not obligate the County to any future commitment and continuation of the Special Revenue position in the grant is contingent upon continued future levels of grant funding.

BE IT FURTHER RESOLVED that the Board Chairperson is authorized to execute the Grant Agreement and approve changes and extensions not to exceed fifteen percent (15%).

Chairperson, on behalf of the General Government Committee, I move the adoption of the foregoing resolution.

CHRISTINE LONG

Copy of Grant Review Sign Off – Health Division – Center for Disease Control and Prevention - Racial and Ethnic Approaches to Community Health Grant (OU Reach), Amendment No. 1 to Subcontract between Oakland University and Oakland County Health Division, Oakland University REACH Grant Oakland County Health Division Subcontract Budget Narrative/Justification Year 3 Extension – October 1, 2016 – September 30, 2018 and Oakland University CDC REACH Sub-Recipient Budget Incorporated by Reference. Original on file in County Clerk’s office.

FISCAL NOTE (MISC. #17265)

BY: Commissioner Tom Middleton, Chairperson, Finance Committee

IN RE: DEPARTMENT OF HEALTH AND HUMAN SERVICES/HEALTH DIVISION – AMENDMENT 1 TO THE OAKLAND UNIVERSITY, REACH GRANT CONTRACT

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

Pursuant to Rule XII-C of this Board, the Finance Committee has reviewed the above referenced resolution and finds:

1. The resolution authorizes Amendment 1 to the Centers for Disease Control and Prevention, FY 2017 Racial and Ethical Approaches to Community Health (REACH) sub-contract between Oakland University and Oakland County Health Division (MR #16281).
2. The amendment increases the total funding to \$207,675, an increase of \$78,369, and extends the contract period for an additional 12 months; through September 30, 2018.
3. Funding will be used to continue one (1) Special Revenue (SR) Full-Time Eligible (FTE) Public Health Educator II position.
4. The SR FTE Public Health Educator II position will be under-filling one (1) SR FTE Public Health Nutritionist III position (#1060291-07360) which is currently vacant under the MCH Block Grant Fund (#28563).
5. The FY 2017 and FY 2018 Special Revenue budgets are amended as follows:

REACH FUND (#28611)

FY 2017

GR000000743 Bud Ref: 2017 Analysis: GLB Activity GLB

Revenues

1060233-133340-610313	Federal Operating Grants	<u>(\$ 71,889)</u>
	Total Revenues	<u>(\$ 71,889)</u>

Expenditures

1060233-133340-702010	Salaries Regular	(\$ 20,253)
1060233-133340-722740	Fringe Benefits	(\$ 22,409)
1060233-133340-730072	Advertising	\$ 4,000
1060233-133340-730926	Indirect Costs	(\$ 2,412)
1060233-133340-731115	Licenses and Permits	(\$ 540)
1060233-133340-731346	Personal Mileage	(\$ 500)

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1060233-133340-731388	Printing	(\$ 15,000)
1060233-133340-750294	Materials and Supplies	(\$ 5,000)
1060233-133340-750399	Office Supplies	(\$ 1,775)
1060233-133340-750448	Postage-Standard Mailing	(\$ 8,000)
	Total Expenditures	<u>(\$ 71,889)</u>

REACH FUND (#28611) FY 2018
 GR000000743 Bud Ref: 2018 Analysis: GLB Activity GLB

Revenues

1060233-133340-610313	Federal Operating Grants	<u>\$ 20,952</u>
	Total Revenues	<u>\$ 20,952</u>

Expenditures

1060233-133340-702010	Salaries Regular	\$ 378
1060233-133340-722740	Fringe Benefits	\$ 279
1060233-133340-730072	Advertising	\$ 19,900
1060233-133340-730926	Indirect Costs	\$ 45
1060233-133340-731115	Licenses and Permits	(\$ 540)
1060233-133340-732018	Travel and Conferences	(\$ 500)
1060233-133340-750294	Materials and Supplies	\$ 7,415
1060233-133340-750392	Metered Postage	(\$ 4,000)
1060233-133340-750399	Office Supplies	(\$ 1,775)
1060233-133340-774677	Insurance Fund	(\$ 250)
	Total Expenditures	<u>\$ 20,952</u>

TOM MIDDLETON

(The vote for this motion appears on page 612.)

***MISCELLANEOUS RESOLUTION #17266**

BY: Commissioner Christine Long, Chairperson, General Government Committee

IN RE: DEPARTMENT OF HEALTH AND HUMAN SERVICES/HEALTH DIVISION - OAKLAND INTERMEDIATE SCHOOL DISTRICT, GREAT PARENTS GREAT START AND HOME VISITATION GRANT ACCEPTANCE

To the Oakland County Board of Commissioners
 Chairperson, Ladies and Gentlemen:

WHEREAS the Oakland Intermediate School District has awarded the Oakland County Health Division with continued funds for both the Great Parent Great Start and the Oakland Schools Home Visitation grants through issuance of one contract; and

WHEREAS the Great Parent Great Start grant award is in the amount of \$31,500 and provides funds for the purchase of educational supplies to be distributed to families served by the Nurse Family Partnership and Nurturing Parenting Programs for the period of October 1, 2017 through September 30, 2018; and

WHEREAS the Oakland Schools Home Visitation Grant award is in the amount of \$126,106 and provides funds to continue the Nurse Family Partnership program in the south end of Oakland County for the period of September 1, 2017 through August 31, 2018; and

WHEREAS both award amounts remain the same as the previous year; and

WHEREAS the Home Visitation Grant will continue to fund one (1) special revenue (SR) full-time eligible (FTE) Public Health Nurse III position (#1060291-11898); and

WHEREAS the grant award has completed the Grant Review Process in accordance with the Board of Commissioners grant procedures and is recommended for approval.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners hereby accepts the grant award for the Great Parents Great Start Grant program in the amount of \$31,500 for the period of October 1, 2017 through September 30, 2018 and the Home Visitation program in the amount of \$126,106 for the period of September 1, 2017 through August 31, 2018 for a total of \$157,606.

BE IT FURTHER RESOLVED that the Home Visitation Grant will continue to fund one (1) SR FTE Public Health Nurse III position (#1060291-11898).

BE IT FURTHER RESOLVED that the Board Chairperson is authorized to execute the Grant Agreement and approve changes and extensions not to exceed fifteen percent (15%).

BE IT FURTHER RESOLVED that acceptance of these grants does not obligate the County to any future commitment and continuation of the Special Revenue position in the grant is contingent upon future levels of grant funding.

Chairperson, on behalf of the General Government Committee, I move the adoption of the foregoing resolution.

CHRISTINE LONG

Copy of Grant Review Sign Off – Health Division – 2018 Great Parents, Great Start and Home Visitation Grant, Oakland Schools – Change Order – Purchase Order #15931-2 and Section 32p(4) of the State School Aid Act – Home Visitation Grants Incorporated by Reference. Original on file in County Clerk’s office.

FISCAL NOTE (MISC. #17266)

BY: Commissioner Tom Middleton, Chairperson, Finance Committee

IN RE: DEPARTMENT OF HEALTH AND HUMAN SERVICES/HEALTH DIVISION - OAKLAND INTERMEDIATE SCHOOL DISTRICT, GREAT PARENTS GREAT START AND HOME VISITATION GRANT ACCEPTANCE

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

Pursuant to Rule XII-C of this Board, the Finance Committee has reviewed the above-referenced resolution and finds:

1. Resolution authorizes the acceptance of a grant award from the Oakland Intermediate School District in the amount of \$157,606 which consists of \$31,500 in Great Parents Great Start Grant Program funding and \$126,106 in Home Visitation Grant funding.
2. Funds from the Great Parents Great Start Grant Program will be used to purchase parent textbooks, screening tools, and age-appropriate educational items for approximately 95 families with 135 children aged birth to five in the Nurturing Parenting Program. In addition, the grant will provide age-appropriate educational items for approximately 100 families with children aged birth to two in the Nurse Family Partnership Program.
3. The Home Visitation Grant continues the Nurse Family Partnership Program in the south end of the county and funding one (1) Special Revenue (SR) full-time eligible (FTE) Public Health Nurse III position (#1060291-11898) in order to provide home visits to first-time mothers during and after pregnancy until the child is two years of age.
4. The Great Parents Great Start grant period extends from October 1, 2017 through September 30, 2018.
5. The Home Visitation grant period extends from September 1, 2017 through August 31, 2018.
6. The Fiscal Year 2018 Special Revenue Budgets are amended as follows:

HEALTH GREAT PARENTS GREAT START (#28608)

GR0000000667 Bud Ref: 2017 Analysis: GLB Activity GLB

		<u>FY 2018</u>
<u>Revenues</u>		
1060230-133215-615571	State Operating Grants	(\$15,000)
1060230-133375-615571	State Operating Grants	(\$16,500)
	Total Revenues	<u>(\$31,500)</u>
<u>Expenditures</u>		
1060230-133215-750567	Training-Educational Supplies	(\$15,000)
1060230-133375-731388	Printing	(\$ 500)
1060230-133375-732018	Travel and Conference	(\$ 500)
1060230-133375-750567	Training-Educational Supplies	(\$15,500)
	Total Expenditures	<u>(\$31,500)</u>

HEALTH GREAT PARENTS GREAT START (#28608)
 GR0000000667 Bud Ref: 2018 Analysis: GLB Activity GLB

		<u>FY 2018</u>
<u>Revenues</u>		
1060230-133215-615571	State Operating Grants	\$15,000
1060230-133375-615571	State Operating Grants	<u>\$16,500</u>
	Total Revenues	<u>\$31,500</u>
 <u>Expenditures</u>		
1060230-133215-750567	Training-Educational Supplies	\$15,000
1060230-133375-731388	Printing	\$ 500
1060230-133375-732018	Travel and Conference	\$ 500
1060230-133375-750567	Training-Educational Supplies	<u>\$15,500</u>
	Total Expenditures	<u>\$31,500</u>

HOME VISITING INITIATIVE FUND (#28617)

GR0000000953
 Bud Ref: 2018 Analysis: GLB Activity GLB

		<u>FY 2018</u>
<u>Revenues</u>		
1060291-133215-615571	State Operating Grants	<u>\$126,106</u>
	Total Revenues	<u>\$126,106</u>
 <u>Expenditures</u>		
1060291-133215-702010	Salaries	\$ 69,410
1060291-133215-722740	Fringe Benefits	\$ 47,131
1060291-133215-731346	Personal Mileage	\$ 1,513
1060291-133215-731941	Training	\$ 1,500
1060291-133215-750245	Incentives	\$ 1,250
1060291-133215-750399	Office Supplies	\$ 250
1060291-133215-750448	Postage-Standard Mailing	\$ 250
1060291-133215-750567	Training-Educational Supplies	\$ 477
1060291-133215-774636	Info Tech Operations	\$ 2,800
1060291-133215-774637	Info Tech Managed Print Svcs	\$ 550
1060291-133215-774677	Insurance Fund	\$ 375
1060291-133215-778675	Telephone Communications	<u>\$ 600</u>
	Total Expenditures	<u>\$126,106</u>

TOM MIDDLETON

(The vote for this motion appears on page 612.)

***MISCELLANEOUS RESOLUTION #17267**

BY: Commissioner Christine Long, Chairperson, General Government Committee

IN RE: DEPARTMENT OF HEALTH AND HUMAN SERVICES/HEALTH DIVISION – INTERLOCAL AGREEMENT WITH THE OAKLAND COMMUNITY HEALTH NETWORK FOR SUBSTANCE USE DISORDER PREVENTION SERVICES

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS Oakland County has received an Interlocal Agreement from the Oakland Community Health Network (OCHN), formally known as the Oakland County Community Mental Health Authority (OCCMHA), to reflect the change in name and update work plan objectives for substance use disorder prevention services; and

WHEREAS the new Agreement includes total Fiscal Year (FY) 2017 funding in the amount of \$182,898 which consists of \$166,271 in grant funding with a required local match of \$16,627; and

WHEREAS the funding is sufficient to cover two (2) Special Revenue (SR) Full-Time Eligible (FTE) Public Health Educator III positions (#1060233-00960 and #1060233-07497) within the Health Division for FY 2017; and

WHEREAS the Agreement is effective upon approval and will remain in effect until terminated by either of the parties; and

WHEREAS an increase in funding for FY 2018 is expected in a future amendment; and

WHEREAS this Interlocal Agreement has completed the Grant Review Process in accordance with the Board of Commissioners Grant Acceptance Procedures and is recommended for approval.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners hereby approves the Interlocal Agreement between the County of Oakland and the Oakland Community Health Network including total FY 2017 funding of \$182,898 which consists of \$166,271 in grant funding and a required local match of \$16,627.

BE IT FURTHER RESOLVED to continue two (2) SR FTE Public Health Educator III positions (#1060233-00960 and #1060233-07497) within the Health Division.

BE IT FURTHER RESOLVED that the Chairperson of the Board of Commissioners is authorized to execute the agreement and to approve any extensions or changes, within fifteen percent (15%) of the original award, which are consistent with the original agreement as approved.

BE IT FURTHER RESOLVED that acceptance of this grant does not obligate the County to any future commitment and continuation of the Special Revenue positions in the grant is contingent upon future levels of grant funding.

Chairperson, on behalf of the General Government Committee, I move the adoption of the foregoing resolution.

CHRISTINE LONG

Copy of Grant Review Sign Off – Health Division – Interlocal Agreement with Oakland Community Health Network for Substance Use Disorder Prevention Services, OCHN Contract #2017-0016-SUD and Oakland Community Health Network Substance Use Disorder Services Purchase of Service Policies for Prevention Providers FY 2016-2017 Incorporated by Reference. Original on file in County Clerk’s office.

FISCAL NOTE (MISC. #17267)

BY: Commissioner Tom Middleton, Chairperson, Finance Committee

IN RE: DEPARTMENT OF HEALTH AND HUMAN SERVICES/HEALTH DIVISION – INTERLOCAL AGREEMENT WITH THE OAKLAND COMMUNITY HEALTH NETWORK FOR SUBSTANCE USE DISORDER PREVENTION SERVICES

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

Pursuant to Rule XII-C of this Board, the Finance Committee has reviewed the above referenced resolution and finds:

1. Resolution authorizes the Interlocal Agreement between Oakland County and Oakland Community Health Network (OCHN) formally known as the Oakland County Mental Health Authority (OCCMHA) for substance use disorder prevention services.
2. The Agreement includes FY 2017 funding in the amount of \$182,898 which consists of \$166,271 in grant funding and a local match of \$16,627 for the period October 1, 2016 through September 30, 2017.
3. The \$16,627 local match, which is budgeted in the general fund, includes salaries, educational supplies, telephone communications, and IT operations.
4. The Agreement continues funding for two (2) Special Revenue (SR) Full-Time Eligible (FTE) Public Health Educator III positions (#1060233-00960 and #1060233-07497) within the Health Division.
5. The FY 2017 budget is amended as follows:

HEALTH MDPH OSAS FUND (#28249)

FY 2017

GR0000000203 Bud Ref: 2017 Analysis: GLB Activity GLB

Revenues

1060261-134795-610313 Federal Operating Grants

\$166,271

Revenue Total		<u>\$166,271</u>
<u>Expenditures</u>		
1060261-134795-702010	Salaries Regular	\$ 75,728
1060261-134795-722740	Fringe Benefits	\$ 53,911
1060261-134795-730555	Education Programs	\$ 2,000
1060261-134795-730926	Indirect Costs	\$ 9,019
1060261-134795-730982	Interpreter Fees	\$ 500
1060261-134795-731115	Licenses and Permits	\$ 1,000
1060261-134795-731346	Personal Mileage	\$ 2,675
1060261-134795-731388	Printing	\$ 2,000
1060261-134795-731941	Training	\$ 2,500
1060261-134795-732018	Travel and Conference	\$ 3,000
1060261-134795-750245	Incentives	\$ 4,500
1060261-134795-750294	Materials and Supplies	\$ 1,508
1060261-134795-750392	Metered Postage	\$ 250
1060261-134795-750399	Office Supplies	\$ 500
1060261-134795-750567	Training-Educational Supplies	\$ 7,000
1060261-134795-774677	Insurance Fund	\$ 180
	Total Expenditures	<u>\$166,271</u>

TOM MIDDLETON

(The vote for this motion appears on page 612.)

***MISCELLANEOUS RESOLUTION #17268**

BY: Commissioner Christine Long, Chairperson, General Government Committee

IN RE: DEPARTMENT OF HEALTH AND HUMAN SERVICES CHILDREN'S VILLAGE DIVISION – 2017/2018 NATIONAL SCHOOL LUNCH PROGRAM GRANT ACCEPTANCE

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS Oakland County Children's Village has applied for and been awarded the National School Lunch Program Grant from the Office of School Support Services, Michigan Department of Education for reimbursement of meals and snacks provided to the residents at Children's Village for the period July 1, 2017 through June 30, 2018; and

WHEREAS the Office of School Support Services, Michigan Department of Education administers the United States Department of Agriculture National School Lunch/Commodity Distribution, Afterschool Snack and Breakfast Programs; and

WHEREAS the purpose of the program is to make nutritionally balanced, low cost meals, snacks, and/or milk available statewide to children through the completion of high school; and

WHEREAS the Oakland County Children's Village is licensed as a residential child care institution; and

WHEREAS the campus residents except Mandy's Place residents qualify for free severe need breakfasts, free lunches, and free afterschool snacks seven days a week and are reimbursed based on rates provided in Administrative Memo No.3 dated August 2, 2017; and

WHEREAS in addition, Children's Village qualifies for a performance-based extra 6 cents per breakfast and lunch as shown in Administrative Memo No.3 dated August 2, 2017 and is based on whole grain menu items served to residents; and

WHEREAS the grant amount is unknown at the time of acceptance, however, it is based on the attached per meal reimbursement rates; and

WHEREAS for the previous grant period of July 1, 2016 through June 30, 2017, the total cost of meals and snacks was approximately \$821,456, of which Children's Village was reimbursed \$281,724 from the Michigan Department of Education for the school meal programs; and

WHEREAS meal provision expenditures are not recorded by program due to cost efficient bulk purchases that cover food services for the entire campus; and

WHEREAS there is no grant match requirement; and

WHEREAS the grant agreement has completed the Grant Review Process in accordance with the Board of Commissioners Grant Acceptance Procedures.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners authorizes and accepts the 2017-2018 National School Lunch/USDA Food Distribution Agreement and Certification Statement for grant meal reimbursements for the period July 1, 2017 through June 30, 2018.

BE IT FURTHER RESOLVED that the Chairperson of the Board of Commissioners is authorized to execute the grant agreement and to approve any grant extensions or changes, within fifteen percent (15%) of the original award, which are consistent with the original agreement as approved.

BE IT FURTHER RESOLVED that acceptance of this grant does not obligate the County to any future commitment and continuation of this program is contingent upon continued future levels of grant funding. Chairperson, on behalf of the General Government Committee, I move the adoption of the foregoing resolution.

CHRISTINE LONG

Copy of Grant Review Sign Off – Children’s Village – 2017-2018 National School Lunch Program, State of Michigan – Department of Education Food Service Administrative Memo No. 3 School Year 2017-2018, 2017-2018 National School Lunch/USDA Foods Distribution Special Milk, Afterschool Snack, and Breakfast Programs – Permanent Agreement, and 2017-2018 National School Lunch/Commodity Distribution – Special Milk, Afternoon Snack, and Breakfast Programs Incorporated by Reference. Copy on file in County Clerk’s office.

FISCAL NOTE (MISC. #17268)

BY: Commissioner Tom Middleton, Chairperson, Finance Committee

IN RE: DEPARTMENT OF HEALTH AND HUMAN SERVICES CHILDREN’S VILLAGE DIVISION – 2017/2018 NATIONAL SCHOOL LUNCH PROGRAM GRANT ACCEPTANCE

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

Pursuant to Rule XII-C of this Board, the Finance Committee has reviewed the above-referenced resolution and finds:

1. Resolution authorizes the acceptance of reimbursement funding from the United States Department of Agriculture National School Lunch/Commodity Distribution, Afterschool Snack and Breakfast Programs, under the administration of the Office of School Support Services, Michigan Department of Education for meals and snacks provided to the residents of Children’s Village.
2. The grant amount is unknown at the time of acceptance; however, the previous cost of meals and snacks for the prior grant was approximately \$821,456 of which Children’s Village was reimbursed \$281,724 from the Michigan Department of Education.
3. The purpose of the program is to make nutritionally balanced, low cost meals, snacks, and/or milk available statewide to children through the completion of high school.
4. The funding period is July 1, 2017 through June 30, 2018.
5. No budget amendment is required.

TOM MIDDLETON

(The vote for this motion appears on page 612.)

MISCELLANEOUS RESOLUTION #17259

BY: Commissioner Phillip Weipert, Chairperson, Planning and Building Committee

IN RE: DEPARTMENT OF CENTRAL SERVICES/LEASED VEHICLES - DONATION OF TWO DODGE DURANGO SPECIAL SERVICE VEHICLES

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS the Chrysler Group permitted the Oakland County Sheriff’s Office to use two (2) 2014 Dodge Durango Special Service Vehicles (SSV) for law enforcement services; and

WHEREAS in exchange for the use of the vehicles, Oakland County provided vehicle data and performance information relating to the vehicles to Chrysler; and

WHEREAS at the conclusion of the test period Chrysler waived its right to re-possess the two 2014 Dodge Durango SSV vehicles; and

WHEREAS one of the vehicles was retired from service in April 2016; and

WHEREAS the retired vehicle was sold in the 2017 Oakland County Spring Auction for \$9,300; and

WHEREAS the estimated value of the two vehicles is \$18,000; and
 WHEREAS #83204 requires that gift donations with a value of \$10,000 or more, with no match or other financial obligations to the county, be reviewed by the department's/divisions liaison committee, acknowledge by the Board of Commissioners by signed resolution, accounted for in the appropriate departmental donation account; and
 WHEREAS the Vehicle Identification Numbers for the two (2) 2014 Dodge Durango vehicles have been provided to Oakland County Fiscal Services for accounting purposes.
 NOW THEREFORE BE IT RESOLVED that Oakland County Board of Commissioners acknowledges the generous gift of two vehicles valued at approximately \$18,000 donated by the Chrysler Group.
 BE IT FURTHER RESOLVED that the donation is accounted for in the Oakland County Motor Pool Fund. Chairperson, on behalf of the Planning and Building Committee, I move the adoption of the foregoing resolution.

PHILIP WEIPERT

FISCAL NOTE (MISC.#17259)

BY: Commissioner Tom Middleton, Chairperson, Finance Committee

IN RE: DEPARTMENT OF CENTRAL SERVICES/LEASED VEHICLES - DONATION OF TWO DODGE DURANGO SPECIAL SERVICE VEHICLES

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

Pursuant to Rule XII-C of this Board, the Finance Committee has reviewed the above referenced resolution and finds:

1. The resolution authorizes the acceptance of two (2) 2014 Dodge Durango Special Service Vehicles (SSV) from Chrysler Group. The vehicles were used to replace Impalas that were scheduled to be taken out of service due to age/mileage conditions.
2. In exchange, Oakland County provided vehicle data and performance information relating to the vehicles to Chrysler.
3. At the end of the test period, Chrysler waived its right to re-possess the two (2) 2014 Dodge Durango SSV vehicles.
4. The estimated value of the two vehicles is \$18,000.
5. One of the Durango vehicles (#14-914) was retired from service in April 2016 and was sold at the 2017 Oakland County Spring Auction for \$9,300. The net proceeds of \$9,002.68, after auction expense of \$297.32, are to be transferred to the Motor Pool Fund to offset the patrol vehicle replacement (original Impala to Tahoe).
6. The remaining Durango SSV vehicle (#14-915) is still in service and is to be recorded as a General Fixed Asset. At the time of eventual sale, the net proceeds will need to be transferred to the Motor Pool Fund to offset the patrol vehicle replacement (original Impala to Tahoe) and any necessary budget amendment will be included with the quarterly forecast resolution.
7. The following FY 2017 budget amendment is recommended to account for the sales proceeds of vehicle #14-914:

<u>GENERAL FUND (#10100)</u>		<u>FY 2017</u>
<u>Revenue</u>		
4030601-110000-670228	County Auction	<u>\$9,300</u>
	Total Revenue	<u>\$9,300</u>
<u>Expenditures</u>		
4030601-110000-730114	Auction Expense	\$ 297
4030601-110000-788001-66100	Transfer Out – Motor Pool	<u>\$9,003</u>
	Total Expenditures	<u>\$9,300</u>
 <u>MOTOR POOL FUND (#66100)</u>		
<u>Revenue</u>		
1030811-184010-665882-10100	Transfer In – General Fund	<u>\$9,003</u>
	Total Revenue	<u>\$9,003</u>

Expenses

1030811-184010-796500	Budgeted Equity Adj.	\$9,003
	Total Expenses	\$9,003

TOM MIDDLETON

(The vote for this motion appears on page 612.)

***MISCELLANEOUS RESOLUTION #17269**

BY: Commissioner Phillip Weipert, Chairperson, Planning and Building Committee

IN RE: FACILITIES MANAGEMENT – AMENDMENT TO LEASE AGREEMENT WITH CITY OF TROY FOR 52-4 DISTRICT COURTHOUSE TO EXTEND TERM FOR 15 YEARS OR TO EXERCISE THE OPTION TO EXTEND THE CURRENT LEASE FOR 5 YEARS

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS the Planning and Building Committee, on September 17, 1996, authorized Facilities Management to negotiate with the City of Troy (“City”) for renovation and lease of the City’s Community Center, located on West Big Beaver Road, for use as a courthouse for the 52-4 District Court; and WHEREAS Miscellaneous Resolution #96263, authorized a twenty (20) year lease (“Lease”) for such location; and

WHEREAS given the essential public services performed at this location, the County desires to amend the Lease to extend the term for an additional fifteen (15) years; and

WHEREAS it is in the best interest of the City and the County to ensure that the 52-4 District Court can continue to operate at this location for the foreseeable future; and

WHEREAS the Departments of Facilities Management and Corporation Counsel have drafted the attached Amendment to be presented to the City for consideration; and

WHEREAS the Court Administrator and Judges of the 52-4 District Court and the Chief Judge of the 52nd District Court have reviewed and agreed to the terms of the Amendment; and

WHEREAS the existing Lease also provides an option to extend for five (5) years upon written notice 180 days prior to expiration of the Lease.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners authorizes the attached Amendment with the City and directs the Director of Facilities Management to immediately forward and present this Amendment to the City Manager for consideration by the City.

BE IT FURTHER RESOLVED that if the City approves and executes the attached Amendment on or before November 1, 2017, then the Oakland County Board of Commissioners directs its Chairperson to execute the Amendment by November 6, 2017.

BE IT FURTHER RESOLVED that if the City does not approve and execute the Amendment on or before November 1, 2017, then the County’s offer for the Amendment expires.

BE IT FURTHER RESOLVED that if the City does not approve and execute the Amendment on or before November 1, 2017, then the Oakland County Board of Commissioners directs and authorizes the Director of Facilities Management to immediately exercise the option to extend the term of the Lease for an additional five (5) years by providing written notice to the City.

Chairperson, on behalf of the Planning and Building Committee, I move the adoption of the foregoing resolution.

PHILIP WEIPERT

Copy of ADR Review Sign Off – Department of Facilities Management – Amendment to Lease Agreement with City of Troy for 52-4 District Courthouse to Extend Term for 15 Years or to Exercise the Option to Extend the Current Lease for 5 Years, Amendment #1 to Lease between the County of Oakland and the City of Troy, and Exhibit A – Lease Agreement between the City of Troy and the County of Oakland Incorporated by Reference. Original on file in County Clerk’s office.

FISCAL NOTE (MISC. #17269)

BY: Commissioner Tom Middleton, Chairperson, Finance Committee

IN RE: FACILITIES MANAGEMENT – AMENDMENT TO LEASE AGREEMENT WITH CITY OF TROY FOR 52-4 DISTRICT COURTHOUSE TO EXTEND TERM FOR 15 YEARS OR TO EXERCISE THE OPTION TO EXTEND THE CURRENT LEASE FOR 5 YEARS

Commissioners Minutes Continued. September 28, 2017

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

Pursuant to Rule XII-C of this Board, the Finance Committee has reviewed the above referenced resolution and finds:

1. Resolution authorizes an Amendment (Amendment #1) between the County of Oakland and the City of Troy to the original twenty (20) year lease for the 52/4 District Courthouse (MR #96263).
2. If the City of Troy approves and executes Amendment #1, the lease term will be extended for an additional fifteen (15) years.
3. If the City of Troy does not approve and execute the Amendment #1 on or before November 1, 2017, the existing lease provides an option to extend for five (5) years upon written notice to the City of Troy 180 days prior to the expiration of the lease.
4. A budget amendment is not required at this time as the existing budget reflects the continuation of the lease.

TOM MIDDLETON

(The vote for this motion appears on page 612.)

***MISCELLANEOUS RESOLUTION #17270**

BY: Commissioner Philip Weipert, Chairperson, Planning and Building Committee

IN RE: ECONOMIC DEVELOPMENT AND COMMUNITY AFFAIRS - RESOLUTION APPROVING THE PROVISIONS OF A BROWNFIELD PLAN AMENDMENT FOR THE IRON RIDGE PROJECT- CITY OF FERNDALE AND PLEASANT RIDGE

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS the Oakland County Board of Commissioners, pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended (the "Act"), have established a redevelopment of Brownfields Redevelopment Authority and Board (OCBRA) to facilitate the cleanup and redevelopment of Brownfields within Oakland County's communities; and

WHEREAS the Iron Ridge site in The City of Ferndale and City of Pleasant Ridge (the "Property") is a hazard, "facility" under state statute and a non-producing parcel; and

WHEREAS a Brownfield plan was established by Oakland County in July of 2017 via Miscellaneous Resolution #17201 to restore the environmental and economic viability of these parcels; and

WHEREAS the developer has requested an amendment to the previously approved Brownfield plan because the MEDC will not approve State capture for three specific parcels in the City of Ferndale as they are not yet merged resulting in them not being adjacent or contiguous to the "facility" parcels so they needed to be removed from the Brownfield plan; and

WHEREAS pursuant to OCBRA by-laws, a local committee has been appointed, participated in discussions regarding the proposed plan amendment and project, reviewed the plan amendment, and recommends its approval; and

WHEREAS the City of Ferndale and the City of Pleasant Ridge has reviewed the Plan amendment, and has been provided a reasonable opportunity to express views and recommendations regarding the Plan amendment in accordance with Sections 13 (13) of the Act, and has concurred with the provisions of the Plan amendment; and

WHEREAS the OCBRA, pursuant to and in accordance with Section 13 of the Act, has approved a resolution (attached) adopting the Plan amendment, and recommends the adoption of the Plan amendment by the Oakland County Board of Commissioners to be carried out within the City of Ferndale and the City of Pleasant Ridge relating to the Iron Ridge redevelopment.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners does hereby adopt the Brownfield Redevelopment Plan amendment to be carried out within the City of Ferndale and the City of Pleasant Ridge, relating to the Iron Ridge redevelopment.

BE IT FURTHER RESOLVED that a public hearing on the adoption of the Brownfield Plan amendment approved by the OCBRA for the Iron Ridge redevelopment shall be held on September 28, 2017 at 9:30 AM in the Oakland County Board of Commissioners' Auditorium, 1200 North Telegraph Road, Pontiac, Michigan.

Commissioners Minutes Continued. September 28, 2017

Chairperson, on behalf of the Planning and Building Committee, I move the adoption of the foregoing resolution.

PHILIP WEIPERT

Copy of Resolution to Approve a Brownfield Redevelopment Plan Amendment for the Iron Ridge Brownfield Project – September 11, 2017 and Oakland County Brownfield Redevelopment Authority Brownfield Plan for Proposed Iron Ridge Development Incorporated by Reference. Original on file in County Clerk's office.

FISCAL NOTE (MISC. #17270)

BY: Commissioner Tom Middleton, Chairperson, Finance Committee

IN RE: ECONOMIC DEVELOPMENT AND COMMUNITY AFFAIRS - RESOLUTION APPROVING THE PROVISIONS OF A BROWNFIELD PLAN AMENDMENT FOR THE IRON RIDGE PROJECT - CITY OF FERNDALE AND PLEASANT RIDGE

To the Oakland and County Board of Commissioners

Chairperson, Ladies and Gentlemen:

Pursuant to Rule XII-C of this Board, the Finance Committee has reviewed the above referenced resolution and finds:

1. Resolution authorizes an amendment to the Brownfield Plan for the Iron Ridge site in the City of Ferndale and City of Pleasant Ridge (MR #17201) to reflect the removal of three (3) specific parcels in the City of Ferndale from the Brownfield Plan.
2. The Michigan Economic Development Corporation (MEDC) will not approve State capture as the parcels are not considered to be adjacent or contiguous to the "facility" parcels.
3. The developers, Iron Ridge Holding, LLC and Iron Ridge Office, LLC will continue to be reimbursed for eligible activity development costs by the Oakland County Brownfield Redevelopment Authority (OCBRA) from tax capture based on the incremental difference on the taxable value of the property; estimated at \$ 6,562,728 of total tax capture, with an amended Oakland County capture amount being \$614,246 over a twenty-eight (28) year period (\$579,910 estimated for County General Operating and \$34,336 for Parks and Recreation).
4. No budget amendment is required as the budget already includes estimated tax capture offsets.

TOM MIDDLETON

(The vote for this motion appears on page 612.)

***MISCELLANEOUS RESOLUTION #17271**

BY: Commissioner Bill Dwyer, Chairperson, Public Services Committee

IN RE: PROSECUTING ATTORNEY – FISCAL YEAR 2018 CRIME VICTIM RIGHTS GRANT ACCEPTANCE

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS the Oakland County Office of the Prosecuting Attorney has been awarded Victim Rights grant funding in the amount of \$238,453 from the State of Michigan, Department of Health and Human Services for the period of October 1, 2017 through September 30, 2018; and

WHEREAS this is the twenty-sixth (26th) year of grant acceptance for this program; and

WHEREAS there is no grant match required; and

WHEREAS the purpose of this grant is to comply with the mandates set forth in the Michigan Constitution and the Crime Victim's Rights Act to provide victims of crime with services such as victim notification and personal advocacy; and

WHEREAS this yearly grant represents only partial reimbursement of the Victim Services program; and

WHEREAS the Prosecuting Attorney's Office is mandated by law to perform the Victim Rights function regardless of grant reimbursement; and

WHEREAS this grant award includes reimbursement funding of salaries and partial fringe benefits for three (3) General Fund General Purpose (GF/GP) Full-time Eligible (FTE) Victim Advocate positions (#4010101-05783, 05785, and 07183); and one (1) GF/GP FTE Victim Rights Supervisor position (#4010101-05784); and

Commissioners Minutes Continued. September 28, 2017

WHEREAS this grant award has completed the Grant Review Process in accordance with the Board of Commissioners' Grant Acceptance Procedures.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners accepts grant funding from the State of Michigan, Department of Health and Human Services in the amount of \$238,453 for the period of October 1, 2017 through September 30, 2018.

BE IT FURTHER RESOLVED that salaries and partial fringe benefits for three (3) GF/GP FTE Victim Advocate positions (#4010101-05783, 05785 and 07183) and one (1) GF/GP FTE Victim Rights Supervisor position (#4010101-05784) will be reimbursed by the grant.

BE IT FURTHER RESOLVED that the Chairperson of the Board of Commissioners is authorized to execute the grant award and to approve any grant extensions or changes, within fifteen percent (15%) of the original award, which are consistent with the original application as approved.

Chairperson, on behalf of the Public Services Committee, I move the adoption of the foregoing resolution.

BILL DWYER

Copy of Grant Review Sign Off – Prosecuting Attorney – FY 2018 Victim Rights and Grant Agreement between Michigan Department of Health and Human Services and County of Oakland for Victim Rights Prosecutor-2018 Part I Incorporated by Reference. Original on file in County Clerk's office.

FISCAL NOTE (MISC. #17271)

BY: Finance Committee, Tom Middleton, Chairperson

IN RE: PROSECUTING ATTORNEY – FISCAL YEAR 2018 CRIME VICTIM RIGHTS GRANT ACCEPTANCE

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

Pursuant to Rule XII-C of this Board, the Finance Committee has reviewed the above referenced resolution and finds:

1. The resolution authorizes the acceptance of a grant award in the amount of \$238,453 from the State of Michigan, Department of Health and Human Services.
2. The grant award is an increase of \$14,553 from the previous award.
3. The funding period is from October 1, 2017 through September 30, 2018.
4. There is no County match required.
5. This grant award reimburses the costs of salaries and partial fringe benefits for three (3) General Fund/General Purpose (GF/GP) Victim Advocate positions (#4010101-05783, 05785 and 07183) and one (1) GF/GP Victim Rights Supervisor position (#4010101-05784).
6. A budget amendment is recommended.

<u>GENERAL FUND (#10100)</u>		<u>FY 2018</u>
Project #100000002090 PCBU GRANT Activity GLB Analysis GLB Bud. Ref. 2018		
<u>Revenues</u>		
4010101-135170-632163	State Approp Victim Witness	\$14,553
9010101-196030-665882	Planned Use of Balance	(\$14,553)
	Total Revenues	<u>\$ 0</u>
	TOM MIDDLETON	

Vote on Consent Agenda:

AYES: Crawford, Dwyer, Fleming, Gershenson, Gingell, Hoffman, Kochenderfer, Kowall, Long, McGillivray, Middleton, Quarles, Taub, Tietz, Weipert, Woodward, Zack, Berman, Bowman. (19)

NAYS: None. (0)

A sufficient majority having voted in favor, the resolutions (with fiscal notes attached) on the amended Consent Agenda were adopted (with accompanying reports being accepted).

REPORT (MISC. #17272)

BY: Commissioner Bob Hoffman, Chairperson, Human Resources Committee

IN RE: FISCAL YEAR 2018 SALARY RECOMMENDATIONS

To the Finance Committee and Oakland County Board of Commissioners
 Chairperson, Ladies and Gentlemen:

The Human Resources Committee recommends the following actions:

1. Increase the current salary ranges for salary grades 1 - 21 by a 3.0% general salary increase for Fiscal Year 2018, effective with the pay period that begins September 30, 2017.
2. Increase the current salary ranges for all remaining classifications not represented by bargaining units by a 3.0% general salary increase for Fiscal Year 2018, including appointed officials, classes designated as exceptions to salary grades 1 - 21, part-time and hourly classes, students, and summer and seasonal classes but excluding:
 - a. Circuit, Probate and District Court Judges which are currently at the maximum rate allowed.
 - b. Oakland County Road Commission members.
 - c. Board of Commissioners whose salaries were addressed in Miscellaneous Resolution #16260.
 - d. All other elected officials whose salaries are addressed below.
3. Provide a 3% salary adjustment to the County Executive, Prosecuting Attorney, County Clerk/Register of Deeds, Water Resources Commissioner, Sheriff, and County Treasurer effective September 30, 2017.

4. Change the FY 2018 salary of the following classifications:

<u>Classification</u>	<u>From</u>	<u>To</u>
Marine Mechanic	19.9005	26.5272
Chief Health Division Medical Services	162,002	173,342
Lifeguard	<u>From: Base</u> 10.4549	<u>One Year</u> 11.2313
		<u>Two Year</u> 12.0746
	<u>To: Base</u> 11.5682	<u>One Year</u> 12.4368

5. Create the following new classifications within the Salary Administration Plan:

<u>Classification</u>	<u>Salary Grade</u>	<u>FLSA Status</u>
Chief WRC Asset Management	16	Exempt
Children's Village Re-entry Specialist	11	Non-Exempt
Employee & Labor Relations Specialist I	11	Non-Exempt
Fiscal Services Grant Compliance Administrator	15	Exempt

6. Create the following part-time non-eligible classification excepted from the Salary Administration Plan:

<u>Classification</u>	<u>Base</u>	<u>1 Year</u>
Head Lifeguard	13.0587	13.7116

7. Retitle the following classifications to a new classification:

<u>From</u>	<u>To</u>
Chief Health Division Medical Services	Medical Director
Chief – PH Clinical & Special Programs	Chief Public Health Special Programs
Chief – Public Health Field Nursing	Chief Public Health Community
Nursing	
Employee & Labor Relations Specialist II	Employee & Labor Relations Specialist
Senior Employee & Labor Relations Specialist III	Employee & Labor Relations Specialist
Summer Clerical	Summer Business Clerk

8. Delete the following classifications:

Business Manager Sheriff Department	Nursing Supervisor
Chief Emergency Management Operations	Right of Way Technician
Inmate Casework Supervisor	Sheriff Legal Information Clerk
Jury Board Member	Sheriff State and Federal Coordinator
Medical Billing Specialist	Telestaff Systems Coordinator

9. Further that no transfer of funds is required for these increases since sufficient funds have been budgeted.

10. Increase the annual salary of the Board of Road Commissioners of the Road Commission for

Oakland County to \$17,000 for the Chairperson and \$15,000 for members. Chairperson, on behalf of the Human Resources Committee, I move the acceptance of the foregoing report.

BOB HOFFMAN

**COUNTY OF OAKLAND
FISCAL YEAR 2018 BUDGET
GENERAL APPROPRIATIONS ACT**

MISCELLANEOUS RESOLUTION #17272

BY: Finance Committee, Tom Middleton, Chairperson

IN RE: FISCAL YEAR 2018 GENERAL APPROPRIATIONS ACT AND 2018 COUNTY GENERAL PROPERTY TAX RATES

To the Oakland County Board of Commissioners
Chairperson, Ladies and Gentlemen:

WHEREAS in accordance with the provisions of Public Act 139 of 1973, the Unified Form of County Government Act, and Public Act 621 of 1978 (as amended by P.A. 493 of 2000), the Uniform Budgeting and Accounting Act for Local Government, it is the responsibility of the Oakland County Board of Commissioners to establish and adopt the annual County Budget and work program; and

WHEREAS the Finance Committee received budget requests from all County Departments, and has reviewed in detail the County Executive's Fiscal Year 2018 Budget Recommendation; and

WHEREAS the Finance Committee, after due deliberation, has formulated a Recommended General Appropriations Act balancing total appropriations with available resources at \$878,474,167 for Fiscal Year 2018, a summary of which was included in the Notice of Public Hearing published in newspapers of general circulation; and

WHEREAS the further intent of this resolution is to maintain a budgetary system for the County of Oakland on the same basis of accounting (generally accepted accounting principles) as the actual financial information is maintained; to define the powers and duties of the County's officers in relation to that system; to designate the Chief Administrative Officer and Fiscal Officer; and to provide that the Board of Commissioners and committees thereof, as well as the Fiscal Officer, shall be furnished with information by the departments, boards, commissions and offices relating to their financial needs, revenues and expenditures/expenses, and general affairs; to prescribe a disbursement procedure, to provide for an allotment system; and to provide remedies for refusal or neglect to comply with the requirements of this resolution; and

WHEREAS the Circuit Court Mediation Fund (Miscellaneous Resolution #90177) is used to cover the total cost of Attorney Mediators, with the balance to be used for enhancement of Court operations as requested by the Court and approved by the Board of Commissioners; and

WHEREAS the Board of Commissioners supports the concept of cultural diversity training for Oakland County employees and requires all supervisory, division manager and director level employees to attend cultural diversity training.

NOW THEREFORE BE IT RESOLVED the Oakland County Board of Commissioners does hereby adopt and amend the Fiscal Year 2018 General Appropriations Act recommended by the Finance Committee as advertised and placed in the Clerk's Office for public inspection.

BE IT FURTHER RESOLVED that funds from the Civil Mediation Account (#10100-240201) be utilized to cover the total costs incurred in Fiscal Year 2018 for the Civil Mediation Program.

BE IT FURTHER RESOLVED that the following policy be established regarding administration of the Delinquent Tax Revolving Fund:

1) The Delinquent Tax Revolving Fund (DTRF) was established in accordance with the provisions of Public Act 206 of 1893 (as amended) for the purpose of paying local taxing units within the County their respective shares of delinquent ad valorem real property taxes, in anticipation of the collection of those taxes by the County Treasurer. This policy statement, which encompasses the precept of self-funding, ensures that utilization of unrestricted DTRF funds does not impair the functional intent or operational success of the DTRF as originally established.

2) To that end, at no time shall funds be diverted from the DTRF that would cause the unrestricted balance to fall below a level that would assure a prompt payment of all current and future outstanding General Obligation Limited Tax Notes, as well as assure the continued operation of the DTRF as

specified in the preceding paragraph.

3) Penalties and investment interest generated by the DTRF may be transferred, in whole or in part, to the General Fund of the County upon majority vote of the Board of Commissioners so long as such transfer(s) meets the provisions of paragraph #2 above.

4) Any and all appropriations from unrestricted DTRF funds, excepting penalties and investment interest, shall be limited to one-time expenditures, as opposed to recurring operations.

5) Unless otherwise specified, appropriations from the DTRF shall be considered long- or short-term advances (with specific time frames detailed in the authorizing resolution), to be repaid with interest as specified below.

6) Any appropriations from unrestricted DTRF funds, excepting penalties and investment interest, not considered advances to be repaid within a time certain shall require a two-thirds majority vote of the Board of Commissioners.

7) All appropriations from unrestricted DTRF funds considered to be advances to be repaid within a time certain shall require a majority vote of the Board of Commissioners.

8) Terms and conditions of any and all advances from the DTRF shall be specified in the authorizing resolution, including interest obligations detailed as follows:

a. Interest on each payment will be based on the average monthly rate paid during the term of the agreement by the agent of the DTRF for that year's outstanding borrowing, or

b. In the event no borrowing occurs for the DTRF, principal and interest payments will be made in accordance with the previously established "Loan of County Funds Policy" (Miscellaneous Resolution #89276) which requires Board approval of repayment terms at an interest rate no less than the prevailing six-month Treasury Bill rate and that such rates shall be computed and compounded quarterly.

BE IT FURTHER RESOLVED that \$6,000,000 in DTRF interest earnings will be transferred to the General Fund to support General Fund/General Purpose activities.

BE IT FURTHER RESOLVED that an indirect cost charges will be billed by the General Fund to the DTRF, in accordance with Oakland County's approved Central Services Indirect Cost Allocation Plan.

BE IT FURTHER RESOLVED that \$4,550,000, or one-half of the \$9,100,000 convention facility tax revenues distributed by the State to Oakland County under the authority of the State Convention Facility Development Act, P.A. 106 of 1985, be earmarked for substance abuse prevention and treatment programs.

BE IT FURTHER RESOLVED that the Oakland County Board of Commissioners, in accordance with the requirements of Public Act 214 of 1899, as amended, authorizes that .0004 mills Current Property Tax Levy be designated for the purpose of funding Veterans' Services Soldier Relief.

BE IT FURTHER RESOLVED that each Supervisor of the various townships and Assessing Officers of the several cities of Oakland County are authorized and directed to spread on their respective township of city tax rolls for the year 2018 a County General Property Tax Levy of 4.0400 Mills to be applied to the 2018 Taxable Value of all property located within their respective jurisdictions.

BE IT FURTHER RESOLVED that the Manager - Equalization perform the function of Equalization Director including the examination of the assessment rolls of the several townships and cities within Oakland County to ascertain whether the real and personal property in the respective townships and cities has been equally and uniformly assessed at 50% of true cash value and to make recommendation to that fact to the County Board of Commissioners.

BE IT FURTHER RESOLVED that:

1. The County Executive is hereby designated the Chief Administrative Officer of the County of Oakland and, further, that the Director of Management and Budget shall perform the duties of the Fiscal Officer as specified in this resolution.

2. The Fiscal Officer shall provide an orientation session and instructions for preparing department budget requests. These instructions shall include information that the Fiscal Officer determines to be useful and necessary to assure that the budgetary estimates of the agencies are prepared in a consistent manner and the needs of the Board of Commissioners and Committees are met.

3. Any offices, departments, commissions and boards of the County of Oakland financed in whole or in part by the County of Oakland shall transmit to the Fiscal Officer their estimates of the amounts of money required for each activity in their respective agencies, as well as their estimate of revenues that will be generated from charges for services. They shall also submit any other information deemed relevant by the Fiscal Officer and/or the Board of Commissioners and committees thereof.

4. The Fiscal Officer shall provide guidelines to be used by the offices, departments, commissions and boards of the County of Oakland in submitting their budget estimates and shall prescribe the rules and regulations the Fiscal Officer deems necessary for the guidance of officials in preparing such budget estimates. The Fiscal Officer may require that the estimates be calculated on the basis of various assumptions regarding level of service. The Fiscal Officer may also require a statement for any proposed expenditure and a justification of the services financed.

5. The Fiscal Officer shall prepare estimates of revenue for each budgeted fund, classified to show in detail the amount expected to be received from each source. Estimates of expenditures and revenues shall also be classified by character, object, function and activity consistent with the accounting system classification.

6. The Fiscal Officer shall review the agency estimates with a representative from each agency of the County of Oakland that has submitted such estimates. The purpose of the review shall be to clarify the estimates, ensure the accuracy, and to determine their adherence to the policies previously enumerated by the Fiscal Officer and the Board of Commissioners or committees thereof as herein required.

7. The Fiscal Officer shall consolidate the estimates received from the various agencies together with the amounts of expected revenues and shall make recommendations relating to those estimates which shall assure that the total of estimated expenditures including an accrued deficit does not exceed the total of expected revenues including an unappropriated surplus.

8. The recommended budget shall include at least the following:

(a) Expenditure data for the most recently completed fiscal year and estimated expenditures, or amended budget, for the current fiscal year,

(b) An estimate of the expenditure amounts required to conduct, the government of Oakland County, including its budgetary centers,

(c) Revenue data for the most recently completed fiscal year and estimated revenues, or amended budget, for the current fiscal year,

(d) An estimate of revenues, by source, to be raised or received by Oakland County in the ensuing fiscal years,

(e) The amount of surplus or deficit from prior fiscal years, together with an estimate of the amount of surplus or deficit expected in the current fiscal year,

(f) An estimate of the amount needed for deficiency, contingent or emergency purposes and the amounts needed to pay and discharge the principal and interest of the debt of Oakland County due in the ensuing fiscal years,

(g) The amount of proposed capital outlay expenditures, except those financed by enterprise, capital projects, or internal service funds, including the estimated total costs and proposed method of financing of each capital construction project and the projected additional annual operating cost and the method of financing the operating costs of each capital construction project for three (3) years beyond the fiscal year covered by the budget,

(h) An informational summary of projected revenues and expenditures/expenses of any capital projects, internal service, and enterprise funds,

(i) A comparison of the revenue and expenditure amounts in the recommended budget to the most recently approved budget adopted by the Board of Commissioners with appropriate explanation of the variances,

(j) Any other data relating to fiscal conditions that the Fiscal Officer or the Board of Commissioners or committees thereof consider to be useful in evaluating the financial needs of the County.

9. Not less than ninety (90) days before the next succeeding fiscal year, the County Executive shall transmit the recommended budget to the County Board of Commissioners. The recommended budget shall be accompanied by:

(a) A proposed general appropriations measure, consistent with the budget, which shall set forth the anticipated revenue and requested expenditure/expense authority in such form and in such detail deemed appropriate by the Board of Commissioners or committees thereof. No appropriations measure shall be submitted to the Board of Commissioners in, which estimated total expenditures/expenses, including an accrued deficit, exceed estimated total revenues, including an available surplus.

(b) A budget message which shall explain the reasons for increases or decreases in budgeted items compared with the current fiscal year, the policy of the County Executive as it relates to important budgetary items, and any other information that the County Executive determines to be useful to the

Board of Commissioners in its consideration of proposed appropriations.

(c) A comparison of the recommended budget to the most recently approved current year budget, together with an analysis and explanation of the variances there from, such variances being divided to show the portion attributable to the current year budget amendments and the portion resulting from the recommended budget.

10. The County Board of Commissioners, or any committee thereof, may direct the County Executive and/or other elected officials to submit any additional information it deems relevant in its consideration of the budget and proposed appropriations measure. The Board of Commissioners or the committees thereof may conduct budgetary reviews with the Fiscal Officer, and/or County departments and divisions or agencies, etc., for the purpose of clarification or justification of proposed budgetary items.

11. The County Board of Commissioners may revise, alter, or substitute for the proposed general appropriations measure in any way, except that it may not change it in a way that would cause total appropriations, including an accrued deficit, to exceed total estimated revenues, including an unappropriated surplus. An accrued deficit shall be the first item to be resolved in the general appropriations measure.

12. The County Board of Commissioners shall fix the time and place of a public hearing to be held on the budget and proposed appropriations measure. The Clerk/Register shall then have published, in a newspaper of general circulation within the County of Oakland, notice of the hearing and an indication of the place at which the budget and proposed appropriations measure may be inspected by the public. This notice must be published at least seven days before the date of the hearing.

13. No later than September 30, the Board of Commissioners shall pass a general appropriations measure providing the authority to make expenditures and incur obligations on behalf of the County of Oakland. The supporting budgetary data to the general appropriations measure shall include at least the following:

- (a) Expenditure data for the most recently completed fiscal year,
- (b) The expenditures budget as originally adopted by the Board of Commissioners for the current fiscal year,
- (c) The amended current year appropriations,
- (d) An estimate of the expenditure amounts required to conduct, the government of Oakland County, including its budgetary centers,
- (e) Revenue data for the most recently completed fiscal year and estimated revenues, or amended budget, for the current fiscal year,
- (f) Budgeted revenue estimates as originally adopted by the Board of Commissioners for the current fiscal year,
- (g) The amended current year Budgeted revenues,
- (h) An estimate of revenues, by source, to be raised or received by Oakland County in the ensuing fiscal year,
- (i) The amount of surplus or deficit from prior fiscal years, together with an estimate of the amount of surplus or deficit expected in the current fiscal year,
- (j) An estimate of the amount needed for deficiency, contingent on emergency purposes, and the amounts needed to pay and to discharge the principal and interest of the debt of Oakland County due in the ensuing fiscal year,
- (k) The amount of proposed capital outlay expenditures, except those financed by enterprise, capital project, or internal service funds, including the estimated total costs and proposed method of financing of each capital construction project and the projected additional annual operating cost and the method of financing the operating costs of each capital construction project for three (3) years beyond the fiscal year covered by the budget,
- (l) An informational summary of projected revenues and expenditures/expenses of capital projects, internal service, and enterprise funds,
- (m) Any other data relating to fiscal conditions that the Board of Commissioners considers to be useful in considering the financial needs of the County,
- (n) Printed copies of the Board of Commissioners Adopted Budget, Financial Plan or any facsimile thereof shall contain all of the above data unless otherwise approved by the Board of Commissioners,

14. The Board of Commissioners may authorize transfers between appropriation items by the County Executive or Fiscal Officer within limits stated in the appropriations measure. In no case, however, may such limits exceed those provided for in paragraph #22 and #23 of this resolution.

15. A deviation from the original general appropriations measure shall not be made without first amending the general appropriations measure through action by the Board of Commissioners, except within those limits provided for in paragraph #16 of this resolution.

16. Appropriations accumulated at the following three summary levels of expenditure within each County Department will be deemed maximum authorization to incur expenditures: Personnel Expenditures, Operating Expenditures, and Internal Support Expenditures. The County Executive or the Fiscal Officer shall exercise supervision and control of all budgeted expenditures within these limits, holding expenditures below individual line-item appropriations or allowing overruns in individual line-items providing that at no time shall the net expenditures exceed the total appropriation for Personnel and Operating Expenditures, respectively, for each department as originally authorized or amended by the Board of Commissioners. Further, Personnel Expenditures are authorized only for positions specifically authorized pursuant to this Act as adopted and amended by Board of Commissioner resolution, and appropriated overtime, holiday overtime, on-call pay, shift premium summer help, emergency salaries, and any adjustments required by collective bargaining agreements. The Fiscal Officer shall submit to the Finance Committee a quarterly listing of new governmental funded appropriations and internal service fund line items created administratively which were not properly classifiable. Line-item detail, division, unit or cost center detail and allotments, which provide a monthly calendarization of annual appropriations, as deemed necessary by the Fiscal Officer shall be maintained and utilized as an administrative tool for management information and cost control. The Fiscal Officer shall not approve any expenditure beyond that necessary to accomplish stated program or work objectives authorized in the general appropriation measure as originally approved unless amended, in which case the amendment takes precedence.

17. In order to amend the General Appropriations Act the amendment must specifically identify the fund, department, division, unit, program and account affected by the amendment. Additionally, if the amendment increases an appropriation, the source of funding for that additional appropriation, whether an increase in revenue or an offsetting decrease in expenditure, must be presented as part of the amendment.

18. The Fiscal Officer shall maintain, for all budgeted funds, appropriation ledger accounts in which are to be recorded such expenditure encumbrances and obligations for the future payment of appropriated funds as the Fiscal Officer may approve.

19. Each purchase order, voucher or contract of Oakland County shall specify the funds and appropriation designated by number assigned in the accounting system classification from which it is payable and shall be paid from no other fund or appropriation. The necessary amount of the appropriation from such account shall be transferred pursuant to the provisions of this resolution to the appropriate general appropriation account and the expenditure then charged thereto.

20. No obligation shall be incurred against, and no payment shall be made from, any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation. All capital projects funded from the Capital Improvement Fund shall require approval of the Board of Commissioners on recommendation of the appropriate liaison committee (Planning and Building Committee) prior to initiation of the project. Pursuant to MR 15231, projects under \$30,000 can be administratively approved by both the Director of Facilities Management and the Fiscal Officer (or designee) if funding is available and any transfers required are to be included in the subsequent quarterly forecast report. Any obligation incurred or payment authorized in violation of this resolution shall be void and any payment so made illegal except those otherwise ordered by court judgment or decree.

21. The Fiscal Officer, after the end of each quarter, shall transmit to the Board of Commissioners a report depicting the financial condition of budgeted operations, including, but not limited to:

(a) A forecast of actual revenues by major source compared with budgeted revenues accompanied by an explanation of any significant variances,

(b) A forecast of actual expenditures and encumbrances by department compared with authorized appropriations accompanied by an explanation of any significant variances, and

(c) A forecast of actual expenditures, encumbrances and transfers from each of the several non-departmental appropriations accounts compared with authorized appropriations accompanied by an explanation of any significant variances.

22. Direct expenditure and/or transfers of any unencumbered balance or any portion thereof in any appropriation for transfer account to any other appropriations account may not be made without amendment of the general appropriation measure as provided for in this resolution, except that transfers

within and between budgeted funds and departments may be made by the Fiscal Officer in the following instances:

(a) Transfers may be made from the non-departmental Overtime Reserve account and Fringe Benefit Reserve account to the appropriate departmental budget as specific overtime requests are reviewed and approved by the Fiscal Services Division. Additionally, overtime appropriations may be transferred between divisions within a department at the request of the Department Head, if authorized by the Fiscal Officer or his/her designee. The Overtime Reserve account includes an estimated amount for the Parental Leave benefit that may be needed by departments that have contractual service obligations or job duties that cannot be temporarily covered by other departmental personnel and the use of Parental Leave causes the department to exceed their Personnel Expenditure budget category.

(b) Transfers may be made from the non-departmental appropriation accounts for Maintenance Department Charges and Miscellaneous Capital Outlay to the appropriate departmental budget as specific requests for these items are reviewed and approved by the Fiscal Officer or his/her designee.

(c) Transfers may be made from the non-departmental appropriation accounts for Emergency Salaries Reserve and Summer Employees Reserve as specific requests for these items are reviewed and approved by the Human Resources Department.

(d) Transfers may be made from salary and fringe benefit savings, resulting from use of Merit System Administrative Leave without Pay provisions, from departmental budgets to a non-departmental Administrative Leave account. Quarterly reports identifying such transfers and detailing the status of the non-departmental Administrative Leave account shall be provided to the appropriate Board committees.

(e) Fringe benefit rates shall be established annually in the budget process to charge all General Fund/General Purpose, Special Revenue and Proprietary funds for actual employer fringe benefit costs. Such rates shall be sufficient to meet all fringe benefit costs including sick leave and annual leave accumulations, tuition reimbursement, employee training, retirees' medical, required debt service on the Retiree Health Care Refunding bonds pursuant to MR 12299 and MR 13280, and retirement administration. All funds collected for Retirement, Tuition Reimbursement, Social Security (FICA), Medical for active and retired employees, Disability, Dental, Optical, and Life and Accident Insurance shall be transferred to the Employee Fringe Benefit Fund as established by Miscellaneous Resolution #81-312. Sufficient funds shall be maintained in the Employee Fringe Benefit Fund liability account for sick leave and annual leave to cover the accumulated liability at an amount equal to 50% of the sick leave accumulation and 100% of the annual leave accumulation, including applicable Social Security (FICA) taxes thereon. All funds collected by Workers' Compensation and Unemployment Compensation shall be transferred to the Fringe Benefit Fund as established by Miscellaneous Resolution #81-012 and modified by Miscellaneous Resolution #96-024.

(f) The transfer of funds to the Capital Improvement Fund/Building Improvement Fund shall be made in accordance with the appropriation authorized by the Board of Commissioners.

(g) Transfers (advances) may be made as necessary from the Drain Revolving Fund to Drain Construction Funds and Drain Maintenance Funds as short term advances for costs incurred such as preliminary engineering fees and ongoing maintenance costs. Costs incurred by Drain Maintenance Funds and Drain Construction Funds will be repaid by the Drain Fund through assessments. Specific requests will be reviewed and approved by the Fiscal Officer or his/her designee.

(h) A transfer of any or all of the appropriation allocated under the Non-Departmental account for Legislative Expense (#10100-9090101-196030-731080) shall not be made to any departmental budget without adoption of an Oakland County Board of Commissioners resolution.

(i) Transfers may be made from the Non-Departmental Juvenile Resentencing account to the Prosecuting Attorney and Sheriff's Office as actual costs are incurred and upon approval of the Fiscal Officer or his/her designee.

23. The Board of Commissioners may make supplemental appropriations by amending this general appropriations measure as provided by this resolution, provided that revenues in excess of those anticipated in the original general appropriations measure become available due to:

(a) An unobligated surplus from prior years becoming available;

(b) Current year revenue exceeding original estimate in amounts sufficient enough to finance increased appropriations. The Board of Commissioners may make a supplemental appropriation by increasing the dollar amount of an appropriation item in the original general appropriations measure or by adding additional items. At the same time the estimated amount from the source of revenue to which the increase in revenue may be attributed shall be increased, or other source and amount added in a sum

sufficient to equal the supplemental expenditure amount. In no case may such appropriations cause total estimated expenditures, including an accrued deficit, to exceed total estimated revenues, including an unappropriated surplus.

24. Whenever it appears to the County Executive or the Board of Commissioners that actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, the County Executive shall present to the Board of Commissioners recommendations which, if adopted, will prevent expenditures from exceeding available revenues for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both. After receiving the recommendations of the County Executive for bringing appropriations into balance with estimated revenues, the Board of Commissioners shall amend the general appropriations measure to reduce appropriations or shall approve such measures necessary to provide revenues sufficient to equal appropriations, or both.

25. All appropriations are annual and the unexpended portion shall lapse at year-end. Encumbrances and appropriations carried forward shall be recorded as an assigned fund balance, and the subsequent year's budget amended to provide authority to complete these transactions. Appropriations shall not be carried forward for more than six (6) months into the budget year following the year in which they were originally appropriated. A status report on Appropriations Carried Forward, as required by Miscellaneous Resolution #93-156, will be incorporated as an integral part of the ensuing year's Second Quarter Financial Forecast for the purposes of determining their continuation for the remainder of the year. The recommended year-end budget amendment shall be supported with a statement of revenues and expenditures and operating surplus or deficit which shall contain the following data: (1) budget as adopted; (2) budget amendments; (3) budget as adjusted; (4) revenues and expenditures, operating surplus or deficit; (5) accrued revenue and expenditures; (6) transfers; (7) total revenues and expenditures and transfers, operating surplus or deficit, including accruals and transfers; (8) encumbrances; (9) appropriations carried forward; (10) total revenues and appropriations utilized, operating surplus or deficit, including encumbrances and appropriations carried forward; (11) balance of revenues not collected, unencumbered appropriation balance, operating surplus or deficit; (12) detail of adjustments to designated and undesignated fund balance, detail of adjustment to reserves and/or any other utilization of surplus; (13) final surplus or deficit or undesignated fund balance carried forward to the subsequent year's budget.

26. A member of the Board of Commissioners, the County Executive, any elected officer, the Fiscal Officer, any other administrative officer or employee of Oakland County shall not: (1) create a debt, incur a financial obligation on behalf of the County against an appropriation account in excess of the amount authorized, (2) apply or divert money of the County for purposes inconsistent with those specified in this general appropriations measure as approved and amended by the Board of Commissioners, nor (3) forgive a debt or write off an account receivable without appropriate authorization of the Board of Commissioners, as described in Miscellaneous Resolution #93-135 (Bad Debt Write-Off Policy) and Miscellaneous Resolution #12-048 (Short Sale Policy). Specifically, application of the foregoing Bad Debt Write-Off Policy shall be invoked for all amounts in excess of \$1,000; transactions of a lesser amount shall be considered within the administrative authority of the Fiscal Officer or his/her designee. Application of the foregoing Short Sale policy may be invoked to allow the County to consider less than the balance owed on an Oakland County home improvement loan in a proposed sale of property, unless prohibited by Federal Regulations, as determined by the Manager of the Oakland County Community and Home Improvement Division or his/her designee. Furthermore, the Fiscal Services Division must submit to the Board of Commissioners, as part of the quarterly financial report, a listing of all bad debt write offs (including short sales) occurring during the preceding three months. In addition, transactions relating to Inmate Prisoner Billings which are billed in excess of ability to pay are hereby authorized to be adjusted in accordance with Public Act 212 of 1994 with the resultant amount of the write-off subsequently reported to the Board of Commissioners as part of the Quarterly Financial Report. Also, within the administrative authority of the Fiscal Officer and with the general approval of the Court, Circuit Court and Probate Court financial orders for \$2,500 or less may be reduced and amended by the Fiscal Services Division based on an individual's ability to pay. Waiver of fees in excess of \$2,500 shall require the approval of the Court. Except as otherwise stated in the General Appropriations Act, funds shall not be expended without specific appropriation or other appropriate action by the Board of Commissioners from reserved, designated or undesignated fund equity; from balance sheet accounts for the purchase of fixed assets not cited in paragraph 26 of the General Appropriations Act, non-routine prepaid items or non-routine

obligations related to a specific appropriation; or from funds not budgeted.

27. All Internal Service Fund budgets that have depreciable assets shall have a capital budget with detail supporting the amount of annual depreciation therein included, as well as a fiscal plan for replacing, upgrading or disposing of those assets.

28. The budgetary system shall be maintained on the same basis of accounting (generally accepted accounting principles) as the actual financial information is maintained.

29. Any violation of the general appropriations measure by the County Executive, the Fiscal Officer, any administrative officer, employee or member of the Board of Commissioners detected through application of generally accepted accounting procedures utilized by Oakland County or disclosed in an audit of the financial records and accounts of the County shall be filed with the State Treasurer and reported by the State Treasurer to the Attorney General. Pursuant to Public Act 621 of 1978, the Uniform Budgeting Act, the Attorney General shall review the report and initiate appropriate action against the person or persons in violation. For use and benefit of the County of Oakland, the Attorney General or Prosecuting Attorney may institute a civil and/or criminal action in a court of competent jurisdiction for the recovery of County funds disclosed by an examination to have been illegally expended or collected as a result of malfeasance, and for the recovery of public property disclosed to have been converted or misappropriated.

30. The provisions of this act shall be applied to the General Fund and all Special Revenue and Proprietary Funds of the County, including Enterprise Funds and Internal Service Funds.

BE IT FURTHER RESOLVED that as a condition of continuing debt covenants the Department of Management and Budget and Treasurer's Office are hereby directed to take any and all ministerial actions that may be necessary to facilitate the payment of the principal and interest on all debt obligations that have been authorized through separate action by the Board of Commissioners and the payment of all other obligations.

Chairperson, on behalf of the Finance Committee, I move the adoption of the foregoing resolution.

TOM MIDDLETON

Copy of Oakland County Michigan Finance Committee Fiscal Year 2018 – Fiscal Year 2020 Recommended Budget and General Appropriations Act Incorporated by Reference. Original on file in County Clerk's office.

Moved by Middleton supported by Woodward the resolution be adopted.

Discussion followed.

Chairperson Michael Gingell made the following statement: "A Public Hearing is now called on the FY 2018 General Appropriations Act. Is there anyone present who wishes to speak?" No one requested to speak and the Chairperson declared the Public Hearing closed.

Moved by Dwyer supported by Zack the Human Resources Committee Report be accepted.

A sufficient majority having voted in favor, the report was accepted.

Moved by Weipert supported by Gershenson the Finance Committee Report be accepted.

A sufficient majority having voted in favor, the report was accepted.

Vote on resolution:

AYES: Dwyer, Fleming, Gershenson, Gingell, Hoffman, Kochenderfer, Kowall, Long, McGillivray, Middleton, Quarles, Taub, Tietz, Weipert, Woodward, Zack, Berman, Bowman, Crawford. (19)

NAYS: None. (0)

A sufficient majority having voted in favor, the resolution was adopted.

Discussion followed.

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Commissioner Middleton thanked everyone for their hard work on the Budget. Commissioner Woodward addressed the Board to commend Vice-Chairperson Tom Middleton for the work that was done in the Finance Committee with the Budget.

Chairperson Michael Gingell addressed the Board to take a Personal Privilege to thank the Board for the Bi-Partisan support to finalize the Budget. He also thanked the Board staff, Chris Ward, Adm. Director Program and Operations Analyst, Laurie Van Pelt, Director of Management and Budget and Lynn Sonkiss, Fiscal Services Officer and their staff.

REPORT

BY: Commissioner Christine Long, Chairperson, General Government Committee

IN RE: BOARD OF COMMISSIONERS - APPOINTMENTS TO THE BOARD OF COUNTY CANVASSERS

To the Oakland County Board of Commissioners
Chairperson, Ladies and Gentlemen:

The General Government Committee, having reviewed the recommendations by Theresa Munglioli, Chair of the Oakland County Republican Party, and Vicki Barnett, Chair of the Oakland County Democratic Party, recommends the following candidates to be considered for appointment to the Board of County Canvassers for a four-year term beginning November 1, 2017 - October 31, 2021:

<u>One (1) Republican Member</u>	<u>One (1) Democratic Member</u>
Wilma Cotton	Gloria Harsten Spann
Claudine Bacher	Vaughn Derderian
Greg Dildilian	Sharon Baseman

Chairperson, on behalf of the General Government Committee, I move the acceptance of the foregoing report.

CHRISTINE LONG

Copy of Correspondence from Theresa Munglioli, Chairperson, Oakland County Republican Party and Correspondence from Vicki Barnett, Chairperson, Oakland County Democratic Party on file in County Clerk's office.

Moved by Long supported by McGillivray the General Government Committee Report be accepted.

A sufficient majority having voted in favor, the report was accepted.

The vote for members of the Oakland County Canvassing Board, as a result of a paper ballot vote, reads as follows, listing the Commissioner and their selection of **REPUBLICAN CANDIDATE** and **DEMOCRATIC CANDIDATE** in parenthesis:

Fleming (Cotton, Harsten-Spann), Gershenson (Cotton, Harsten-Spann), Gingell (Cotton, Harsten-Spann), Hoffman (Cotton, Harsten-Spann), Kochenderfer (Cotton, Harsten-Spann), Kowall (Cotton, Harsten), Long (Cotton, Harsten-Spann), McGillivray (Cotton, Harsten-Spann), Middleton (Cotton, Harsten-Spann), Quarles (Cotton, Harsten-Spann), Taub (Cotton, Harsten-Spann), Tietz (Cotton, Harsten-Spann) Weipert (Cotton, Harsten-Spann), Woodward (Cotton, Harsten-Spann), Zack (Cotton, Harsten-Spann), Berman (Cotton, Harsten-Spann), Bowman (Cotton, Harsten-Spann), Crawford (Cotton, Harsten-Spann), Dwyer (Cotton, Derderian).

SUMMARY OF VOTES

<u>Republican Candidates</u>		<u>Democratic Candidates</u>	
Wilma Cotton	19	Gloria Harsten-Spann	18
Claudine Bacher	0	Vaughn Derderian	1
Greg Dildilian	0	Sharon Baseman	0

Moved by Long supported by Gershenson the appointments of Wilma Cotton as the Republican Representative and Gloria Harsten-Spann as the Democratic Representative to the Oakland County Canvassing Board for a Four Year Term Ending October 31, 2021, be confirmed.

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AYES: Fleming, Gershenson, Gingell, Hoffman, Kochenderfer, Kowall, Long, McGillivray, Middleton, Taub, Tietz, Weipert, Woodward, Zack, Berman, Bowman, Crawford, Dwyer. (18)
NAYS: None. (0)

A sufficient majority having voted in favor, the appointments of Wilma Cotton, and Gloria Harsten-Spann to the Oakland County Canvassing Board for a Four Year Term Ending October 31, 2021, were confirmed.

MISCELLANEOUS RESOLUTION #17273

BY: Commissioner Robert Hoffman, Chairperson, Human Resources Committee

IN RE: HUMAN RESOURCES DEPARTMENT – AUTHORITY TO APPROVE OPTIONAL SUPPLEMENTARY INCENTIVE FOR DIFFICULT TO RECRUIT POSITIONS

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS Miscellaneous Resolution #01200 created an optional supplementary incentive for new hires into difficult to recruit positions, not to exceed five percent (5%) of the maximum of the salary range or \$5,000 whichever is less; and

WHEREAS this process allows for the Human Resources and Management & Budget departments to bring a request to the Human Resources Committee for approval; and

WHEREAS this approval has been requested eighteen (18) times under Miscellaneous Resolution #01200; and

WHEREAS Miscellaneous Resolution #13005 allowed the Human Resources and Management & Budget departments to grant approval for an optional supplementary incentive for difficult to recruit Information Technology positions following the guidelines of Miscellaneous Resolution #01200; and

WHEREAS the optional supplementary incentive has been granted two (2) times under Miscellaneous Resolution #13005; and

WHEREAS the optional supplementary incentive concept continues to be an accepted practice for a number of organizations in recruiting; and

WHEREAS this is a cost-effective recruitment tool because it is funded from a department's salaries favorability and is therefore not an increase to the overall budget; and

WHEREAS the amount of time required to request approval under Miscellaneous Resolution #01200 has the potential to result in the loss of a highly qualified candidate; and

WHEREAS authorizing the Human Resources and Management & Budget departments to collectively approve the optional supplementary incentive would allow for a faster acceptance.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners authorizes the Human Resources and Management & Budget departments to collectively approve and dispense, for difficult to recruit positions, the optional supplementary incentive for new hires.

BE IT FURTHER RESOLVED that the amount of the optional supplementary incentive will continue to be based on a formula not to exceed five percent (5%) of the maximum step of the salary range, or \$5,000 whichever is less.

BE IT FURTHER RESOLVED that funding for the optional supplementary incentive must be available within the salaries budget of the hiring department.

BE IT FURTHER RESOLVED that new hires, prior to acceptance of the optional supplementary incentive and per current guidelines, must sign a statement that he/she agrees to pay back the entire bonus to Oakland County if the employee leaves employment with Oakland County within one (1) year of initial employment, to be paid in full within thirty (30) days of the termination of employment with Oakland County.

BE IT FURTHER RESOLVED that the Human Resources Department shall annually provide to the Human Resources Committee a detailed report regarding the use of the optional supplementary incentive.

Chairperson, on behalf of the Human Resources Committee, I move the adoption of the foregoing resolution.

BOB HOFFMAN

The Chairperson referred the resolution to the Finance Committee. There were no objections.

REPORT (MISC. #17274)

BY: Finance Committee, Tom Middleton, Chairperson

IN RE: WATER RESOURCES COMMISSIONER – 2017 LAKE LEVEL ASSESSMENTS FOR OPERATION AND MAINTENANCE RESOLUTION

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

The Finance Committee, having reviewed the above referenced resolution, recommends the following amendment to the Detail Summary By Community and Detail Summary By project:

Amend Detail Summary by Community, Pages 5 and 6 (pdf pages 117 and 118):

56	CITY OF ORCHARD LAKE	L0445	CASS LAKE LEVEL	\$0.00	\$2,073.43	\$2,073.43
		L0478	ORCHARD LAKE LEVEL	\$0.00	\$22,325.17	\$22,325.17
					\$22,328.95	\$22,328.95
		L0462	UPPER STRAITS LAKE LEVEL	\$0.00	\$9,120.91	\$9,120.91
Total CITY OF ORCHARD LAKE:				\$0.00	\$33,519.51	\$33,519.51
					\$33,523.29	\$33,523.29
DNR	MICHIGAN DEPT. OF NATURAL RESOURCES	L0464	BIG LAKE LEVEL	\$0.00	\$31.21	\$31.21
		L0445	CASS LAKE LEVEL	\$0.00	\$80.52	\$80.52
		L0453	CEDAR ISLAND LAKE LEVEL	\$0.00	\$13.35	\$13.35
		L0431	LAKEVILLE LAKE LEVEL	\$0.00	\$20.52	\$20.52
		L0429	LONG LAKE LEVEL	\$0.00	\$92.71	\$92.71
		L0333	OAKLAND WOODHULL LK LEVEL	\$0.00	\$17.71	\$17.71
		L0478	ORCHARD LAKE LEVEL	\$0.00	\$140.63	\$140.63
					\$140.65	\$140.65
		L0518	OXFORD MULTI-LAKE LEVEL	\$0.00	\$116.95	\$116.95
		L0221	PONTIAC LAKE LEVEL	\$0.00	\$3,628.68	\$3,628.68
		L0416	TIPSICO LAKE LEVEL	\$0.00	\$36.13	\$36.13
		L0458	WATERFORD - MULTI LAKE LEVEL	\$0.00	\$146.33	\$146.33
		L0470	WHITE LAKE LEVEL	\$0.00	\$64.80	\$64.80
Total MICHIGAN DEPT. OF NATURAL RESOURCES:				\$0.00	\$4,389.54	\$4,389.54
					\$4,389.56	\$4,389.56

Amend assessments for L0478 Orchard Lake Level Drain, Page 9 (pdf page: 121):

L0478	ORCHARD LAKE LEVEL	56	CITY OF ORCHARD LAKE	\$0.00	\$22,325.17	\$22,325.17
					\$22,328.95	\$22,328.95
	X		WEST BLOOMFIELD TOWNSHIP	\$0.00	\$30.40	\$30.40
	OC		OAKLAND COUNTY	\$0.00	\$3.80	\$3.80
	DNR		MICHIGAN DEPT. OF NATURAL RESOURCES	\$0.00	\$140.63	\$140.63
					\$140.65	\$140.65
Total ORCHARD LAKE				\$0.00	\$22,500.00	\$22,500.00

Chairperson, on behalf of the Finance Committee, I move the acceptance of the foregoing report.

TOM MIDDLETON

MISCELLANEOUS RESOLUTION #17274

BY: Commissioner Philip J. Weipert, Chairperson, Planning and Building Committee,

IN RE: WATER RESOURCES COMMISSIONER – 2017 LAKE LEVEL ASSESSMENTS FOR OPERATION AND MAINTENANCE RESOLUTION

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

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WHEREAS in accordance with the provisions of Part 307 of Act 451 of 1994, as amended, Inland Lake Levels, the Oakland County Water Resources Commissioner operates and maintains 35 lake level control devices/structures and 7 lake augmentation pumps that regulate the legally established water level of 53 lakes located within Oakland County; and

WHEREAS the Water Resources Commissioner incurs costs for such operation and maintenance that are recoverable via assessments against the various benefiting properties and government entities comprising the assessment rolls of the respective Lake Level Districts; and

WHEREAS Section 30722(4) of Act No. 59 requires that the Water Resources Commissioner obtain approval from the Board of Commissioners prior to levying any lake level assessment in excess of \$10,000 annually; and

WHEREAS for the Fiscal Year 2018, the Water Resources Commissioner proposes to assess 29 separate Lake Level Districts for the total aggregate amount of \$403,300 for operation, maintenance and repair purposes, as itemized on the listing attached hereto, of which 21 of the proposed assessments are in excess of the said \$10,000 limit, thereby requiring the Board of Commissioners authorization.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners hereby authorizes the Water Resources Commissioner to assess, levy and collect for the Fiscal Year 2018, for the purpose of operating and maintaining the level of various lakes located in Oakland County, the total aggregate amount of \$403,300, being the sum total of assessments for the said year to be assessed against the benefiting properties and government entities comprising the assessment rolls of 29 separate Lake Level Districts itemized on the listing hereto, including 21 assessments in excess of \$10,000.

Chairperson, on behalf of the Planning and Building Committee, I move the adoption of the foregoing resolution.

PHILIP WEIPERT

Copy of Oakland County Water Resources Commissioner 2017 Lake Level Drain Assessments for Maintenance and Operation, Oakland County Water Resources Commissioner 2017 Lake Levels Detail Summary by Community and Oakland County Water Resources Commissioner 2017 Lake Levels Detail Summary by Project on file in County Clerk's office

The Chairperson stated the resolution be laid over for 30 days until the October 26, 2017, Board meeting. There were no objections.

MISCELLANEOUS RESOLUTION #17275

BY: Commissioner, Philip J. Weipert, Chairperson, Planning and Building Committee

IN RE: WATER RESOURCES COMMISSIONER – 2017 CHAPTER 4 DRAIN MAINTENANCE ASSESSMENT RESOLUTION

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS in accordance with the provisions of Chapter 4 of Act No. 40 of the Public Acts of 1956, as amended, also known as the Michigan Drain Code, the Oakland County Water Resources Commissioner operates and maintains a number of open ditch or enclosed drains at various locations throughout Oakland County; and

WHEREAS the Water Resources Commissioner incurs costs for such operation and maintenance that are recoverable via assessments against the various benefiting properties and government entities comprising the assessment rolls of the respective Drainage Districts; and

WHEREAS Chapter 8 of the said Drain Code permits the Water Resources Commissioner to levy assessments against the Drainage District of drains established in accordance with said Chapter 4, for operation, maintenance, clean out and repair purposes; and

WHEREAS for the Fiscal Year 2018, the Water Resources Commissioner proposes to assess 79 Drainage Districts the total aggregate amount of \$388,433.56 for the maintenance, operation, clean out and repair of 79 drains.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners hereby authorizes the Water Resources Commissioner to assess, levy and collect for the Fiscal Year 2018, for the purpose of operating, maintaining, cleaning out and repairing 79 drains located in Oakland County, the total aggregate amount of \$388,433.56, being the sum total of assessments for the said year to be

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assessed against all of the benefiting properties and government entities comprising the assessment rolls of 79 Drainage Districts itemized on the listing attached hereto.

Chairperson, on behalf of the Planning and Building Committee, I move the adoption of the foregoing resolution.

PHILIP WEIPERT

Copy of Oakland County Water Resources Commissioner 2017 Chapter 4 Drain Assessments for Maintenance and Operation, 2017 Chapter 4 Drains Detail Summary By Community and 2017 Chapter 4 Drains Detail Summary By Project on file in County Clerk's office.

FISCAL NOTE (MISC. #17275)

BY: Commissioner Tom Middleton, Chairperson, Finance Committee

IN RE: WATER RESOURCES COMMISSIONER – 2017 CHAPTER 4 DRAIN MAINTENANCE ASSESSMENT RESOLUTION

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

Pursuant to Rule XII-C of this Board, the Finance Committee has reviewed the above referenced resolution and finds:

1. The resolution authorizes the Water Resources Commissioner to assess, levy, and collect \$388,433.56 for the year 2017 against all benefiting properties and government entities comprising the assessment rolls, for the purpose of maintaining, cleaning, and repairing 79 Chapter 4 drains located within Oakland County.
2. Oakland County's share of the assessments for maintenance of Chapter 4 drains is \$21,553.75 for roads at large.
3. Funding is available in the General Fund Non-Departmental account - Drain Assessments.
4. No budget amendments are recommended.

TOM MIDDLETON

The Chairperson stated the resolution be laid over for 30 days until the October 26, 2017, Board meeting. There were no objections.

MISCELLANEOUS RESOLUTION #17276

BY: Commissioner Philip J. Weipert, Chairperson, Planning and Building Committee

IN RE: WATER RESOURCES COMMISSIONER - 2017 CHAPTER 18 DRAIN MAINTENANCE ASSESSMENT RESOLUTION

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS in accordance with the provisions of Chapter 18 of Act No. 40 of the Public Acts of 1956, as amended, also known as the Michigan Drain Code, the Oakland County Water Resources Commissioner operates and maintains a number of open ditch and/or enclosed drains at various locations in Oakland and West Bloomfield Townships; and

WHEREAS existing private drains established as County Drains in accordance with Chapter 18 of the Michigan Drain Code shall be the same as if originally laid out and designated, located, established and constructed by procedures set forth in other sections of the Michigan Drain Code; and

WHEREAS the Water Resources Commissioner incurs costs for the operation and maintenance of these Drains that are recoverable via assessments against the various benefiting properties and government entities comprising the assessment rolls of the respective Drainage Districts; and

WHEREAS Chapter 18 of the said Drain Code permits the Water Resources Commissioner to levy assessments against Drainage District of Drains established in accordance with said Chapter 18, for operation, maintenance, clean out and repair purposes; and

WHEREAS for the Fiscal Year 2018, the Water Resources Commissioner proposes to assess 74 Drainage Districts the total aggregate amount of \$266,680.34 for the maintenance, operation, cleanout and repair of 74 drains.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners hereby authorizes the Water Resources Commissioner to assess, levy and collect for the Fiscal Year 2018, for the purpose of operating, maintaining, cleaning out and repairing 74 drains located in Oakland County,

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the total aggregate amount of \$266,680.34, being the sum total of assessments for the said year to be assessed against all of the benefiting properties and government entities comprising the assessment rolls of 74 Drainage Districts itemized on the listing attached hereto.

Chairperson, on behalf of the Planning and Building Committee, I move the adoption of the foregoing resolution.

PHILIP WEIPERT

Copy of Oakland County Water Resources Commissioner 2017 Chapter 18 Drain Assessments for Maintenance and Operation, 2017 Chapter 18 Drains Detail Summary By Community and 2017 Chapter 18 Drains Detail Summary By Project on file in County Clerk's office.

FISCAL NOTE (MISC. #17276)

BY: Commissioner Tom Middleton, Chairperson, Finance Committee

IN RE: WATER RESOURCES COMMISSIONER – 2017 CHAPTER 18 DRAIN MAINTENANCE ASSESSMENT RESOLUTION

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

Pursuant to Rule XII-C of this Board, the Finance Committee has reviewed the above referenced resolution and finds:

1. The resolution authorizes the Water Resources Commissioner to assess, levy, and collect \$266,680.34 for the year 2017 against all benefiting properties and government entities comprising the assessment rolls, for the purpose of operating, maintaining, cleaning, and repairing 74 Chapter 18 drains located within Oakland County.
2. Oakland County's share of the assessments for maintenance of Chapter 18 drains is \$43,214.09 for roads at large.
3. Funding is available in the General Fund Non-Departmental account - Drain Assessments.
4. No budget amendments are recommended.

TOM MIDDLETON

The Chairperson stated the resolution be laid over for 30 days until the October 26, 2017, Board meeting. There were no objections.

There were no items to report on the Regular Agenda for the Public Services Committee.

MISCELLANEOUS RESOLUTION #17277

BY: Commissioners Michael J. Gingell, District #1; Shelley Taub, District #12; Marcia Gershenson, District #13; Michael Spisz, District #3; Wade Fleming, District #16; Hugh Crawford, District #9; Eileen Kowall, District #6; Nancy Quarles, District #17; and Philip Weipert, District #8

IN RE: BOARD OF COMMISSIONERS – DESIGNATION OF NATIONAL ADULT EDUCATION AND FAMILY LITERACY WEEK SEPTEMBER 25 – 30, 2017

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS National Adult Education and Family Literacy Week raises public awareness about the need for and value of adult education and family literacy; and

WHEREAS the goal is to leverage resources that support access to basic education programs for the 36 million U.S. adults with low literacy skills; and

WHEREAS Adult Education serves adults, 16 years of age and older, who are no longer enrolled in school and may be functioning below the 12th grade level; and

WHEREAS many high school dropouts do not have the literacy skills to complete their education, transition to postsecondary education or vocational training or become employed; and

WHEREAS many individuals who are unemployed, underemployed or receive public assistance lack the literacy skills to obtain and keep a job with a family-sustaining income, continue their education or participate in job training programs; and

WHEREAS the National Center for Education Statistics reports that low levels of literacy are likely to limit life chances and may be related to social welfare issues including poverty, incarceration and preventive healthcare; and

WHEREAS a recent survey indicated that 92% of business leaders thought that U.S. workers were not skilled as they are needed to be; and

WHEREAS by 2018, 63% of all U.S. jobs will require education beyond high school and yet nearly half of the U.S. workforce – about 88 million of 188 million adults aged 18 to 64 – only have a high school education or less and/or low English proficiency; and

WHEREAS the American Action Forum projects by 2020 that the U.S. will be short an estimated 7.5 million private sector workers across all skill levels; and

WHEREAS Adult Education and family literacy are the best available weapons against inter-generational low literacy; and

WHEREAS educating motivated students with the skills that companies need provides a qualified candidate for hard to fill positions and Adult Education builds the skills of workers; and

WHEREAS adults with a high school degree are more likely to work full time and average 20% higher earnings (\$30,000) well above the poverty line for a family of four; and

WHEREAS parents in family literacy programs become more involved in their children's education and gain the tools necessary to obtain a job or find better employment; and

WHEREAS parental involvement is a key predictor of a child's success, the level of parental involvement increases as the education level of the parent increases; and

WHEREAS this results in children's lives to become more stable, and success in the classroom, and in all future endeavors, becomes more likely; and

WHEREAS a better educated population strengthens our communities, makes them safer and contributes to a community's economic growth; and

WHEREAS National Adult Education and Family Literacy week highlights the need to support efforts to ensure each and every citizen has the necessary literacy skills to succeed at home, at work and in society; and

WHEREAS the literacy of our citizens is essential for the economic well-being of Oakland County, our society and the individuals who benefit from full participation.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners designates September 25 – 30, 2017 as National Adult Education and Family Literacy Week in Oakland County and recognizes the importance to support programs that assist those in need of adult education and family literacy programs.

BE IT FURTHER RESOLVED that the Oakland County Board of Commissioners encourages all citizens, government agencies, public and private institutions, schools, institutions of higher education, libraries and businesses to support increased access to adult education and family literacy programs to ensure a literate society.

BE IT FURTHER RESOLVED that the Oakland County Clerk/Register of Deeds is requested to forward a copy of this resolution to Michigan's Department of Education and the Oakland Intermediate School District.

Chairperson, I move the adoption of the foregoing resolution.

MICHAEL GINGELL, SHELLEY TAUB, MARCIA GERSHENSON, WADE FLEMING, HUGH CRAWFORD, EILEEN KOWALL, NANCY QUARLES, BOB HOFFMAN, BILL DWYER, DOUGLAS TIETZ, PHILIP WEIPERT, ADAM KOCHENDERFER, TOM BERMAN, TOM MIDDLETON, HELAINE ZACK, GARY MCGILLIVRAY, DAVE WOODWARD, DAVID BOWMAN

Moved by Taub supported by Zack to suspend the rules and vote on Miscellaneous Resolution #17277 – Board of Commissioners – Designation of National Adult Education and Family Literacy Week September 25-30, 2017.

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Vote on motion to suspend the rules:

AYES: Gershenson, Gingell, Hoffman, Kochenderfer, Kowall, Long, McGillivray, Middleton, Quarles, Taub, Tietz, Weipert, Woodward, Zack, Berman, Bowman, Crawford, Dwyer, Fleming. (19)

NAYS: None. (0)

A sufficient majority having voted in favor, the motion to suspend the rules and vote on Miscellaneous Resolution #17277 – Board of Commissioners – Designation of National Adult Education and Family Literacy Week September 25-30, 2017 carried.

Moved by Taub supported by Zack the resolution be adopted.

AYES: Gingell, Hoffman, Kochenderfer, Kowall, Long, McGillivray, Middleton, Quarles, Taub, Tietz, Weipert, Woodward, Zack, Berman, Bowman, Crawford, Dwyer, Fleming, Gershenson. (19)

NAYS: None. (0)

A sufficient majority having voted in favor, the resolution was adopted.

MISCELLANEOUS RESOLUTION #17278

BY: Commissioners David Woodward, District #19; Marcia Gershenson, District #13; Hugh Crawford, District #9; David Bowman, District #10; Bill Dwyer, District #14; Michael Spisz, District #3; Nancy Quarles, District #17; Bob Hoffman, District #2; Gary McGillivray, District #20; Helaine Zack, District #18; Phil Weipert, District #8; Wade Fleming, District #16; Tom Berman, District #5; Adam Kochenderfer, District #15; Tom Middleton, District #4; Doug Tietz, District #11

IN RE: BOARD OF COMMISSIONERS – OAKLAND COUNTY COOPERATIVE LAKES MONITORING PROGRAM

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS Michigan's unique geographical location provides its citizens with a wealth of freshwater resources including over 11,000 inland lakes; and

WHEREAS Oakland County is home to more than 350 inland lakes; and

WHEREAS in addition to being valuable ecological resources, lakes provide aesthetic and recreational value for the people of Michigan and Oakland County; and

WHEREAS the quality and safety of our lakes is essential for a strong economy; and

WHEREAS as more and more people use the lakes and surrounding watersheds, the potential for environmental problems and use impairment increases dramatically; and

WHEREAS the Michigan Department of Environmental Quality (MDEQ) implemented the Cooperative Lakes Monitoring Program (CLMP) as an important component of Michigan's inland lakes monitoring program over 35 years ago; and

WHEREAS the primary purpose of the CLMP is to help citizen volunteers monitor indicators of water quality in their lakes and document changes to lake quality over time; and

WHEREAS the CLMP program has been operating since 1974 and is the second oldest lake monitoring program in the United States; and

WHEREAS the goals of the program include:

1. Provide baseline information and document trends in water quality for individual lakes,
2. Educate Lake residents, users, and interested citizens in the collection of water quality data, lake ecology, and lake management practices,
3. Build a constituency of citizens to practice sound lake management at the local level and build public support for lake quality protection,
4. Provide a cost-effective process for the MDEQ to increase baseline data for lakes state-wide; and

WHEREAS volunteers who monitor a lake through the CLMP are taught biology and ecology and the time spent monitoring the lake brings about an extra level of concern for the water body; and

WHEREAS Volunteers often become champions for clean water and go on to take leadership roles in their communities; and

WHEREAS the CLMP continues as a foundation program under the Michigan Clean Water Corp (MiCorps) with long standing partnerships in the program from the following groups: Michigan Lakes and Streams Association (MLSA), the Great Lakes Commission, The Huron River Watershed Council, and Michigan State University; and

WHEREAS the mission of MiCorps is to network and expand volunteer water quality monitoring organizations statewide for the purpose of collecting, sharing, and using reliable data; educate and inform the public about water quality issues; and foster water resources stewardship to facilitate the preservation and protection of Michigan's water resources; and

WHEREAS the purpose of the Oakland County CLMP monitoring project is to provide lake communities with a strategy for monitoring overall lake quality in addition to any impact from non-native invasive species; and

WHEREAS monitoring overall lake quality is extremely important because if undetected, invasive species can spread rapidly across a lake, greatly damaging (often irreparably) a lake's ecology, fish and populations, and property values; and

WHEREAS the Oakland County Board of Commissioners believes an investment in the health of our lakes and watersheds can have long-term positive implications for the county, region and state.

NOW THEREFORE BE IT RESOLVED the Oakland County Board of Commissioners calls for the development of a partnership with MiCorps to do the following:

- Support the recruitment and training of volunteers to do Oakland County lake testing and monitoring.
- Expand MiCorp activities in Oakland County.
- Cover costs for volunteer trainings and materials.
- Provide an annual report to the Board of Commissioners about the number of volunteers recruited and trained, and the results of annual testing.

BE IT FURTHER RESOLVED that the Oakland County Board of Commissioners hereby authorizes a one-time appropriation of \$50,000 for a partnership with MiCorps for the Cooperative Lakes Monitoring Program within Oakland County to be administered by the Department of Health and Human Services.

BE IT FURTHER RESOLVED that the Board of Commissioners shall work in partnership with the Health Department and MiCorps to coordinate public engagement activities related to the Cooperative Lakes Monitoring Program.

BE IT FURTHER RESOLVED that the Board of Commissioners requests Corporation Counsel to negotiate an agreement with MiCorps for the Cooperative Lakes Monitoring Program and authorizes the Board Chairperson to execute said agreement.

BE IT FURTHER RESOLVED that the Board of Commissioners authorizes the one-time transfer of funding in the amount of \$50,000 from the General Fund Assigned Fund Balance (G/L Account #383313) for Board of Commissioners Projects to the General Fund Contracted Services line item within the Health and Human Services department budget as detailed below:

<u>GENERAL FUND (#10100) (G/L Account #383313)</u>		<u>FY 2018</u>
<u>Revenue</u>		
9010101-196030-665882	Planned Use of Balance	\$ 50,000
	Total Revenue	<u>\$ 50,000</u>
<u>Expenditures</u>		
1060101-134180-730373	Contracted Services	\$ 50,000
	Total Expenditures	<u>\$ 50,000</u>

Chairperson, I move the adoption of the foregoing resolution.

DAVE WOODWARD, MARCIA GERSHENSON,
 HUGH CRAWFORD, DAVID BOWMAN, BILL
 DWYER, NANCY QUARLES, BOB HOFFMAN,
 GARY MCGILLIVRAY, HELAINE ZACK, PHILIP
 WEIPERT, WADE FLEMING, TOM BERMAN,
 ADAM KOCHENDERFER, TOM MIDDLETON,
 DOUGLAS TIETZ, MICHAEL GINGELL,
 EILEEN KOWALL

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Moved by Gershenson supported by Hoffman to suspend the rules and vote on Miscellaneous Resolution #17278 – Board of Commissioners – Oakland County Cooperative Lakes Monitoring Program.

Vote on motion to suspend the rules:

AYES: Hoffman, Kochenderfer, Kowall, Long, McGillivray, Middleton, Quarles, Taub, Tietz, Weipert, Woodward, Zack, Berman, Bowman, Crawford, Dwyer, Fleming, Gershenson, Gingell. (19)

NAYS: None. (0)

A sufficient majority having voted in favor, the motion to suspend the rules and vote on Miscellaneous Resolution #17278 – Board of Commissioners – Oakland County Cooperative Lakes Monitoring Program.

Moved by Gershenson supported by Hoffman the resolution be adopted.

AYES: Kochenderfer, Kowall, Long, McGillivray, Middleton, Quarles, Taub, Tietz, Weipert, Woodward, Zack, Berman, Bowman, Crawford, Dwyer, Fleming, Gershenson, Gingell, Hoffman. (19)

NAYS: None. (0)

A sufficient majority having voted in favor, the resolution was adopted.

MISCELLANEOUS RESOLUTION #17279

BY: Commissioners Michael J. Gingell, District #1; David Woodward, District #19; Hugh Crawford, District #9; David Bowman, District #10; Marcia Gershenson, District #13; Tom Berman, District #5; Bill Dwyer, District #14; Michael Spisz, District #3; Nancy Quarles, District #17; Shelley Goodman Taub, District #12; Bob Hoffman, District #2; Gary McGillivray, District #20; Helaine Zack, District #18; Phil Weipert, District #8; Wade Fleming, District #16; Adam Kochenderfer, District #15; Tom Middleton, District #4; Doug Tietz, District #11

IN RE: BOARD OF COMMISSIONERS – RENEWED PARTNERSHIP WITH OAKLAND SCHOOLS FOR THE SAFE AND HEALTHY KIDS PROGRAM TO PREVENT SCHOOL BULLYING

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS emotionally secure and safe learning environments for children and adults contribute to a healthy and vibrant future for Oakland County; and

WHEREAS bullying creates a climate of fear among students, inhibiting their ability to learn and contributing to other anti-social behaviors; and

WHEREAS the U.S. Department of Education estimates that 160,000 students stay home every day due to bullying; and

WHEREAS 1 in 4 children are bullied per month according to Department of Justice statistics; and

WHEREAS as many as 1 in 10 children drop out of or change schools according to research conducted by the University Council for Educational Administration; and

WHEREAS the Yale School of Medicine reports that there is now a strong connection between bullying, being bullied and suicide, with suicide continuing to be one of the leading causes of death for children under the age of 14; and

WHEREAS according to recent statistics, revenge for bullying is one of the strongest motivations for school violence; and

WHEREAS serious incidents in school districts throughout Oakland County and the United States have brought to light challenges facing local students; and

WHEREAS the Board of Commissioners recognizes the importance of tackling the issue of bullying and has partnered with Oakland Schools in the past to provide expert training for local school administrators and teachers, this successful partnership has resulted in 1,030 educators and community stakeholders benefiting from anti-bullying training; and

WHEREAS schools that have implemented the Bully-Free Schools strategies report up to an 83% reduction in bullying, harassment and other peer-to-peer aggression; and

WHEREAS an opportunity exists to build upon the success of anti-bullying programs, through a partnership with Oakland Schools, for an expanded program that will allow for greater participation and extensive training; and

WHEREAS continued investment in effective training to combat school bullying will assist in the transition from reactive strategies to proactive prevention in schools; and

WHEREAS early intervention and prevention is a wise investment that will reduce the overall cost to taxpayers in the long term by avoiding future expenses triggered by bullying incidents that lead to extensive mental health care and social support needs; and

WHEREAS the Board of Commissioners partnership with the Oakland Schools would provide a meaningful investment in Oakland County's future by fostering safe learning environments for children; and

WHEREAS the National Association of Counties recognized the unique value of this partnership by awarding the Oakland County Board of Commissioners an Achievement Award in 2017; and

WHEREAS the estimated cost for the renewal of the Safe and Healthy Kids program is \$100,000 with funding available in the General Fund Assigned Fund Balance (G/L Account #383313) for Board of Commissioners Projects.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners authorizes the renewal of the partnership with Oakland Schools for an expanded Safe and Healthy Kids program in the amount of \$100,000 to provide anti-bullying training for educators/school administrators and engage students and the community directly to promote awareness and understanding of how to combat bullying in schools.

BE IT FURTHER RESOLVED the Board of Commissioners authorizes the Chairman of the Board to execute a contract for this program, subject to review by the County Executive contract review process, and approve expenditures for this project.

BE IT FURTHER RESOLVED that the Board of Commissioners authorizes a one-time transfer of funding in the amount of \$100,000 from the General Fund Assigned Fund Balance (G/L Account #383313) for Board of Commissioners Projects to the General Fund Special Projects line item within the Board of Commissioners department budget as detailed below:

<u>GENERAL FUND (#10100) (G/L Account #383313)</u>		<u>FY 2018</u>
<u>Revenue</u>		
9010101-196030-665882	Planned Use of Balance	\$ 100,000
	Total Revenue	<u>\$ 100,000</u>
<u>Expenditures</u>		
5010101-180014-731822	Special Projects	\$ 100,000
	Total Expenditures	<u>\$ 100,000</u>

Chairperson, I move the adoption of the foregoing resolution.

MICHAEL GINGELL, DAVE WOODWARD,
 HUGH CRAWFORD, DAVID BOWMAN,
 MARCIA GERSHENSON, TOM BERMAN, BILL
 DWYER, NANCY QUARLES, SHELLEY TAUB,
 BOB HOFFMAN, GARY MCGILLIVRAY,
 HELAINE ZACK, PHILIP WEIPERT, WADE
 FLEMING, ADAM KOCHENDERFER, TOM
 MIDDLETON, DOUG TIETZ, EILEEN KOWALL

Moved by Woodward supported by Fleming to suspend the rules and vote on Miscellaneous Resolution #17279 – Board of Commissioners – Renewed Partnership with Oakland Schools for the Safe and Healthy Kids Program to Prevent School Bullying.

Vote on motion to suspend the rules:

AYES: Kowall, Long, McGillivray, Middleton, Quarles, Taub, Tietz, Weipert, Woodward, Zack, Berman, Bowman, Crawford, Dwyer, Fleming, Gershenson, Gingell, Hoffman, Kochenderfer. (19)

NAYS: None. (0)

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A sufficient majority having voted in favor, the motion to suspend the rules and vote on Miscellaneous Resolution #17279 – Board of Commissioners – Renewed Partnership with Oakland Schools for the Safe and Healthy Kids Program to Prevent School Bullying.

Moved by Woodward supported by Fleming the resolution be adopted.

AYES: Long, McGillivray, Middleton, Quarles, Taub, Tietz, Weipert, Woodward, Zack, Berman, Bowman, Crawford, Dwyer, Fleming, Gershenson, Gingell, Hoffman, Kochenderfer, Kowall. (19)
NAYS: None. (0)

A sufficient majority having voted in favor, the resolution was adopted.

MISCELLANEOUS RESOLUTION #17280

BY: Commissioner Michael J. Gingell, District #1

IN RE: BOARD OF COMMISSIONERS – TRI-PARTY ROAD IMPROVEMENT PROGRAM FISCAL YEAR 2017 APPROPRIATION – CHARTER TOWNSHIP OF ORION – RECONSTRUCTION OF STADIUM DRIVE FROM M-24 TO STADIUM ELEMENTARY SCHOOL – PROJECT NO. 53772

To the Oakland County Board of Commissioners:

Chairperson, Ladies and Gentlemen:

WHEREAS since the 1970s, the Oakland County Board of Commissioners has authorized the Tri-Party Road Improvement Program to assist Oakland County's cities, villages and townships (CVTs) with the construction, maintenance and repair of roads under the supervision, direction and control of the Road Commission for Oakland County; and

WHEREAS Miscellaneous Resolution #09221, as amended by Miscellaneous Resolution #10045, provides that any Oakland County appropriation in support of the Tri-Party Road Improvement Program shall be distributed only after completion of all of the following:

1. The Road Commission for Oakland County (RCOC) and a city, village, or township (CVT) have identified a project and the project is ready to be undertaken immediately; and
2. The RCOC has appropriated its 1/3 share of the funding for the project and transferred said appropriation to a project account; and
3. The CVT has authorized its 1/3 share of the funding for the project and has executed a contract for payment with the RCOC; and
4. The Commissioner(s) representing the CVT requesting the project submits a resolution authorizing the appropriation of the County's 1/3 share of the project from the General Fund Assigned Fund Balance for Tri-Party Program. The resolution shall be approved by the Finance Committee and the full Board; and

WHEREAS the Charter Township of Orion, along with the RCOC has identified a project and said project is ready to be undertaken immediately; and

WHEREAS the RCOC has appropriated its 1/3 share of the funding for the project in the Charter Township of Orion and said appropriation has been transferred to a project account; and

WHEREAS the Charter Township of Orion has demonstrated that it has authorized its 1/3 share of the funding for the project and has executed a contract for payment with the RCOC; and

WHEREAS Oakland County's one third (1/3) share of the – Fiscal Year 2017 authorized amount of Tri-Party Road Improvement funding for Project No. 53772 in the Charter Township of Orion is \$112,439.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners hereby approves the project submitted by the Charter Township of Orion and authorizes the release of Tri-Party Road Improvement Program funds from the Oakland County Assigned Fund Balance.

BE IT FURTHER RESOLVED additional project costs, not greater than 15% from the original agreement, which are consistent with the project as originally approved, will be paid when invoiced and appropriated in the quarterly forecast resolution.

BE IT FURTHER RESOLVED that additional project costs exceeding 15% of the original agreement will require a separate Finance Committee resolution.

BE IT FURTHER RESOLVED that the Oakland County Clerk is requested to forward copies of this resolution to the Road Commission for Oakland County, Oakland County Fiscal Services and the Charter Township of Orion.

Chairperson, I move the adoption of the foregoing Resolution.

MICHAEL GINGELL

Copy of Correspondence from Thomas G. Noechel, Programming Supervisor, Copy of Correspondence from Shannon Miller, Deputy Secretary – Clerk of the Board, Cost Participation Agreement, Exhibit A – Estimated Project Cost, Exhibit B – Provisions, Exhibit C – Liability and Insurance Requirements and Charter Township of Orion Board of Trustees Minutes, Regular Meeting, Monday, May 1, 2017 Incorporated by Reference. Original on file in County Clerk’s office.

The Vice Chairperson referred the resolution to the Finance Committee. There were no objections.

MISCELLANEOUS RESOLUTION #17281

BY: Commissioners Michael J. Gingell, District #1; Hugh Crawford, District #9; David Bowman, District #10; Marcia Gershenson, District #13; Bill Dwyer, District #14; Michael Spisz, District #3; Nancy Quarles, District #17; Shelley Goodman Taub, District #12; Bob Hoffman, District #2; Gary McGillivray, District #20; Helaine Zack, District #18; David Woodward, District #19; Phil Weipert, District #8; Tom Berman, District #5; Wade Fleming, District #16; Adam Kochenderfer, District #15; Tom Middleton, District #4; Doug Tietz, District #11

IN RE: BOARD OF COMMISSIONERS – PARTNERSHIP WITH OAKLAND HOPE TO PROVIDE HUMAN SERVICES ASSISTANCE FOR LOW INCOME INDIVIDUALS

To the Oakland County Board of Commissioners

Chairperson, Ladies and Gentlemen:

WHEREAS Oakland Hope launched in 2016 as Oakland County’s only non-profit one-stop shop human service agency providing a wide-range of resources in a single location; and

WHEREAS Oakland Hope is a non-profit, volunteer-driven human service organization that has recently formed within our county following in the footsteps of Focus Hope and Macomb Hope; and

WHEREAS Oakland Hope provides a client choice food pantry for the working poor, fulfilling a critical nutritional need for low income individuals in the area; and

WHEREAS Oakland Hope aims to provide humanitarian services most requested by families in need, including assistance in obtaining benefits, job training, and counseling; and

WHEREAS Oakland Hope receives regular donations and operates a thrift store, with a supply of clothing, furniture and other household items; and

WHEREAS the 2016 report “Map the Meal Gap” from the organization Feeding America found that 164,400 individuals in Oakland County were “food insecure”, meaning they met the USDA’s definition of limited or uncertain access to adequate food; and

WHEREAS the Department of Health and Human Services is responsible for the administration of the human services functions of county government, including programs that are targeted to ensure maximum availability of food and nutrition to low income residents of Oakland County; and

WHEREAS the Department of Health and Human Services has identified an opportunity to create a voucher system to allow low income individuals to receive necessary items such as food or resale items that would provide an excellent opportunity to partner with Oakland Hope.

NOW THEREFORE BE IT RESOLVED that the Oakland County Board of Commissioners hereby authorizes a one-time appropriation of \$50,000 for a partnership with Oakland Hope to provide human services assistance for low income individuals within a program to be administered by the Department of Health and Human Services.

BE IT FURTHER RESOLVED that the Board of Commissioners requests that Corporation Counsel negotiate an agreement with Oakland Hope and authorizes the Board Chairperson to execute said agreement.

BE IT FURTHER RESOLVED that the Board of Commissioners authorizes the transfer of funding in the amount of \$50,000 from the General Fund Assigned Fund Balance (G/L Account #383313) for Board of Commissioners Projects to the General Fund Contracted Services line item within the Health and Human Services department budget as detailed below:

<u>GENERAL FUND #10100 (G/L Account #383313)</u>		<u>FY 2018</u>
<u>Revenue</u>		
9010101-196030-665882	Planned Use of Balance	\$ <u>50,000</u>

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	Total Revenue	<u>\$ 50,000</u>
<u>Expenditures</u>		
1060101-133430-730373	Contracted Services	<u>\$ 50,000</u>
	Total Expenditures	<u>\$ 50,000</u>

Chairperson, I move the adoption of the foregoing resolution.

MICHAEL GINGELL, HUGH CRAWFORD, DAVID BOWMAN, MARCIA GERSHENSON, BILL DWYER, NANCY QUARLES, SHELLEY TAUB, BOB HOFFMAN, GARY MCGILLIVRAY, HELAINE ZACK, DAVE WOODWARD, PHILIP WEIPERT, TOM BERMAN, WADE FLEMING, ADAM KOCHENDERFER, TOM MIDDLETON, DOUG TIETZ, EILEEN KOWALL

Moved by Gingell supported by Woodward to suspend the rules and vote on Miscellaneous Resolution #17281 – Board of Commissioners – Partnership with Oakland Hope to Provide Human Services Assistance for Low Income Individuals.

Vote on motion to suspend the rules:

AYES: McGillivray, Middleton, Quarles, Taub, Tietz, Weipert, Woodward, Zack, Berman, Bowman, Crawford, Dwyer, Fleming, Gershenson, Gingell, Hoffman, Kochenderfer, Kowall, Long. (19)

NAYS: None. (0)

A sufficient majority having voted in favor, the motion to suspend the rules and vote on Miscellaneous Resolution #17281 – Board of Commissioners – Partnership with Oakland Hope to Provide Human Services Assistance for Low Income Individuals.

Moved by Gingell supported by McGillivray the resolution be adopted.

AYES: Middleton, Quarles, Taub, Tietz, Weipert, Woodward, Zack, Berman, Bowman, Crawford, Dwyer, Fleming, Gershenson, Gingell, Hoffman, Kochenderfer, Kowall, Long, McGillivray. (19)

NAYS: None. (0)

A sufficient majority having voted in favor, the resolution was adopted.

The Board adjourned at 10:28 a.m. to the call of the Chair on October 11, 2017, at 7:00 p.m.

LISA BROWN
Clerk

MICHAEL J. GINGELL
Chairperson