



Food Service Management Certification Courses

The course includes the following principles: causes and prevention of foodborne illness, bacteriology, safe food handling techniques, safe food storage, cleaning and sanitizing procedures, pest control, employees' personal hygiene, employee education and motivation, Michigan's Food Service Law, management's rights and responsibilities and the inspection report/process. This program satisfies the food service management certification requirement for the Oakland County Health Division (OCHD) Sanitary Code, Article IV, as well as other certification requirements throughout the State of Michigan.

- **WHO MAY ATTEND:** Restaurant operators, food service managers, or anyone interested in food service sanitation is welcome.
- **ATTENDANCE:** **Attendance is required for all class sessions.** To prevent classroom disruptions please arrive promptly and do not leave early.
- **REFUNDS:** **Once enrolled for a class, there will be NO refunds.** It should also be noted that students are not permitted to transfer into another class unless arrangements are made 10 days prior to the start of the class they are enrolled in.
- **TO REGISTER:** Complete the attached registration form and mail or deliver to OCHD with the appropriate fee. Classes fill quickly, therefore early registration is recommended. If you have any questions, please contact the OCHD at (248) 424-7190.

Location	Address	City	REQUIRED Session Dates	Day(s) of Week	Times
South Health Office - January 2010	27725 Greenfield Rd	Southfield	January 7, 14, 21, 28 & February 4	Thursdays	8:30 A.M. – 12:30 P.M.
West Health Office - February 2010	1010 E. West Maple	Walled Lake	January 26 & February 2, 9, 16, 23	Tuesdays	8:30 A.M. – 12:30 P.M.
** 2-Day Class ** North Health Office	1200 N. Telegraph, Bldg 36 East	Pontiac	February 9 & 11	Tuesday, Thursday	8:30 A.M. – 5:00 P.M.

*The Oakland County Health Division will not deny participation in its programs based on race, sex, religion, national origin, age or disability.
State and federal eligibility requirements apply for certain programs.*

NORTH OAKLAND HEALTH CENTER
1200 TELEGRAPH RD BLDG 36 EAST
PONTIAC MI 48341
(248) 858-1312

SOUTH OAKLAND HEALTH CENTER
27725 GREENFIELD RD
SOUTHFIELD MI 48076
(248) 424-7190

WEST OAKLAND HEALTH CENTER
1010 E WEST MAPLE
WALLED LAKE MI 48390
(248) 926-3305

Registration Form for Food Service Management Certification Course

Step 1. Provide Name and Address of Applicant(s)

Name(s): _____
Telephone Numbers (Work): _____ (Home): _____
Mailing Address, City, Zip Code: _____

Facility Name, Address, City, Zip Code: _____

E-mail address: _____

Step 2. PLEASE COMPLETE ALL OF THE FOLLOWING INFORMATION:

- 1) Please indicate which book you would prefer: The Oakland County Health Division offers the textbook in four languages, however please note that all handouts and instruction is in English.
- English Spanish Chinese (Traditional Mandarin) Korean
- 2) Please indicate which course you wish to enroll: (please check one)
- * 2-Day Class: North Health Office – Feb. 2010 South Health Office – Jan. 2010 West Health Office – Feb. 2010

Step 3. Mail or deliver completed form with payment: (No Cash!): Registration fee is NOT refundable.

** \$172.00 per person. (Payable to "Oakland County Health Division").

Mail this form with check or money order to: **Oakland County Health Division
Environmental Health Services
27725 Greenfield Rd
Southfield, MI 48076**

Please submit this form at least seven (7) days prior to the first day of class. Pre-registration is required.
Participants must attend all session dates for the class.

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