

Oakland County Department of Information Technology Project Scope and Approach

Project Name: COPS-MORE Compliance

Project ID: DF6183CM

Leadership Group: CLEMIS			
Department: IT		Division: CLEMIS	
Project Sponsor: Robert Daddow	Date Requested: 8/13/2007	PM Customer No. 183	
Request Type: New Development			
IT Team Name: CLEMIS		IT Team No: F	
Project Manager/Leader: Richard Hoose			
Account Number: 63500	Account Description: CLEMIS Fund	Customer Name:	CLEMIS
Grant Funded? No	Mandate? Yes	Mandate Source: Federal COPS Office	

Project Goal

To prepare the required COPS-MORE Grant Compliance documentation so that the COPS-MORE Grant compliance requirements outlined by the COPS-MORE Office are met.

For background, the total value of the COPS-MORE Grant is \$21.4 million dollars. COPS-MORE funded five major areas of police technology: NetRMS Records Management, Printrak Computer-aided Dispatch, Mobile Computing Applications, Mugshot and OakVideo. These systems are further supported by robust on-demand and ad hoc report software as well as a complement of GIS-based reporting and analytical tools.

The grant was awarded in early 1999 with the first application (CAD) implemented that Fall. These systems are now used by nearly 90 agencies (double of the 45 envisioned in the original grant) with around 6,500 personnel. Currently the COPS-MORE Grant funding period will end September 30, 2007. After this date, COPS guidelines provide a one year period for data collection, analysis and reporting to demonstrate that the time savings on which the grant award was based have been complied with. This project will be starting immediately for technology that has already been implemented and to collect "before" data for all of the COPS-MORE funded deliverable to begin preparation of the required COPS-MORE Compliance report due by October 2008.

Business Objective

To refine the methodology to measure time savings realized as a result of technology implemented with COPS-MORE Grant funds, collect data and perform analysis of time savings and prepare COPS-MORE Grant Compliance documentation so that the compliance requirements outlined by the COPS-MORE Office are met.

Major Deliverables

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CLEMIS, with the assistance of the County Audit Division will:

- Refine the methodology to measure time savings realized as a result of technology implemented with COPS-MORE Grant funds
- Collect data and perform analysis of time savings
- Prepare COPS-MORE Grant Compliance documentation
- Present Report to COPS Office
- Provide support for the COPS Office Audit

Approach

CLEMIS, with the assistance of the County Audit Division will:

- Update and refine the preliminary measurements and methodologies contained in the COPS-MORE Redeployment Plan dated January 2001
- Determine internal and external data sources based on the measurements.
- Collect internal data from sources such as data bases and membership list
- Collect external data from sources such as CLEMIS Members for systems usage, processes, workflow, workflow timings, etc.
- Analyze collected data and prepare report supporting compliance with the time saving parameters on which the grant is based.
- Provide report to the federal COPS Office and provide additional information as required.
- Provide support to the COPS Office Auditors during the audit process as required.

Benefits

Oakland County/CLEMIS obtained a \$17.1 million federal grant in 1998, along with a 25% local match that provided a total around \$21.4 million for law enforcement information technology. The purpose of COPS-MORE Grants is to fund technology improvements that reduces overhead activities and results them being able to spend more time in the community providing policing services. The grant aware to Oakland County/CLEMIS was based on a projected time savings of officer time representing approximately 685 full-time equivalent positions.

The purpose of this project is to prepare the required COPS-MORE Grant Compliance documentation so that the COPS-MORE Grant compliance requirements outlined by the COPS-MORE Office are met and to provide support to the COPS Officer Auditor(s) during the expected on-site audit. There is no direct financial benefits other than demonstrating compliance with the grant parameters so that grant funds will not have to be returned.

Impact

Number of Users CLEMIS Membership – 6,000+

Divisions **CLEMIS**

Leadership Groups CLEMIS

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Risk

Business Environment Low - little or no impact to existing business processes

Technical Environment Low – proven or previously implemented technologies

Assumptions

Staffing IT Staffing: resources will be available for the hours indicated per the attached project plan.

Other Staffing: additional staffing will be available as follows:

<u>Role:</u>	<u>Name</u>	<u>Hours per Day</u>
Project Sponsor:	Robert Daddow	As required
CLEMIS Manager	Joe Sullivan	As required

Facilities

- No special facilities are required

Technical

- Technical resources will needed for the internal data collection and, perhaps, data analysis. The assumption is that the resource managers will be able to determine and assign resources as needed.

Funding

- 63500 – CLEMIS Fund

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Other

- N/A

Priority **TBD**

Constraints

- The COPS-MORE Compliance report is due by federal mandate by October 2008 based on the current grant parameters.

Exclusions

- Only technology approved in the COS-MORE Grant application and subsequently modified by COPS Office approval will be measured and analyzed.
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PROJECT PHASE AUTHORIZATION

Phase(s): Project Management, Compliance Measurement and Data Collection and Analysis			
Total Estimated Application Services	Hours:	Cost:	
Total Estimated Technical Systems	Hours:	Cost:	
Total Estimated eGovernment Services	Hours:	Cost:	
Total Estimated CLEMIS	Hours:	1,904	Cost: \$218,426
Total Estimated Internal Services	Hours:	Cost:	
IT Application Services Division Manager Approval:			Date:
IT Technical Systems Division Manager Approval:			Date:
IT eGovernment Services Division Manager Approval:			Date:
IT CLEMIS Division Manager Approval:			Date:
IT Internal Services Division Manager Approval:			Date:
IT Management Approval:			
Approved: Yes No			Date:
Reason:			
Project Sponsor Approval:			
Title:			Date:

PROJECT SUMMARY

Authorized Development (see above)	Hours:	1,904	Cost: \$218,426
Preliminary Estimated Development for Future Phases	Hours:	684	Cost: \$83,448
Grand Total Estimated Development	Hours:	2,588	Cost: \$301,874

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PROJECT COMPLETION AUTHORIZATION

Customer Acceptance of Product:	
Title:	Date:
Project Office Review:	Date: