

Oakland County Department of Information Technology Project Scope and Approach

Project Name: NetRMS Agency Roll Out

Project ID:DF5231AR

Leadership Group: CLEMIS			
Department: Information Technology		Division: CLEMIS	
Project Sponsor: Joe Sullivan	Date Requested: 07/14/05	PM Customer No. 231	
Request Type: <i>New Development</i>			
IT Team Name: Law Enforcement / Public Safety		IT Team No: F	
Project Manager/Leader: Vickie Aldred			
Account Number: 95409	Account Description: Crisnet / CLEMIS LRMS	Customer Name:	IT-CLEMIS
Grant Funded? <u>No</u>		Mandate?	<u>No</u>
		Mandate Source:	

Project Goal

To roll out the multi-jurisdictional version of the new Law Enforcement Records Management System (NetRMS) Case Report for the Current CLEMIS 82 participates by September 2006. Additional project phases will follow for additional enhancements and modules.

Business Objective

- To replace the legacy CLEMIS Law Enforcement Records Management System (LRMS) with the new Web-based, integrated software package to provide immediate improvement in support to CLEMIS member agencies and to provide a foundation for additional enhancements phases on current technology.
- To replace the SCA field-based reporting (FBR) with NetRMS to the remaining 82 CLEMIS participates.
- To increase accuracy and timeliness of Federal- and State-mandated reporting for Michigan Incident-based Crime Reporting (MICR) and National Incident-based Reporting System (NIBRS).

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Major Deliverables

- Provide configuration training and officer training to the remaining 82 CLEMIS participants.
- Provide NetRMS workstation Installation training to the remaining 82 CLEMIS participants.

Approach

- Training end users (Officers, Local System Administrators)
- CLEMIS Staff will deploy and configure the COP-MORE devices with the new NetRMS software.

Benefits

See Return on Investment (ROI) Analysis Document

- Workflow management improves routing for police report verification and approval without a requirement for the officer to return to the station.
- Officer timesaving to permit increased time spent on patrol in the community and for COPS-MORE Grant compliance.
- Timesaving for IT/CLEMIS training and support staff because of the same look-and feel for the FBR and LRMS reduces officer training and support requirements.
- Improved departmental administration with easier and more timely Case Management.

Impact

Number of Users 4500+

Divisions 82 current participating CLEMIS agencies

Leadership Groups CLEMIS

Risk

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Business Environment High – project will require some changes to existing business processes.

Technical Environment Medium – previously implemented technologies with new aspects and/or new requirements.

Assumptions

Staffing Resources will be available for the hours indicated per the attached project plan.
The following roles and resources' availability will be as follows:

<u>Role:</u>	<u>Name</u>	<u>Hours per Day</u>
Project Sponsor:	Joe Sullivan	0.1
Project Manager:	Vickie Aldred	3.0
Training Specialist	Laura Harper	5.9
Training Specialist	Charles Meyers	8.0
Training Specialist	Barb Wolfe	8.0
Training specialist	Generic	8.0
Software Deployment	Justin Tryles	3.0
Software Deployment	Daryl Dunham	3.0
Software Deployment	Rick Geary	3.0
Software Deployment	David Bartlett	3.0
Software Deployment	Tim Mcrae	3.0
Programmer	John Hoppesch	3.0

Facilities

- Facilities used for CLEMIS training will be at the IT Building, Troy Training Facility and may be conducting training at remote agencies sites during the roll out like Livonia PD, Dearborn Heights PD etc..
- Project staff will need access to the CLEMIS servers on a regular basis.

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Technical

-

Funding

- IT

Other

- Plan is based 82 current CLEMIS participates.

Priority

1C

Constraints

- Project budget cannot exceed of the COPS-MORE Grant allocation.

Exclusions

- Does not include enhancement phases, which the County has funded but has yet to be firmly scheduled with the vendor.
- Does not include data interchange interface with the Michigan State Police and City of Detroit Department, which used the same LRMS vendor/system.
- Does not include an interface to the new Jail Management System, Mugshot System and Video Arraignment System, which are currently under development in separate projects.
- Does not include CORE/Web LEIN Interface
- Does not include SCA PMDC Interface
- Does not include UD-8 Citations and UD-10 Crash Reporting.
- Does not include the UD-8 Citations data interface to district courts.

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PROJECT PHASE AUTHORIZATION

Phase(s): All			
Total Estimated Application Services	Hours:	Cost:	
Total Estimated Technical Systems	Hours:	Cost:	
Total Estimated eGovernment Services	Hours:	Cost:	
Total Estimated CLEMIS	Hours:	2,613	Cost: \$140,924
Total Estimated Internal Services	Hours:	Cost:	
IT Application Services Division Manager Approval:			Date:
IT Technical Systems Division Manager Approval:			Date:
IT eGovernment Services Division Manager Approval:			Date:
IT CLEMIS Division Manager Approval:			Date:
IT Internal Services Division Manager Approval:			Date:
IT Resource Manager Approval:			Date:
IT Resource Manager Approval:			Date:
IT Resource Manager Approval:			Date:
IT Resource Manager Approval:			Date:
IT Resource Manager Approval:			Date:
IT Management Approval:			
Approved: Yes No			Date:
Reason:			
Project Sponsor Approval:			
Title:			Date:

PROJECT SUMMARY

Authorized Development (see above)	Hours: 2,613	Cost: \$140,924
Preliminary Estimated Development for Future Phases	Hours:	Cost:
Grand Total Estimated Development	Hours: 2,613	Cost: \$140,924

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PROJECT COMPLETION AUTHORIZATION

Customer Acceptance of Product:	
Title:	Date:
Project Office Review:	Date: