

AGENDA - GIS STEERING COMMITTEE MEETING – APRIL 25, 2003  
OAKLAND COUNTY, MICHIGAN

1. Introductions and public comment.
2. Questions on the minutes from the January 31, 2003 meeting. *Note: Minutes are available on the GIS Utility website and will no longer be mailed with the meeting agendas.*
3. The 2003 GIS Steering Committee Meeting Schedule is as follows:
  - a) January 31, 2003.
  - b) April 25, 2003.
  - c) July 25, 2003.
  - d) October 24, 2003.
4. Miscellaneous GIS Program Items.
  - a) GIS Website Update. Discussion by Sudha Maheshwari.
  - b) SEMCOG's GIS Regional Committee – Discussion by SEMCOG Representative.
  - c) GIS Demonstrations in CVTs.
    - i) None.
  - d) GIS Conferences and Events. Discussion by Scott Oppmann.
    - i) 2003 IMAGIN GIS Conference: May 5-7, 2003.
    - ii) 2003 ESRI User Conference: July 7-11, 2003.
  - e) ArcGIS Migration and Implementation. Discussion by Nikki White.
    - i) ArcGIS 8.3 Software Upgrades.
    - ii) ArcGIS Productivity Tools - Demonstration.
    - iii) ArcIMS 4.0.1 Application - Demonstration.
    - iv) ArcSDE 8.3 Server Migration.
    - v) CVT ArcView 8.x Upgrades.
    - vi) CVT ArcSDE and ArcIMS OakNET Prototype.

- f) ArcGIS Training Plan and GIS Training Classes for CVTs and County staff. Discussion by Sudha Maheshwari.
  - i) Contact IT at 248.858.0828 for class registration and availability.
- g) GIS Personnel and Organizational Initiatives. Discussion by Scott Oppmann and/or Agency Representatives.
  - i) Vacant Positions.
    - (1) GIS Utility – Enterprise Data Tech Position.
    - (2) GIS Utility – USS II Position.
  - ii) IT Reorganization - Land Management Technologies Unit.

#### 5. County Departmental GIS Initiatives

- a) Planning and Economic Development Services (PEDS). Discussion by Ryan Dividock.
  - i) Historical Orthophotography Project.
  - ii) Other PEDS Projects.
- b) One Stop Shop – Decision Support Center (OSS-DSC). Discussion by Erick Phillips.
  - i) Cartographic Quality Annotation - Demonstration.
  - ii) Other OSS-DSC Projects.
- c) CLEMIS & Fire Records Management System (FRMS). Discussion by Penny Peters.
  - i) CrimeView Application Implementation and Enhancements.
  - ii) Use of GIS in Fire Records Management System.
  - iii) Other CLEMIS & FRMS Projects.
- d) Emergency Response & Preparedness (ERP). Discussion by Sudha Maheshwari or Penny Peters.
  - i) ERP GIS Focus Group.
  - ii) Other Emergency Management Projects.

- e) Drain Commissioner's Office (OCDC). Discussion by Jenny Shaw or Scott Oppmann.
  - i) Phase 1 IMGIS Project Status.
  - ii) OCDC Water Data Model - Demonstration.
  - iii) AVL-Enabled Vehicle Tracking System.
  - iv) Other OCDC Projects.
  
- f) Oakland County International Airport. Discussion by Greg Galligan.
  - i) Current Projects Underway.
  
- g) Health Division. Discussion by Greg Galligan, Dawn Beamer or Heather Molson.
  - i) West Nile Virus Support.
  - ii) eHealth (Well & Septic Permitting) Support.
  - iii) Other Health Projects.
  
- h) Parks and Recreation. Discussion by Agency Representative.
  - i) Current Projects Underway.
  
- i) Road Commission. Discussion by Alice Boerstler.
  - i) Current Projects Underway.
  
- j) Register of Deeds. Discussion by Ron Crank.
  - i) Current Projects Underway.
  
- k) Equalization. Discussion by Ryan Runnels and/or Karen Blinkilde.
  - i) Digital Photography (DigiPics) Project.
  - ii) Digital Sketching Implementation – CVT Support Agreement.
  - iii) CVT Assessment and Tax System User Group Mtg. – May 9, 2003.
  - iv) Other Equalization Projects.
  
- l) Treasurer's Office. Discussion by Ryan Runnels.
  - i) Current Projects Underway.
  
- m) Other County Department GIS Projects.

6. GIS Professional Service Blanket Purchasing Program. Discussion by Sudha Maheshwari.
  - a) Projects underway include:
    - i) Bloomfield Township Planimetrics Project. Discussion by Township Representative.
  - b) Status of 2003 RFP and Vendor Qualification.
7. Digital Flood Insurance Rate Map (DFIRM) Update - Pilot Project. Discussion by Sudha Maheshwari.
8. GPS Standards, Hardware RFP and Purchasing Blanket. Discussion by Scott Oppmann.
9. GIS Data Projects. Discussion by Anita Campbell.
  - a) Parcels.
    - i) Quality Control, Maintenance and Cleanup.
    - ii) 2003 Parcel Distribution Schedule is as follows:
      - (1) March 28, 2003 – Complete.
      - (2) June 27, 2003.
      - (3) September 26, 2003.
      - (4) December 29, 2003.
    - iii) Parcel Info Tool.
  - b) Road Centerlines.
    - i) Quality Control, Maintenance and Cleanup.
  - c) Hydrography.
    - i) Cleanup and Geodatabase Conversion Status.
  - d) Critical Facilities.
    - i) Cleanup and Geodatabase Conversion Status.
    - ii) CVT Publication and QA.

e) Administrative Boundaries.

- i) Municipal (CVT).
- ii) School Districts.
- iii) Zip Code.
- iv) 2003 Commissioner Districts and State / Federal Election Districts.
- v) Voting Precincts.
- vi) Census Blocks/Tracts.
- vii) Other Administrative Boundaries.

f) Other GIS Data Layers Under Development.

g) Metadata Publication.

i) ArcIMS Metadata Service Prototype - Demonstration.

h) Questions and/or Concerns regarding GIS data efforts.

10. Land Management / Address Standards Project. Discussion by Scott Oppmann and/or Nikki White.

- a) Project Overview and Timeline.
- b) Data Model Review.

11. CVT GIS Initiatives.

a) Overview of CVT GIS Initiatives from those present at meeting.

12. Other matters of CVT interest.

13. Other matters to come before the GIS Steering Committee Meeting.