

# Oakland County Department of Information Technology Project Scope and Approach

**Project Name: NetRMS Program Management**

**Project ID: DF5231PM**

<b>Leadership Group: CLEMIS</b>			
<b>Department: Information Technology</b>		<b>Division: CLEMIS</b>	
<b>Project Sponsor: Joe Sullivan</b>	<b>Date Requested: 07/14/05</b>	<b>PM Customer No. 231</b>	
<b>Request Type:</b> <i>New Development</i>			
<b>IT Team Name: Law Enforcement / Public Safety</b>		<b>IT Team No: F</b>	
<b>Project Manager/Leader: Vickie Aldred</b>			
<b>Account Number:</b> 95409	<b>Account Description:</b> Crisnet / CLEMIS LRMS	<b>Customer Name:</b>	IT-CLEMIS
<b>Grant Funded? <u>No</u></b>		<b>Mandate?</b>	<b><u>No</u></b>
		<b>Mandate Source:</b>	

## **Project Goal**

To co-ordinate the NetRMS program so that efficient management of the project can be achieved by September 2006.

## **Business Objective**

Coordinate the work of Technical resources. Manage resources and Project deliverables. Improve customer satisfaction and improve project control. Provide technical expertise and system training for the Police Departments.

## **Major Deliverables**

- Project tracking/replanning
- Scope management
- Status report

## **Approach**

- Perform weekly project tracking/replanning
- Manage scope increase/decrease
- Plan and attend status meetings
- Coordinate/assist with user training

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**Benefits**

*See Return on Investment (ROI) Analysis Document*

Not Applicable at program level.

**Impact**

**Number of Users     4500+**

**Divisions     82 current participating CLEMIS agencies**

**Leadership Groups   CLEMIS**

**Risk**

**Business Environment**     High – project will require some changes to existing business processes.

**Technical Environment**     Medium – previously implemented technologies with new aspects and/or new requirements.

**Assumptions**

**Staffing**     Resources will be available for the hours indicated per the attached project plan.

The following roles and resources' availability will be as follows:

<b><u>Role:</u></b>	<b><u>Name</u></b>	<b><u>Hours per Day</u></b>
Project Sponsor:	Joe Sullivan	
Project Manager:	Vickie Aldred	3.0
Source System Expert:	Linda Childers	4.0
Training Specialist	Laura Harper	5.9
Training Specialist	Charles Meyers	8.0
Training Specialist	Barb Wolfe	8.0
Training specialist	Generic	8.0
Programmer/Analyst:	John Hoppesch	3.0
Programmer/Analyst:	Kris Wanintradul	3.0

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**Facilities**

- Facilities used for CLEMIS training will be at the IT Building, Troy Training Facility and may be conducting training at remote agencies sites during the roll out like Livonia PD, Dearborn Heights PD etc..
- Project staff will need access to the CLEMIS servers on a regular basis.

**Technical**

**Funding**

- IT

**Other**

- 

**Priority**

01B

**Constraints**

- Only tasks that come under the Project management Phase will be covered under this project

**Exclusions**

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## PROJECT PHASE AUTHORIZATION

<b>Phase(s): Project Administration</b>			
<b>Total Estimated Application Services</b>	<b>Hours:</b>	<b>Cost:</b>	
<b>Total Estimated Technical Systems</b>	<b>Hours:</b>	<b>Cost:</b>	
<b>Total Estimated eGovernment Services</b>	<b>Hours:</b>	<b>Cost:</b>	
<b>Total Estimated CLEMIS</b>	<b>Hours:</b>	<b>818</b>	<b>Cost: \$83,461</b>
<b>Total Estimated Internal Services</b>	<b>Hours:</b>	<b>Cost:</b>	
<b>IT Application Services Division Manager Approval:</b>			<b>Date:</b>
<b>IT Technical Systems Division Manager Approval:</b>			<b>Date:</b>
<b>IT eGovernment Services Division Manager Approval:</b>			<b>Date:</b>
<b>IT CLEMIS Division Manager Approval:</b>			<b>Date:</b>
<b>IT Internal Services Division Manager Approval:</b>			<b>Date:</b>
<b>IT Resource Manager Approval:</b>			<b>Date:</b>
<b>IT Resource Manager Approval:</b>			<b>Date:</b>
<b>IT Resource Manager Approval:</b>			<b>Date:</b>
<b>IT Resource Manager Approval:</b>			<b>Date:</b>
<b>IT Resource Manager Approval:</b>			<b>Date:</b>
<b>IT Management Approval:</b>			
Approved:            Yes            No			<b>Date:</b>
Reason:			
<b>Project Sponsor Approval:</b>			
Title:			<b>Date:</b>

## PROJECT SUMMARY

<b>Authorized Development (see above)</b>	<b>Hours:</b>	<b>818</b>	<b>Cost: \$83,461</b>
<b>Preliminary Estimated Development for Future Phases</b>	<b>Hours:</b>		<b>Cost:</b>
<b>Grand Total Estimated Development</b>	<b>Hours:</b>	<b>818</b>	<b>Cost: \$83,461</b>

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**PROJECT COMPLETION AUTHORIZATION**

<b>Customer Acceptance of Product:</b>	
Title:	Date:
<b>Project Office Review:</b>	Date: