Address or IVR PIN Change Form

This form is to be used for obtaining a new, temporary Personal Identification Number (PIN) for access to child support case information through the Interactive Voice Response (IVR) telephone system, or it may be used to notify the MiSDU of a change of address. Check the appropriate box, complete and return to the address noted on the form.

☐ **Address Change** ☐ **IVR PIN Change**

Your Name (Please Print):

Last First Middle

Phone Numbers:

Home Phone Work Phone Other Phone

Current Address:

Number/Street/Apt# City State/Zip Country (if not US)

New Address: (Complete this line only if a change of address is being requested.)

Number/Street/Apt# City State/Zip Country (if not US)

Social Security Number: **Case ID or Court Case (Docket) #:**

Number County

Attachments Required: (Check the appropriate box.)

☐ I hereby request the issuance of a temporary PIN. This temporary PIN will be the last four digits of my social security number and will be available within approximately five business days. I may then use that PIN, but also I understand that I must create a different PIN at the time I use this temporary PIN. I should not provide the PIN to any unauthorized person.

☐ I hereby request a change of address for mailing and identification of my residence.

Sign Here: **DATE:**

Mail this Form to:

MiSDU
Attn: PIN Maintenance
PO Box 30354
Lansing, MI 48909 - 7854

Revised FIA
11/08/02