

OAKLAND COUNTY
Information Technology Leadership Group
Meeting Minutes

LEADERSHIP GROUP: Courts Leadership	MEETING DATE: 4/29/09
GOAL(S):	
RECORDING SECRETARY: John Cooperrider	

NEXT MEETING DATE: 7/29/09	TIME: 9:00 AM
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Members Present: Connie Spak, Kevin Bertram, Dawn Siegel, Greg Alessi, Rick Perry, Mary Gaissert, Phil Bertolini, Janette McKenna, Jim Verploeg, John Cooperrider, Betsy Hysell, Jim Taylor, Joanie Toole, Rebecca Schnelz, Ed Poisson, Barb Hankey

Discussion Points:

1. APPROVAL OF MEETING MINUTES from January 28, 2009 – Motion by Cooperrider and supported by VerPloeg to approve the minutes. Approved unanimously.
2. QUARTERLY STATUS REPORT & VACANCY REPORT– Janette McKenna presented the Vacant Position Report and discussed.
3. QUARTERLY STATUS REPORT – Kevin Bertram ,Janette McKenna, and Jim Taylor made brief presentations on E-Government, Technical Systems, and Internal Service projects and activity.
4. PLANNED MAINTENANCE UPGRADES AND MASTER PLAN ACTIVITY STATUS - Rick Perry and Dawn Seigel reviewed the status of all planned maintenance upgrades and Master Plan Activity.

Master Plan Activity:

- a. IMACS Data Warehouse – extended “Go Live” date to late summer or early fall
- b. DC Operational Improvements – DC 3 almost complete
- c. District Court Civil DW – Civil and traffic tickets - completed last month
- d. 52nd District Court and CLEMIS Citation Integration – completed

- e. District Court Probation System – completed the web page portion and should wrap up the entire project by the end of the year
 - f. ADR Replace Mediation Access DB – completed
 - g. Animal Census System – completed
 - h. Community Corrections DW – started project, should be completed late summer
 - i. EDMS Backup Business Continuity – this project is in process to put motion call on local judge pc
 - j. Operational Improvements Phase III – changes to mainframe should be complete by September
 - k. Online Pet License Purchase – “Go Live” on 21st – allow purchase of pet licenses on internet
5. Circuit Court Presentation of update to EDMA project – Motion by Schnelz, and 2nd by VerPloeg to send to sizing. Approved.
6. Request for Unallocated Enhancement Budget hours – Circuit and County Clerk – Circuit Court requested 176 hours of unallocated EB hours and the County Clerk requested 116 hours of unallocated EB hours to perform a few small requests. Motion by Spak, 2nd by Cooperrider. Approved.

There was also a request to move 82 hours from positive variance projects to unallocated EB hours. Motion by Cooperrider and 2nd by Schnelz. Approved.

There was also a request to flip flop Efiling Enhancements New Cases from Open Requests with Campaign Finance Enhancement #14 and have the add'l 62 hours go to unallocated EB hours. Motion by Hankey, 2nd by Spake. Approved.

These changes all resulted in a new balance of Unallocated EB hours of 434 hours.

Meeting adjourned at 10:15am

jlc