



Human Resources Training and Development September 2008

Back to School Promotion!

It's that time of year again – everyone is heading back to school across the County. In the spirit of ongoing learning for you and your employees, we are offering a **one-time** opportunity for a representative from your organization to attend a training session for FREE! Yes, that is correct; you have an **opportunity to send one employee to a session of your choice at no cost to your organization**. You can choose from any of the 21 courses we offer for your complimentary session. We have over 25 different course sessions scheduled from September – December 2008, but if the course you are interested in trying out is not offered, we will be publishing our 2009 catalog by mid-November. You may select a 2009 session for your “Freebie” session, but the training must be completed within the next six months as this promotion expires on March 31, 2009.

Registration information is available on our website, www.oakgov.com/hrtrain. We will still need you to complete the Organization Billing Registration form, which does not require any financial commitment on your part; it merely assists us with tracking your enrollment. We will take care of tracking your “Freebie” course on this end – keep in mind it's one course session per organization, not employee.

But wait! If you are already enrolled and have employees completing training with us on a regular basis, you can still take advantage of this offer, simply complete the next Course Registration form as usual and enter the word “Freebie” into the field where cost is requested. It is important to us that you have an opportunity to evaluate the value of HR Training for your staff. Organizations that are currently registered and organizations that are new to HR Training will be given the same **one-time** “Freebie” opportunity.

Phase 2 Update

We have an update to our June 2008 communication where we announced that we were ready to move forward with on-site training at various CVT facilities throughout Oakland County! **The City of Birmingham has made arrangements to host a session of PER115 Assisting the Difficult Client on Friday, October 24, 2008 from 8:30 am – 12:30 pm.** The session will be held at the Baldwin Public Library at 300 West Merrill Street in Birmingham, MI. There are only 5 openings for attendees from other locations to attend this session, so if you are interested in registering for training at this location, be sure to get your enrollment forms in to us as soon as possible!

If you are interested in hosting a training session at your location, please contact Tina Ramey, Supervisor of HR Training and Development at rameyt@oakgov.com or 248-858-0018.

Thanks again for your interest in this program, we hope you are finding value in the material presented and look forward to your participation in future sessions.

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