

August 2009

Dear Preschool Director:

Illness patterns in school age children can be an important indicator of communicable disease occurrence in the community. Disease prevention and control efforts depend on your participation in the reporting process. Communicable disease that occurs among students and staff at your facility should be reported to the Oakland County Health Division - Communicable Disease Unit. Enclosed in this packet you will find:

- 1) Updated Reporting Form
- 2) Updated List of Reportable Diseases
- 3) Updated Communicable Disease Reference Chart

Please complete a report form each week of the school year and return it to us at:

- Fax: 248-858-0178 or
- Mail: Oakland County Health Division
Communicable Disease Unit
1200 North Telegraph Rd. Bldg. 36E
Pontiac MI 48341

Additional forms can be found on our website at: www.oakgov.com/health under the "Public Health Fact Sheet" link. Confidentiality of health information is critical. Please keep this information in a private area not visible to staff or the public.

It is now possible to submit reports electronically. Electronic reporting is quicker than paper reporting, saves money and is easy. It also allows for timely two way communication for health messages from us and feedback from you. If you are interested in learning more about electronic reporting please call the Communicable Disease Unit (CD Unit) at 248-858-1286.

Please Note:

- The paper report form has been changed slightly to be consistent with electronic reporting:
 - Students with **Rash Illness with Fever** should now be reported by name.
 - For the weeks that a school is not in session please send in a report for those weeks with the "**No School in Session**" box checked.
- Names of children who have **Chickenpox** still need to be reported.
- Check our website for updated forms and information regularly.
- It is very important for us to have accurate information related to *respiratory diseases* such as Influenza. We appreciate your attention to the difference between illness caused by **Influenza** and those caused by a "**Stomach Virus**".
- Names of children who have diseases such as Conjunctivitis (Pink Eye), Impetigo, Mono, Pediculosis, (Head Lice), Ringworm and Scabies DO NOT need to be reported.

As always, please report any serious communicable diseases or the unusual occurrence, outbreak or epidemic within 24 hrs directly to the CD Unit at 248-858-1286 or 1-888-350-0900, ext. 81286.

Thank you very much for your work with us on this matter. We really do look forward to your weekly reports!

Oakland County Health Division
Department of Health and Human Services

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