



## Food Service Management Certification Courses

The course includes the following principles: causes and prevention of foodborne illness, bacteriology, safe food handling techniques, safe food storage, cleaning and sanitizing procedures, pest control, employees' personal hygiene, employee education and motivation, Michigan's Food Service Law, management's rights and responsibilities and the inspection report/process. This program satisfies the food service management certification requirement for the Oakland County Health Division (OCHD) Sanitary Code, Article IV, as well as other certification requirements throughout the State of Michigan.

- **WHO MAY ATTEND:** Restaurant operators, food service managers, or anyone interested in food service sanitation is welcome.
- **ATTENDANCE:** **Attendance is required for all class sessions.** To prevent classroom disruptions please arrive promptly and do not leave early.
- **REFUNDS:** **Once enrolled for a class, there will be NO refunds.** It should also be noted that students are not permitted to transfer into another class unless arrangements are made 10 days prior to the start of the class they are enrolled in.
- **TO REGISTER:** Complete the attached registration form and mail or deliver to OCHD with the appropriate fee. Classes fill quickly, therefore early registration is recommended. If you have any questions, please contact the OCHD at (248) 424-7190.

Location	Address	City	Class Dates (meets on all days listed)	Day(s) of Week	Times
<b>** Accelerated Course (2-Day) ** South Health Center - January 2012</b>	27725 Greenfield	Southfield	January 24 & 26	Tuesday & Thursday	8:30 A.M. – 5:00 P.M.
<b>North Health Center – February 2012</b>	1200 N Telegraph Building 34 East	Pontiac	February 1, 8, 15, 22	Wednesdays	8:30 A.M. – 12:30 P.M.
<b>** Accelerated Course (2-Day) ** Kilgour Scottish Centre– March 2012</b>	2360 Rochester Court	Troy	March 13 & 15	Tuesday & Thursday	8:30 A.M. – 5:00 P.M.
<b>North Health Center – April 2012</b>	1200 N Telegraph Building 34 East	Pontiac	April 2, 9, 16, 23, 30	Mondays	8:30 A.M. – 12:30 P.M.

*The Oakland County Health Division will not deny participation in its programs based on race, sex, religion, national origin, age or disability.  
State and federal eligibility requirements apply for certain programs.*

**NORTH OAKLAND HEALTH CENTER**  
1200 TELEGRAPH RD BLDG 34 EAST, PONTIAC MI 48341  
(248) 858-1312

**SOUTH OAKLAND HEALTH CENTER**  
27725 GREENFIELD RD, SOUTHFIELD MI 48076  
(248) 424-7190

## Registration Form for Food Service Management Certification Course

### Step 1. Provide Name and Address of Applicant(s)

Name(s): \_\_\_\_\_  
Telephone Numbers (Work): \_\_\_\_\_ (Home): \_\_\_\_\_  
Mailing Address, City, Zip Code: \_\_\_\_\_  
\_\_\_\_\_  
Facility Name, Address, City, Zip Code: \_\_\_\_\_  
\_\_\_\_\_  
E-mail address: \_\_\_\_\_

### Step 2. PLEASE COMPLETE ALL OF THE FOLLOWING INFORMATION:

- 1) Please indicate which book you would prefer: The Oakland County Health Division offers the textbook in four languages, however please note that all handouts and instruction is in English.
- English       Spanish       Chinese (Traditional Mandarin)       Korean
- 2) Please indicate which course you wish to enroll: (please check one)
- \*2-Day: South Health- **Jan. 2012**     North Health – **Feb. 2012**     \*2-Day: Kilgour Scottish Centre – **Mar. 2012**     North Health – **April 2012**

### Step 3. Mail or deliver completed form with payment: (No Cash!): Registration fee is NOT refundable.

\*\* \$172.00 per person. (Payable to "Oakland County Health Division").

Mail this form with check or money order to: **Oakland County Health Division  
Environmental Health Services  
27725 Greenfield Rd  
Southfield, MI 48076**

Please submit this form at least seven (7) days prior to the first day of class. Pre-registration is required.  
Participants must attend all session dates for the class.

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