

OAKLAND COUNTY
Information Technology Leadership Group
Meeting Minutes

LEADERSHIP GROUP: Courts Leadership	MEETING DATE: 1/28/09
GOAL(S):	
RECORDING SECRETARY: John Cooperrider	

NEXT MEETING DATE: 4/29/09	TIME: 9:00 AM
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Members Present: Mary Larkin, Kevin Bertram, Dawn Siegel, Greg Alessi, Rick Perry, Mary Gaissert, Phil Bertolini, Janette McKenna, Jim Verploeg, Ed Sager, John Cooperrider, Betsy Hysell, Jennifer Rowden, Jim Taylor, Shiva, Bachu, Joanie Toole, Kenneth Hurst

Discussion Points:

1. APPROVAL OF MEETING MINUTES from October 29, 2008 – Motion by Cooperrider and supported by VerPloeg to approve the minutes. Approved unanimously.
2. QUARTERLY STATUS REPORT & VACANCY REPORT– Janette McKenna presented the Vacant Position Report and discussed.
3. QUARTERLY STATUS REPORT – Ed Sager, Kevin Bertram, and Jim Taylor made brief presentations on E-Government, Technical Systems, and Internal Service projects and activity.
4. PLANNED MAINTENANCE UPGRADES AND MASTER PLAN ACTIVITY STATUS - Rick Perry and Dawn Seigel reviewed the status of all planned maintenance upgrades and Master Plan Activity.

Planned Maintenance:

- a. Convert MF listeners from assembler to COBOL - (won't be doing, will close it out)
- b. Cash Register interface upgrades – this is part of the e-filing project and goes live tomorrow
- c. Circuit Court Judge Switch – was completed
- d. Library Upgrade – was completed
- e. OakDOCS – completed a few enhancements the past quarter

Master Plan Activity:

- a. IMACS Data Warehouse – on hold until the vendor revises views to capture data elements for reports
- b. DC Operational Improvements – remaining jobs to be done by March
- c. District Court Civil DW – Civil and traffic tickets – nearly complete
- d. 52nd District Court and CLEMIS Citation Integration – completed
- e. District Court Probation System – analysis portion completed – development portion begun
- f. ADR Replace Mediation Access DB – completed
- g. Animal Census System – completed
- h. Operational Improvements Phase III – started this quarter – is divided into 5 deliverables and all are mainframe projects except the last one – began mainframe enhancements to link parties addresses

Cooperrider asked about the positive variance hours remaining after certain projects were completed. It was suggested that we put to unallocated hours at the next meeting if there aren't any negative variances in projects. There were 64, 28, and 38 hours remaining from three projects that were completed.

5. Meeting adjourned at 10:15 AM.