

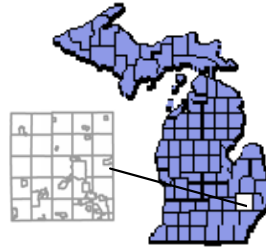
Checklist for an emergency supplies kit:

Prepare your emergency supplies kit in advance. Pre-cut plastic sheeting, label each piece and collect the following items.

- ✓ Flashlight with extra batteries
- ✓ Battery-powered radio with spare batteries
- ✓ A couple gallons of bottled water
- ✓ Duct tape to seal the pre-cut plastic sheeting around windows and doors
- ✓ Towel for sealing off the bottom of the door
- ✓ Non-perishable food
- ✓ Scissors to cut duct tape
- ✓ First aid kit containing medicines, etc.
- ✓ Extra clothes and bedding
- ✓ Any other necessities



For more information refer to
www.ready.gov or
www.oakgov.com/erp

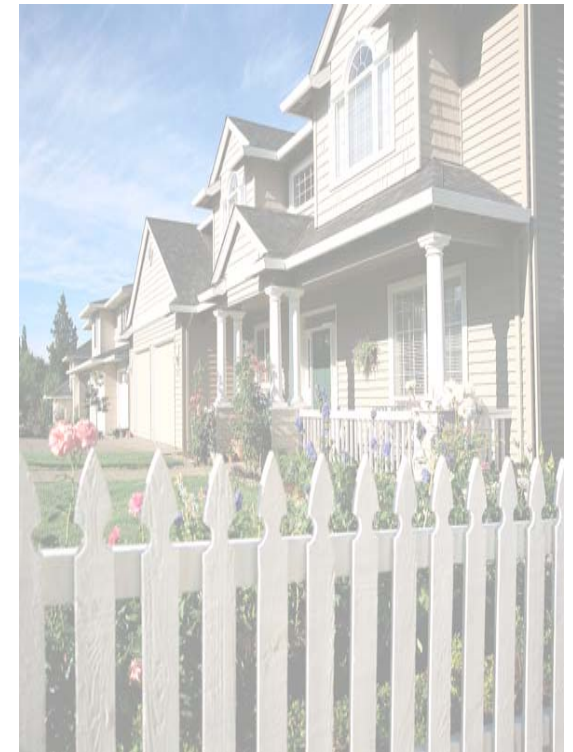


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**SHELTERING
IN PLACE**



A Guide to Keep You and
Your Family Safe in the
advent of a Hazardous
Material Incident

What is sheltering in place?

Sheltering in place means to take cover in a building, due to the severe air conditions outside.

When should you shelter in place?

Sometimes, in public health emergencies, the safest thing to do is to stay inside. If the air is unsafe due to an incident involving hazardous chemicals or radiation, local authorities may advise you to “shelter in place,” which limits your exposure to the outside air.

How will you know when to shelter in place?

Emergency officials, local radio and/or television stations will inform you when to shelter in place.

Where should you shelter in place?

Try to find cover in your own home. However, this may not always be possible. You can obtain shelter in any nearby building. If there are no buildings in the vicinity, remain in your car. Even though your vehicle is not the ideal shelter, it still will protect you more than remaining outside.

Preparing for sheltering in place

- ✓ **Pre-select a safe room:** Choose a room that has the fewest doors, windows and openings to the rest of the house with a water source (e.g. master bedroom with attached bathroom). The American Red Cross suggests that this room should be on the top level of the house.
- ✓ **Prepare an emergency supplies kit.**
- ✓ **Hold drills to practice.**

When sheltering in place...

- Do not go to your children’s school. They have plans in place and will be handling the situation. Your arrival will only impede the process.
- Do not repeatedly call 9-1-1. **Only call emergency service if you have an emergency.**
- Do not seal off the whole house or office building; there will not be enough time to do so. Instead, focus on sealing one pre-selected room.
- Do not leave your shelter until given the “all clear” by authorities.
- Do not risk your life for your pets. If you can not get them into the shelter, go into the shelter without them.

When is it safe to come out of the shelter?

Authorities will announce an “all clear” message over emergency broadcast system, such as over the radio.

What should you do when a warning is issued?

If you are at home:

- 1) Remain indoors if instructed to do so by authorities.
- 2) Lock the exterior doors and windows and close all the drapes and curtains.
- 3) Turn off air conditioning, close fireplace dampers, vents and/or fans.
- 4) Quickly collect your emergency supplies kit, family and pets and go to your pre-selected room.
- 5) Place a towel (preferably wet) under the door.
- 6) Seal all the windows, doors, electrical and phone outlets with the pre-cut plastic sheeting and tape.
- 7) Turn on the radio or TV to listen for updates.

If you are in a building:

- 1) Follow the building’s procedures on sheltering in place.

If you are outside:

- 1) Seek shelter in a building. If there are no nearby buildings, then shelter in your car. Staying outside will only increase your exposure to the hazard.

If you are in your car:

- 1) Seek nearby shelter if possible.
- 2) If unavailable, close all windows and vents and turn off air conditioning.
- 3) Listen to the radio for updates.