



**BOARD OF COMMISSIONERS  
FISCAL YEAR 2009 AND  
FISCAL YEAR 2010 BUDGET  
AND  
GENERAL APPROPRIATIONS  
ACT**

As Adopted and Amended on September 18, 2008



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**Oakland County**

**Michigan**

For the Biennium Beginning

**October 1, 2007**

President

Executive Director

The Governmental Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to Oakland County, Michigan for its biennial budget for the biennium beginning October 1, 2007. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of two years only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

## TABLE OF CONTENTS

<u>Description</u>	<u>Page Number</u>
<b>Introduction</b>	
Board of Commissioners – Transmittal Letter.....	1
County Executive Budget Message .....	9
<b>General Information</b>	
General Appropriations Act.....	27
Financial Structure/Budget Process .....	40
Revenue Summary .....	53
Revenue Descriptions .....	57
Expenditure Summary .....	61
<b>Salary and Position Information</b>	
Countywide Organization Chart .....	65
Report on Tuition, Emergency Salary, Summer Employee and Class/Rate Change Budgets .....	66
Summary of Position Requests, Transfers and Reclassifications .....	70
Summary of Sunset Positions .....	89
Report on General Salary Increases.....	90
<b>General Fund/General Purpose Operations</b>	
Circuit Court .....	91
District Courts.....	104
Probate Court .....	120
Prosecuting Attorney .....	128
Sheriff .....	137
County Clerk/Register of Deeds.....	160
Treasurer .....	175
Board of Commissioners Department Summary .....	178
Board of Commissioners.....	180
Library Board.....	182
Drain Commissioner .....	184
County Executive Department Summary .....	187
County Executive Administration .....	190
County Executive – Executive Support.....	192
County Executive – Emergency Response and Preparedness .....	193
Auditing .....	195
Corporation Counsel .....	197
Management & Budget Department Summary.....	199
Management & Budget Administration.....	202
Purchasing.....	203
Equalization .....	205
Fiscal Services .....	207
Central Services Department Summary.....	209
Central Services Administration.....	211
Support Services .....	212

## TABLE OF CONTENTS

Description	Page Number
Facilities Management Department Summary.....	214
Facilities Management Administration.....	216
Facilities Engineering Division .....	217
Capital Improvement Program.....	219
Special Projects.....	222
Human Resources Department Summary.....	223
Human Resources - Administration.....	225
Human Resources – Workforce Management .....	227
Human Resources – Benefits Administration.....	229
Health and Human Services Department Summary .....	231
Health and Human Services Administration .....	236
Health Division .....	238
Children’s Village.....	242
Public Services Department Summary .....	245
Public Services Administration .....	248
Veterans’ Services .....	249
Community Corrections.....	251
MSU Extension - Oakland County .....	253
Medical Examiner .....	255
Animal Control .....	257
Animal Control Adoption Fees.....	259
Circuit Court-Probation .....	260
Economic Development and Community Affairs Department Summary .....	261
Economic Development and Community Affairs Administration .....	264
Planning and Economic Development Services .....	266
Community and Home Improvement Administration .....	268
Workforce Development.....	269
Non-Departmental Operations.....	270
Non-Departmental Transfers .....	273
Non-Departmental Appropriations Descriptions.....	274
Non-Departmental Transfers to County Operations.....	277
<b>Special Revenue Funds - Other</b>	
Capital Cooperative Initiatives Revolving Fund (CCIRF).....	278
County Veterans’ Trust Fund .....	279
Delinquent Personal Property Tax Administration Fund .....	280
Jail Population Management Fund .....	282
Intermediary Retiree Medical Benefit Trust Fund.....	283
Oakland Enhancement Funds - Business Finance Corp Personnel (BFC).....	284
Oakland Enhancement Funds - Economic Development Corp. ....	285
Property Tax Forfeiture Funds (Land Sale 2007-2010).....	286
Register of Deeds Automation Fund.....	288
Revenue Sharing Reserve Fund.....	289

## TABLE OF CONTENTS

<u>Description</u>	<u>Page Number</u>
<b>Special Revenue Funds - Grants</b>	
<b>Friend of the Court Funds</b>	
Friend of the Court Fund (FOC/Sheriff's Office).....	290
<b>Multi-Organizational Grant Funds</b>	
Community Corrections Comprehensive Grant.....	293
Domestic Equipment Preparedness (Fund 29350).....	295
Juvenile Accountability Block Grant (JABG) –Prosecutor/Circuit Ct.....	296
Law Enforcement Block (Justice Assistance Grant) Sheriff/Prosecutor/Circuit Ct/Comm Corr	298
<b>Workforce Development Grant Funds</b>	
Workforce Development Grants.....	299
<b>Law Enforcement Grant Funds</b>	
Auto Theft Prevention Authority (ATPA) Grants .....	301
Bureau of Justice Assistance Grant .....	303
CLEMIS Biometric ID Devices.....	304
Criminal Justice Training Grant .....	305
Drug Policy Grant (Sheriff/Prosecutor/Health) .....	306
Prosecutor Cooperative Reimbursement Grant .....	308
Prosecutor – Victims of Crime Act (VOCA) Grant.....	310
Sheriff Secondary Road Patrol Fund .....	311
<b>Housing and Community Development Grant Funds</b>	
Community Development Block Grants.....	312
Emergency Shelter Grants .....	315
Home Investment Partnership Grants .....	316
Housing Counseling Grants .....	318
<b>Human Service Grant Funds</b>	
Child Lead Poisoning Grant. ....	319
Children's Village Screening Project Grant .....	320
CMH OSAS Medicaid .....	321
Health - Aids Counseling Grant.....	323
Health - Bioterrorism Grant.....	325
Health – Early Warning Infectious Diseases .....	327
Health – Immunization Action Plan .....	328
Health - Infant Mortality (MIHAS) Grant .....	330
Health - MCH Block Grant.....	332
Health - MDPH – OSAS Grant.....	334
Health - Nurse/Family Partnership Grant .....	336
Health - TB Outreach Grant.....	338
Health - Vaccines for Children Grant.....	339
Health - WIC Grant.....	340
OSAS Adult Benefit Waiver Grant.....	342

## TABLE OF CONTENTS

Description	Page Number
SAMSA Culturally Sensitive Substance Abuse Grant .....	343
<b>MI Child Fund</b>	
MI Child.....	344
<b>Other Grant Funds</b>	
Arts, Culture and Film Grants.....	345
Clerk Survey/Re monumentation Grant.....	346
Community Corrections In-Step Grant.....	347
Domestic Preparedness Equipment (fund 29340).....	348
FEMA Grants.....	350
FOC Access & Visitation Grant .....	351
<b>Judicial Grants Funds</b>	
Bureau of Juvenile Justice Grants.....	352
Circuit Court Adult Byrne Grants.....	353
Drug Court Circuit Adult Grant (SCAO) .....	354
Drug Court Circuit Juvenile Grant (SCAO) .....	355
Drug Court District 52/1 SCAO Grant .....	356
Drug Court District 52/2 & 52/4 SCAO Grants .....	357
<b>Proprietary Funds</b>	
<b>Enterprise Funds</b>	
CLEMIS Fund (Courts and Law Enforcement Management Information System).....	358
County Airports .....	362
Delinquent Tax Revolving Fund.....	365
Drain/Sewage Disposal Systems .....	367
Drain/Water and Sewer Trust Funds .....	370
Farmers Market Fund.....	373
Fire Records Management Fund.....	375
Jail Inmate Commissary Fund .....	378
Medical Care Facility.....	380
Parks and Recreation Fund .....	383
Radio Communications Fund .....	387
<b>Internal Service Funds</b>	
Building & Liability Insurance Fund.....	392
Drain Equipment Fund.....	394
Facilities, Maintenance & Operations Fund .....	398
Facilities, Maintenance & Operations – Budget by Building.....	401
Facilities, Maintenance & Operations – Building Space Allocations .....	402
Facilities, Maintenance & Operations - Maintenance Projects .....	408
Fringe Benefits Fund .....	409
Information Technology Fund.....	411

## TABLE OF CONTENTS

Description	Page Number
Mailing/Convenience Copier/Printing Fund.....	417
Micrographics Fund.....	421
Motor Pool Fund.....	423
Office Equipment Fund.....	428
Sheriff Aviation Fund.....	430
Telephone Communications Fund.....	432
<b>Organizational Charts/Position Salary and Position Summaries</b>	
Position History.....	436
Salary and Fringe Benefit Summaries.....	439
Countywide Organizational Chart.....	445
Circuit Court.....	446
District Courts.....	454
Probate Court.....	460
Prosecuting Attorney.....	461
Sheriff.....	466
County Clerk/Reg. of Deeds.....	475
Treasurer.....	480
Board of Commissioners.....	481
Administration.....	482
Library Board.....	483
Parks and Recreation.....	484
Drain Commissioner.....	492
County Executive Departments.....	496
County Executive Administration.....	497
Management & Budget.....	501
Central Services.....	512
Facilities Management.....	516
Human Resources.....	520
Health and Human Services.....	524
Public Services.....	535
Information Technology.....	542
Economic Development and Community Affairs.....	548
<b>Appendix</b>	
Bond and Interest Redemption Funds.....	553
Share of County Indebtedness.....	557
Board of Commissioner Minutes (9/18/08).....	559
Resolution for Road Commission for Oakland County FY 2008/2009 Budget.....	584
Department Budgets by Fund.....	588