

**OAKLAND COUNTY
COURTS/LAW ENFORCEMENT LEADERSHIP GROUP
MINUTES OF JANUARY 25, 2006 MEETING**

Meeting called to order by Chairperson Jim VerPloeg at 9:00 a.m. in Room 126 of the Information Technology Building.

Attendees: Jim VerPloeg, Connie Spab, Rick Perry, John Cooperrider, Libby Smith, Scott Oppman, Janette McKenna, Ed Sager, Kevin Bertram, Jim Taylor, Dale Kukla, Phil Bertolini, Douglas Eader, and Barb Hankey

Next Meeting: April 25, 2006 at 9: a.m.

Recording Secretary: John Cooperrider

1. **Welcome**-Opening Remarks-Chairperson Jim VerPloeg
 2. **Minutes** - The October 26th, 2005 meeting minutes were approved as submitted.
 3. **Vacancy Report**- Janette McKenna reviewed. See page B.6 of report. Two of four vacancies recently filled.
 4. **Common Services Leadership Group Status**-Janette McKenna reporting.
See
Pages A.23-30
 - Imaging Project: Rick Perry provided status report-see page A.23
 - Data Warehouse Leadership Planned Maintenance- Ed Sager provided status report. See Page A.25
 - E-Government Leadership Group Planned Maintenance- Jim Taylor provided status report. See Page A.28
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5. **Technical Systems and Networking Division Status**-Kevin Bertram provided status report. See page A.40
 - Clemis-upgrading anti-virus systems
 - Mirapoint-email system upgrades- to reduce spam
 - Windows 2000-2003 NT- upgrading systems to provide newest releases
 - External Fire Wall started design
 - Legacy T1 Replacement
 - WiFi hotspots
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6. **Internal Service Leadership Group Planned Maintenance and Upgrades**-Scott Oppman provided status report. See pages A.47

- 01 Wireless Oakland-Phase 1 & 2 complete. Phase 3 in process. Developing contract with BOC approval.
- 02 Help Desk- Prototype ready in April.
- 03A-Application – Replacing aging source code system.

7. Courts Leadership Planned Maintenance & Upgrades 2005-2006- Rick Perry presenting. See page A.1

- Vital Statistics application-plans to start this year.
 - Jury Wheel 2006-plans to be done in the summer.
 - File on Q upgrade-plans to start in 6-8 weeks.
 - Prosecutor Cold Fusion Replacement-move to webshere in process
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8. Courts Leadership Group 2005-2006 Master Plan Activity-Rick Perry presenting; See page A.2

- EDMS Prototype-went live 12/12/05-ends in April
 - 06-CSTAR-Slowly developing
 - Network Video Courtrooms – almost complete.
 - 08-District Court SOS-will be complete when forms are done.
 - 09-Juv. Court SOS-completed.
 - 10-JCIQ – will begin after Cold Fusion.
 - 11-Oak Reports –in final phase.
 - 12 Judicial Scheduling Screen-in progress
 - Enhancement Budgets
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9. Master Plan By Leadership Group 2005-2006- Janette McKenna reporting; See page C.1 Courts Group achieved 63% delivery rate as of December 31,2005.

10. Balance Allocations – Not Necessary

11. 2007-2008 Master Plan Preparation

Timeline Memorandum was distributed for 10/1/06 – 9/30/08. Departments were to bring any new projects to the April meeting for sizing. In July, IT will bring back sized projects to prioritize. In October the Master Plan is presented.

12. Candidate Management System was presented for size estimate authorization. Motion by Libby and seconded by Jim to send for sizing. Passed unanimously.

13. Jury System Upgrade was presented for size estimate authorization. No new Leadership hours will be needed because it is a funded project. Once IT completes

the sizing of the project, it will be emailed to members for an electronic vote as to priority.

- 14. Enhancement Hours allocation** – Motion by Hankey and seconded by Smith to distribute 390 hours per Rick Perry’s January 23rd email.

Minutes Concluded