

OAKLAND COUNTY PROBATE COURT PROCEDURE FOR ENTRY OF ORDERS

Orders on Uncontested Matters

The Probate Register/Deputy Probate Registers may sign the judge's name to any orders that result from uncontested matters by signing the name of the judge, and placing his/her signature under the name of the judge if the order comports with the judge's ruling.

Orders on Contested Matters

The Probate Register/Deputy Probate Registers may *not* sign any orders that result from contested matters.

It is the responsibility of the judge's staff to mark the disposition sheet "contested" for any matters that are or become contested at the time of the hearing on the matter. They will also mark "resolved" on any orders that resolve a contested matter.

Entry of Orders on Contested Matters

Orders on contested matters will be entered in only one of three ways:

- 1. Presented to judge for signature at the hearing or on the same day of hearing.**
 - Orders will be presented for signature to the judge on the bench, at the time of the hearing at which the ruling was made, whenever possible.
 - If an order is not presented at the time of the hearing, it may be delivered to the judge's office the *same day* of the hearing for signature by the judge.

- 2. Stipulated by all parties.**
 - A stipulated order must be presented directly to the judge's office.
 - The judge's office staff will determine whether the stipulations are complete, and whether the order comports with the judge's ruling.

- 3. 7-day order procedure.**
 - The Notice of Entry of Order must be presented directly to the judge's office.
 - Objections to the Notice of Entry must be accompanied by a \$20 filing fee.
 - The judge's office staff will ensure that the objection fee has been paid and receipted.
 - The judge's office staff will process all paperwork and arrange for any hearings as required by court rule.

MCL 600.834; MCR 5.162; MCR 2.602

This policy was adopted by the Oakland County Probate Court on October 7, 2003.