



**BOARD OF COMMISSIONERS
FISCAL YEAR 2008 AND
FISCAL YEAR 2009 BUDGET
AND
GENERAL APPROPRIATIONS
ACT**

As Adopted and Amended on September 20, 2007



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Oakland County
Michigan**

For the Biennium Beginning

October 1, 2005

President

Executive Director

The Governmental Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to Oakland County, Michigan for its biennial budget for the biennium beginning October 1, 2005. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of two years only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

TABLE OF CONTENTS

<u>Description</u>	<u>Page Number</u>
Introduction	
Board of Commissioners – Transmittal Letter	1
County Executive Budget Message.....	9
General Information	
General Appropriations Act	25
Financial Structure/Budget Process.....	38
Revenue Summary	43
Revenue Descriptions.....	48
Expenditure Summary.....	52
Personnel/Position Information	
County-Wide Organization Chart	56
Report on Tuition, Emergency Salary, Summer Help and Class/Rate Change Budgets	57
Summary of Position Request, Transfers and Reclassifications	61
Summary of Sunset Positions.....	68
Report on General Salary Increases.....	69
General Fund/General Purpose Operations	
Circuit Court.....	71
District Courts	84
Probate Court.....	100
Prosecuting Attorney.....	108
Sheriff.....	117
Clerk/Register of Deeds	139
Treasurer.....	152
Board of Commissioners Department Summary.....	155
Board of Commissioners.....	158
Library Board	160
Drain Commissioner	162
County Executive Department Summary.....	165
County Executive Administration.....	168
Auditing.....	171
Corporation Counsel	173
Management & Budget Department Summary	175
Management & Budget Administration	178
Purchasing	179
Equalization.....	181
Fiscal Services.....	183
Reimbursement.....	185
Central Services Department Summary	187
Central Services Administration	189
Support Services.....	190
Facilities Management Department Summary.....	192
Facilities Management Administration	194

TABLE OF CONTENTS

Description	Page Number
Facilities Engineering Division	195
Capital Improvement Program	197
Special Projects	199
Human Resources Department Summary	200
Human Resources - Administration	202
Recruitment and HRIS	204
Human Resources - Compensation & Benefits	206
Health and Human Services Department Summary	208
Health and Human Services Administration	213
Health Division	215
Children's Village	219
Public Services Department Summary	222
Public Services-Administration	226
Veterans' Services	227
Community Corrections	229
MSU Extension - Oakland County	231
Medical Examiner	233
Animal Control	235
Animal Control Adoption Fees	238
Circuit Court-Probation	239
Economic Development and Community Affairs Department Summary	240
Economic Development and Community Affairs Administration	243
Planning and Economic Development Services	245
Community and Home Improvement Administration	247
Workforce Development	248
Non-Departmental Operations	249
Non-Departmental Transfers	252
Non-Departmental Appropriations Descriptions	253
Non-Departmental Transfers to County Operations	256
 Special Revenue Funds	
Circuit Court – Special Revenue Funds	
Bureau of Juvenile Justice Grants	257
Circuit Court Adult Byrne Grants	258
Drug Court Circuit Adult Grant (SCAO)	259
Drug Court Circuit Juvenile Grant (SCAO)	260
Family Focused Juvenile Drug Court Byrne Grant	261
FOC Access & Visitation Grant	262
Friend of the Court Grant	263
 District Courts – Special Revenue Funds	
52/1 Novi District Court Byrne Grant	266
Drug Court District 52/1 SCAO Grant	267
Drug Court District 52/2 & 52/4 SCAO Grants	268

TABLE OF CONTENTS

Description	Page Number
Prosecuting Attorney – Special Revenue Funds	
Prosecutor Cooperative Reimbursement Grant.....	269
Prosecutor – Victims of Child Abuse (VOCA) Grant.....	271
 Sheriff – Special Revenue Funds	
Bureau of Justice Assistance Grant.....	273
CLEMIS BIOMETRIC ID Devices.....	274
Criminal Justice Training Grant.....	275
Sheriff Road Patrol Fund.....	276
 Clerk/Register of Deeds – Special Revenue Funds	
Clerk Survey/Remonumentation Grant.....	278
Register of Deeds Automation Fund.....	279
 Treasurer – Special Revenue Funds	
Delinquent Personal Property Tax Administration Fund.....	281
Property Tax Forfeiture Funds (Land Sale 2005-2007).	283
 County Executive – Special Revenue Funds	
Domestic Preparedness Equipment.....	285
Domestic Equipment Preparedness.....	287
FEMA Grants.....	288
 Health and Human Services – Special Revenue Funds	
Child Lead Poisoning Grant.....	289
Children’s Village Screening Project Grant.....	290
CMH OSAS Medicaid.....	291
Health - Aids Counseling Grant.....	293
Health - Bioterrorism Grant.....	295
Health – Early Warning Infectious Diseases.....	297
Health – Immunization Action Plan.....	298
Health - Infant Mortality (MIHAS) Grant.....	300
Health - MCH Block Grant.....	302
Health - MDPH – OSAS Grant.....	304
Health - Nurse/Family Partnership Grant.....	306
Health - TB Outreach Grant.....	308
Health - Vaccines for Children Grant.....	309
Health - WIC Grant.....	310
MI Child.....	312
OSAS Adult Benefit Waiver Grant.....	313
SAMSA Culturally Sensitive Substance Abuse Grant.....	314
 Public Services – Special Revenue Funds	
Community Corrections In-Step Grant.....	315
County Veterans Trust Fund.....	317

TABLE OF CONTENTS

Description	Page Number
Economic Development and Community Affairs – Special Revenue Funds	
Arts, Culture and Film Grants	318
Business Finance Corp Personnel (BFC)	319
Community Development Block Grants	320
Economic Development Corp.	323
Emergency Shelter Grants	324
Home Investment Partnership Grants.....	325
Housing Counseling Grants	327
Workforce Development Grants.	328
Non-Departmental – Special Revenue Funds	
Capital Cooperative Initiatives Revolving Fund (CCIRF).....	330
Jail Population Management Fund.....	331
Revenue Sharing Reserve Fund	332
Multi Organizational Grants – Special Revenue Funds	
Auto Theft Prevention Authority (ATPA) Grants.....	333
Community Corrections Comprehensive Grant.....	335
Drug Policy Grant	337
Juvenile Accountability Incentive Block Grant (JABG).....	339
Law Enforcement Block Grant.....	341
Proprietary Funds	
Enterprise Funds	
CLEMIS Fund (Courts and Law Enforcement Management Information System).....	342
County Airports.....	346
Delinquent Tax Revolving Fund.....	350
Drain/Sewage Disposal Systems	352
Drain/Water and Sewer Trust Funds	355
Farmers Market Fund	359
Fire Records Management Fund	361
Jail Inmate Commissary Fund.....	364
Medical Care Facility	366
Parks and Recreation Fund.....	372
Radio Communications Fund.....	376
Internal Service Funds	
Building & Liability Insurance Fund.....	380
Drain Equipment Fund	383
Facilities, Maintenance & Operations Fund.....	387
Facilities, Maintenance & Operations – Budget by Building.....	391
Facilities, Maintenance & Operations – Building Space Allocations	392
Facilities, Maintenance & Operations - Maintenance Projects	398
Fringe Benefits Fund.....	399

TABLE OF CONTENTS

<u>Description</u>	<u>Page Number</u>
Information Technology Fund.....	401
Mailing/Convenience Copier/Printing Fund.....	407
Micrographics Fund.....	414
Motor Pool Fund.....	417
Office Equipment Fund.....	424
Sheriff Aviation Fund.....	426
Telephone Communications Fund.....	428
 Organizational Charts/Position Summary	
Position History.....	431
Salary and Fringe Benefit Summary.....	434
Countywide Organizational Chart.....	440
Circuit Court.....	441
District Courts.....	449
Probate Court.....	455
Prosecuting Attorney.....	456
Sheriff.....	461
County Clerk/Reg. of Deeds.....	470
Treasurer.....	475
Board of Commissioners.....	476
Administration.....	477
Library Board.....	478
Parks and Recreation.....	479
Drain Commissioner.....	487
County Executive Department.....	491
County Executive Administration.....	492
Management & Budget.....	496
Central Services.....	507
Facilities Management.....	511
Human Resources.....	515
Health and Human Services.....	519
Public Services.....	531
Information Technology.....	538
Economic Development and Community Affairs.....	544
 Appendix	
Bond and Interest Redemption Funds.....	549
Share of County Indebtedness.....	553
Board of Commissioner Minutes (9/20/07).....	554
Resolution for Road Commission for Oakland County FY 2007/2008 Budget.....	579
Department Budgets by Fund.....	584