

OAKLAND COUNTY
Information Technology Leadership Group
Meeting Minutes

LEADERSHIP GROUP: Courts Leadership	MEETING DATE: 10/28/09
GOAL(S):	
RECORDING SECRETARY: John Cooperrider	

NEXT MEETING DATE: 01/27/10	TIME: 9:00 AM
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Members Present: Jennifer Rowden, Rebecca Schnelz, Dawn Siegel, Jody Overall, Rick Perry, Mary Gaissert, Ed Poisson, Janette McKenna, Jim VerPloeg, John Cooperrider, Betsy Hysell, Jim Taylor, Joanie Toole, Diana Carver, Dave Veit, Salena Washington, Terri Meijers

Discussion Points:

1. APPROVAL OF MEETING MINUTES from July 29, 2009 – Motion by Cooperrider and supported by VerPloeg to approve the minutes. Approved unanimously.
2. QUARTERLY VACANCY REPORT– Janette McKenna presented the Vacant Position Report and discussed.
3. QUARTERLY STATUS REPORT – Janette McKenna, Dave Veit, Ed Sager, and Jim Taylor made brief presentations on E-Government, Technical Systems, and Internal Service projects and activity.
4. PLANNED MAINTENANCE UPGRADES AND MASTER PLAN ACTIVITY STATUS - Rick Perry and Dawn Seigel reviewed the status of all planned maintenance upgrades and Master Plan Activity.

Master Plan Activity:

- a. IMACS Data Warehouse – This project is now being worked on again and has a “Go Live” date of Nov16th
- b. DC Operational Improvements – complete
- c. District Court Civil DW – complete
- d. 52nd District Court and CLEMIS Citation Integration - complete
- e. District Court Probation System – complete – went live one week ago
- f. ADR Replace Mediation Access DB – complete

- g. Animal Census System – complete
 - h. Community Corrections DW – just completed last quarter
 - i. EDMS Backup Business Continuity – complete
 - j. Operational Improvements Phase III – complete
 - k. Online Pet License Purchase – complete
 - l. Animal Control Website Enhancements – data collection complete – moving on to next step
 - m. Electronic Transfer of Notices – analysis has determined this project needs more hours
 - n. Efiling Enhancements New Cases – “Go Live” 10/14/09
 - o. IP Cameras in Courtrooms – working on feasibility study for live streaming courtroom activity to news media
5. Redistribution of unallocated hours and EB unallocated hours – Total unallocated hours were 769 and total EB unallocated hours were 246. Motion by Becky Schnelz and seconded by Jim VerPloeg to take 90 hours from EB unallocated for Probate Judge Scheduling and 140 from hours from EB unallocated for Clerks website and 160 from unallocated for Circuit’s electronic notices projects and 195 from unallocated for Community Corrections enhancements. Motion passed unanimously. This left 414 hours in the unallocated bucket and 16 in the EB unallocated bucket.

Meeting adjourned at 10:03am

jlc