

OAKLAND COUNTY
Information Technology Leadership Group
Meeting Minutes

LEADERSHIP GROUP: Courts Leadership	MEETING DATE: 7/29/09
GOAL(S):	
RECORDING SECRETARY: John Cooperrider	

NEXT MEETING DATE: 10/28/09	TIME: 9:00 AM
-----------------------------	---------------

Members Present: Chris Ward, Dawn Siegel, Jodi Overall, Rick Perry, Mary Gaisert, Phil Bertolini, Janette McKenna, Jim Verploeg, John Cooperrider, Betsy Hysell, Jim Taylor, Joanie Toole, Diana Carver, Dave Veit

Discussion Points:

1. APPROVAL OF MEETING MINUTES from April 29, 2009 – Motion by Cooperrider and supported by VerPloeg to approve the minutes. Approved unanimously.
2. QUARTERLY VACANCY REPORT– Janette McKenna presented the Vacant Position Report and discussed.
3. QUARTERLY STATUS REPORT – Janette McKenna, Dave Veit, and Jim Taylor made brief presentations on E-Government, Technical Systems, and Internal Service projects and activity.
4. PLANNED MAINTENANCE UPGRADES AND MASTER PLAN ACTIVITY STATUS - Rick Perry and Dawn Seigel reviewed the status of all planned maintenance upgrades and Master Plan Activity.

Master Plan Activity:

- a. IMACS Data Warehouse – on hold until receive information from the new Jail System
- b. DC Operational Improvements – complete
- c. District Court Civil DW – complete
- d. 52nd District Court and CLEMIS Citation Integration - complete
- e. District Court Probation System – will go live in September
- f. ADR Replace Mediation Access DB – complete
- g. Animal Census System – complete

- h. Community Corrections DW – should be complete by end of August
 - i. EDMS Backup Business Continuity – this project is complete (process to put motion call on local judge pc)
 - j. Operational Improvements Phase III – project is complete
 - k. Online Pet License Purchase – complete 7/24/09
 - l. Efiling Enhancements New Cases – beginning work in August
5. Circuit Court EDMS Enhancements project – Rick Perry indicated we were not going to continue with the sizing effort because we have what we need at this time without additional work needing to be done.
6. Motion was made by Cooperrider and seconded by Overall to do the following: a) move Network Video Hearing Rooms to open requests (no longer necessary as FOC developed solution using external hard drives which they find satisfactory) which will free up 390 hours; b) add 180 of the freed up hours to the Circuit Court Enhancement Budget to add civil cases to the Circuit Court DW; c) move IP Cameras in Circuit Court courtrooms up from Open Requests and use 180 freed up hours for this project; d) remaining 30 freed up hours back to unallocated. Motion passed unanimously; e) prioritize the IP Camera project right before all of the enhancement budgets.

Meeting adjourned at 10:03am

jlc