

**Finance/Administration Leadership Group
E-Minutes
12/20/2010**

From: Birkle, Todd [mailto:birklet@oakgov.com]
Sent: Monday, December 20, 2010 1:29 PM
To: 'Gaissert, Mary'
Subject: RE: Finance Admin LG - Purchase EB

Mary,

Both the Health and Purchasing items have passed, please move the hours

-----Original Message-----

From: Gaissert, Mary [mailto:gaissertm@oakgov.com]
Sent: Monday, December 20, 2010 11:34 AM
To: 'Birkle, Todd'
Subject: RE: Finance Admin LG - Purchase EB

Todd, when you are all set with the responses, please send an email formally requesting the hours be moved. Thank you, Mary

From: Birkle, Todd [mailto:birklet@oakgov.com]
Sent: Wednesday, December 15, 2010 9:33 AM
To: 'Doane, Lynn'; 'Gaissert, Mary'; 'Jim VanLeuven'; 'Wootten, Garth'; 'Davis, Patricia'; 'Doyle, Larry'; 'George Miller'; 'Jennifer Hain'; 'Lauren Chamberlin'; 'McKenna, Janette'; 'Quisenberry, Ted'; 'Scarlet, Nancy'; 'Soave, Tim'
Cc: 'Richard Perry'; 'Kwasnik, Gregory'; 'Smith, Jack'; 'McKenna, Janette'
Subject: RE: Finance Admin LG - Purchase EB

For Purchasing & Health?

-----Original Message-----

From: Doane, Lynn [mailto:doanel@oakgov.com]
Sent: Wednesday, December 15, 2010 9:32 AM
To: 'Birkle, Todd'; 'Gaissert, Mary'; 'Jim VanLeuven'; 'Wootten, Garth'; 'Davis, Patricia'; 'Doyle, Larry'; 'George Miller'; 'Jennifer Hain'; 'Lauren Chamberlin'; 'McKenna, Janette'; 'Quisenberry, Ted'; 'Scarlet, Nancy'; 'Soave, Tim'
Cc: 'Richard Perry'; 'Kwasnik, Gregory'; 'Smith, Jack'; 'McKenna, Janette'
Subject: RE: Finance Admin LG - Purchase EB

Yes and Yes

Lynn Doane
Oakland County Economic Development & Community Affairs
Executive Office Building
2100 P-ontiac Lake Road, 41W
Waterford, MI

From: Birkle, Todd [mailto:birklet@oakgov.com]

Sent: Tuesday, December 14, 2010 2:30 PM

To: 'Gaissert, Mary'; Jim VanLeuven; Wootten, Garth; Davis, Patricia; Doyle, Larry; 'George Miller'; 'Jennifer Hain'; 'Lauren Chamberlin'; 'Lynn Doane'; McKenna, Janette; 'Quisenberry, Ted'; Scarlet, Nancy; Soave, Tim

Cc: 'Richard Perry'; 'Kwasnik, Gregory'; 'Smith, Jack'; 'McKenna, Janette'

Subject: RE: Finance Admin LG - Purchase EB

Group,

We have two questions: 1 Approval of an e-vote 2. Move of 65 hours from unallocated to Purchasing Enhancement Budget.

If both are approved we will have 23 hours remaining in unallocated.

-----Original Message-----

From: Gaissert, Mary [mailto:gaissertm@oakgov.com]

Sent: Monday, December 13, 2010 1:28 PM

To: Birkle, Todd

Cc: Richard Perry; Kwasnik, Gregory; Smith, Jack; McKenna, Janette

Subject: Finance Admin LG - Purchase EB

Todd,

Jack Smith has requested an enhancement that will take about 65 hours to allow contracts to be put on the website and be searchable by the public. Purchasing currently does not have an enhancement budget. Would you please request an e-vote from the Leadership Group to transfer 65 hours from the unallocated budget to a new Purchasing Enhancement Budget.

Thank you,

Mary Gaissert

Oakland County Information Technology