

Finance Administration Leadership Group
Email Minutes
(May, 2009)
Last updated 05-12-09

-----Original Message-----

From: McKenna, Janette [mailto:mckennaj@oakgov.com]
Sent: Tuesday, May 12, 2009 9:18 AM
To: 'Soave, Tim'; 'Birkle, Todd'; 'Chakrapani, Chithra'
Cc: 'Goisdzinski, Kary'
Subject: RE: REM Create Account Receivable Files for SCAO, E-Vote

Thanks – we will update the allocation note to indicate funded by Fiscal Services.

From: Soave, Tim [mailto:soavet@oakgov.com]
Sent: Tuesday, May 12, 2009 9:16 AM
To: 'McKenna, Janette'; 'Birkle, Todd'; 'Chakrapani, Chithra'
Subject: RE: REM Create Account Receivable Files for SCAO, E-Vote

I am moving money in the Second Quarter Financial Forecast to cover the cost

-----Original Message-----

From: McKenna, Janette [mailto:mckennaj@oakgov.com]
Sent: Tuesday, May 12, 2009 8:44 AM
To: 'Soave, Tim'; 'Birkle, Todd'; 'Chakrapani, Chithra'
Subject: RE: REM Create Account Receivable Files for SCAO, E-Vote

One more thing – how is the project being funded? We need to make an allocation note. Finance/Admin does not have any available hours. Thanks

-----Original Message-----

From: McKenna, Janette [mailto:mckennaj@oakgov.com]
Sent: Monday, May 11, 2009 2:41 PM
To: 'Annette Metrick'
Cc: 'Spencer, Cindy'; 'Goisdzinski, Kary'
Subject: RE: REM Create Account Receivable Files for SCAO, E-Vote

Since #1 is already complete – this will be the new #2. Thanks

From: Soave, Tim [mailto:soavet@oakgov.com]
Sent: Monday, May 11, 2009 3:33 PM
To: 'Birkle, Todd'; 'Scarlet, Nancy'; 'Doyle, Larry'; 'Davis, Patricia'; 'Krauss, Maureen'; 'Catherine Shallal'; 'George Miller'; 'Wootten, Garth'; 'Sue Danhausen'; 'Janette McKenna'; 'Chakrapani, Chithra'
Subject: RE: REM Create Account Receivable Files for SCAO, E-Vote

Excellent!! Thanks everybody.

From: Birkle, Todd [mailto:birklet@oakgov.com]
Sent: Monday, May 11, 2009 2:33 PM
To: 'Scarlet, Nancy'; 'Doyle, Larry'; 'Davis, Patricia'; 'Krauss, Maureen'; 'Catherine Shallal'; 'George Miller'; 'Wootten, Garth'; 'Sue Danhausen'; 'Janette McKenna'; 'Chakrapani, Chithra'
Cc: 'Soave, Tim'
Subject: RE: REM Create Account Receivable Files for SCAO, E-Vote

Thank you,

We have 9 “Yes” votes for both questions and 0 “No” votes. Move ahead

-----Original Message-----

From: Scarlet, Nancy [mailto:scarletn@oakgov.com]
Sent: Monday, May 11, 2009 2:30 PM
To: 'Birkle, Todd'; 'Doyle, Larry'; 'Davis, Patricia'; 'Krauss, Maureen'; 'Catherine Shallal'; 'George Miller'; 'Wootten, Garth'; 'Sue Danhausen'; 'Janette McKenna'; 'Chakrapani, Chithra'
Subject: RE: REM Create Account Receivable Files for SCAO, E-Vote

Yes, Yes.

-----Original Message-----

From: Birkle, Todd [mailto:birklet@oakgov.com]
Sent: Monday, May 11, 2009 8:25 AM
To: 'Doyle, Larry'; 'Davis, Patricia'; 'Scarlet, Nancy'; 'Krauss, Maureen'; 'Catherine Shallal'; 'George Miller'; 'Wootten, Garth'; 'Sue Danhausen'; 'Janette McKenna'; 'Chakrapani, Chithra'
Subject: FW: REM Create Account Receivable Files for SCAO, E-Vote

Group,

Tim Soave is request an e-vote on “Account Receivables Files for SCAO”. At the last meeting, the group voted to size the project and to authorize an e-vote once sized. The project has been sized at 253 hours and a cost of \$30,866. This project is mandated and will be self-funded. The mandated completion date for the project is July 1. Therefore, Tim is requesting the project be moved to priority #1. If you need to view the project document, instructions are provided below.

A “YES” vote approves the project; a second “Yes” prioritizes the project at #1.

-----Original Message-----

From: Soave, Tim [mailto:soavet@oakgov.com]
Sent: Friday, May 08, 2009 2:05 PM
To: 'Birkle, Todd'
Subject: RE: REM Create Account Receivable Files for SCAO

At the leadership group they were talking about #1, since this is a mandate that must be completed before July

-----Original Message-----

From: Birkle, Todd [mailto:birklet@oakgov.com]
Sent: Friday, May 08, 2009 1:51 PM
To: 'Soave, Tim'
Subject: RE: REM Create Account Receivable Files for SCAO

Tim,

Do you have a slot in mind for the priority?

-----Original Message-----

From: Soave, Tim [mailto:soavet@oakgov.com]
Sent: Friday, May 08, 2009 8:27 AM
To: 'Birkle, Todd'
Cc: 'Chakrapani, Chithra'
Subject: FW: REM Create Account Receivable Files for SCAO

Todd,

I'm requesting an e-vote on the "Account Receivable Files for SCAO". This was discussed at the Finance/Administration Leadership Group last week. The group agreed to sizing the project and making it a priority (this is a legal mandate we cannot avoid). They also agreed to have an e-vote once the project is sized.

I plan to move money with the Second Quarter Financial Forecast to cover the cost of the project.

Thank you.

Tim

-----Original Message-----

From: Chakrapani, Chithra [mailto:chakrapanic@oakgov.com]
Sent: Thursday, May 07, 2009 3:14 PM
To: 'Soave, Tim'
Subject: RE: REM Create Account Receivable Files for SCAO

Tim,

When you click on the Internet Explorer the home page you get is the New Share Point Portal Home page.

Chithra

From: Soave, Tim [mailto:soavet@oakgov.com]
Sent: Thursday, May 07, 2009 1:36 PM
To: 'Chakrapani, Chithra'
Subject: RE: REM Create Account Receivable Files for SCAO

Chithra,

I've never opened up (that I know of), the share point portal – how do I get to it?

Tim

-----Original Message-----

From: Chakrapani, Chithra [mailto:chakrapanic@oakgov.com]
Sent: Wednesday, May 06, 2009 5:09 PM
To: 'Soave, Tim'
Subject: REM Create Account Receivable Files for SCAO

Tim,

The above sized project is published on the PMO Website. Please review it. You need to ask Todd Birkle to get approval of the hours from the Leadership group by e-vote. They also need to set up priority. Let me know if you have difficult accessing the file:

Here is how to reach the location where the document is published:

1. Open up the share point portal
2. Click the directory tab
3. Click the second tab (County Internal)
4. Go all the way down and select PMO
5. Click on Leadership group and click on Finance/Admin
6. Go down the Related link and click on 2009/10 master Plan request

The one you want to review is the last one “REM Create Account Receivable Files for SCAO”

Chithra

Chithra Chakrapani, Supervisor
Application Services
Oakland County Information Technology