

INSTRUCTIONS FOR MOTION TO CHANGE PARENTING TIME ORDER

1. **BEFORE** you file this motion you must contact the other party and tell them what parenting time schedule change you are requesting. If the other party refuses your request then you may file this motion. (6th Judicial Circuit Local Rule 2.119.)
2. A \$100.00 motion fee **MUST** be included with the filing of this motion. Make check or money order payable to: **Clerk of the Court. DO NOT SEND CASH.**
3. You must attach a copy of the most recent parenting time order this with motion. If you need a copy of your order, you must obtain it from the Oakland County Clerk's Office.
4. You must state the specific circumstances that have changed since the last parenting time order that require a change in your order. You may include an additional sheet if you need more room to state your reasons. MCR 2.119 (A)(1)(c).
5. You must state the parenting time arrangement you are requesting. You may attach an additional sheet if you need more room. MCR 2.119 (A)(1)(c).
6. Please review your completed motion to make sure that you have provided all requested information.
7. Upon completion, return the motion with a check or money order, and attachments to:

**OAKLAND COUNTY FRIEND OF THE COURT
P.O. BOX 436012
PONTIAC, MI 48343-6012**

STATE OF MICHIGAN SIXTH JUDICIAL CIRCUIT COURT FAMILY DIVISION	MOTION TO CHANGE PARENTING TIME ORDER	CASE NO.
---	--	-----------------

Court Address: 230 Elizabeth Lake Rd., Pontiac, MI 48341

Telephone: (248) 858-0424

PLEASE PRINT OR TYPE INFORMATION

Plaintiff's Name, Address & Telephone No.

Defendant's Name, Address & Telephone No.

1. A judgment or order regarding parenting time with: *(names and birth dates of children)*

has has not been entered. **(COPY OF ORDER MUST BE ATTACHED).**

2. It is in the best interest of the minor children to change the parenting time because:
(You must provide specific reasons for requesting this change.)

3. I ask the court to change the parenting time order to:
(You must specify what parenting time schedule you are requesting.)

I declare that the above statements are true to the best of my information and belief **AND** that I have requested the above change from the other party on _____, but that request has been refused.
Date

Date

Signature of Party Filing Motion

DO NOT WRITE BELOW THIS LINE

NOTICE OF HEARING

A hearing on this motion will be held on _____ at _____ by a referee at the above address.
Date Time

CERTIFICATE OF MAILING

I certify that on this date I mailed a copy of this Motion and Notice of Hearing by ordinary mail to the above-stated address.

Date

Signature