



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Oakland County
Michigan**

For the Biennium Beginning

October 1, 2003

President

Executive Director

The Governmental Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to Oakland County, Michigan for its biennial budget for the biennium beginning October 1, 2003. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operators guide, as a financial plan, and as a communications device.

This award is valid for a period of two years only. We believe our current budget continues to conform to the program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

TABLE OF CONTENTS

<u>Description</u>	<u>Page Number</u>
Introduction	
Executive Budget Message.....	i
General Information	
General Appropriations Act.....	1
Financial Structure/Budget Process	12
Revenue Summary.....	22
Revenue Descriptions	25
Expenditure Summary	30
Personnel/Position Information	
County-Wide Organization Chart	35
Report on Tuition, Emergency Salary, Summer Help and Rate Change Budgets	46
Summary of Position Request, Transfers and Reclassifications	40
Summary of Sunset Positions	46
Summary of Frozen Positions	47
General Fund/General Purpose Operations	
Circuit Court.....	49
District Courts.....	64
Probate Court.....	83
Prosecuting Attorney	91
Sheriff.....	101
Clerk/Register of Deeds.....	126
Treasurer.....	141
Board of Commissioners Department Summary.....	144
Board of Commissioners.....	147
Library Board.....	149
Drain Commissioner	152
County Executive Department Summary.....	155
County Executive-Administration	159
Auditing.....	163
Corporation Counsel.....	165
Management & Budget Department Summary.....	167
Management & Budget Administration	171
Purchasing	172
Equalization.....	174
Fiscal Services	176

TABLE OF CONTENTS

Description	Page Number
Reimbursement.....	178
Central Services Department Summary	181
Central Services Administration	184
Support Services.....	186
Facilities Management Department Summary	189
Facilities Management Administration.....	191
Facilities Engineering Division.....	193
Capital Improvement Program.....	195
Special Projects.....	197
Human Resources Department Summary	198
Human Resources-Administration.....	201
Human Resources –General Division.....	203
Human Resources - Compensation & Benefits.....	205
Health and Human Services Department Summary	207
Health and Human Services Administration.....	213
Health Division.....	215
Children’s Village.....	220
Public Services Department Summary	223
Public Services-Administration	227
Veterans’ Service.....	229
Community Corrections.....	231
MSU Extension - Oakland County	234
Medical Examiner	236
Animal Control.....	239
Circuit Court-Probation	242
Economic Development and Community Affairs Department Summary	243
Economic Development and Community Affairs Administration	246
Planning and Economic Development Services	249
Community and Home Improvement.....	252
Workforce Development.....	253
Non-Departmental Summary and Detail.....	255
Non-Departmental Appropriations Descriptions.....	270
Non-Departmental General Fund/General Purpose Transfers.....	273
 Special Revenue Funds	
Friend of the Court	275
Judicial Grants	278
Multi Organization Grants	280

TABLE OF CONTENTS

Description	Page Number
Law Enforcement Grants	283
Other Grants	286
Register of Deeds Automation Fund.....	289
Property Tax Forfeiture Fund	290
Delinquent Personal Property Tax Admin.	292
Revenue Sharing Reserve Fund	294
Capital and Cooperative Initiatives Revolving Fund	295
Health and Human Services Grants	296
County Veterans' Trust Fund	299
Oakland Enhancement Fund.....	300
Housing & Community Development Grants	302
Workforce Development Grant.....	305
Proprietary Funds	
Jail Inmate Commissary Fund.....	308
Sheriff Aviation Fund	310
Micrographics Fund.....	313
Delinquent Tax Revolving Fund.....	317
Parks & Recreation	319
Drain Equipment Fund	323
Drain/Sewage Disposal Systems.....	328
Drain/Water-Sewer Trust Funds	332
Building & Liability Insurance	336
Fringe Benefits Fund	338
Office Equipment Fund	340
Oakland County International Airport	343
Motor Pool Fund.....	347
Mail/Convenience Copier/Print Fund	352
Facilities, Maintenance & Operations.....	357
Maintenance Projects.....	368
County Market Fund.....	369
Medical Care Facility.....	371
Fire Records Management Fund.....	376
Information Technology-CLEMIS Fund	379
Information Technology Fund	383
Radio Communications Fund	389
Telephone Communications Fund	393

TABLE OF CONTENTS

<u>Description</u>	<u>Page Number</u>
Organizational Charts/Position Summary	
Position History	398
Salary and Fringe Benefit Summary	401
Circuit Court.....	408
District Courts.....	416
Probate Court	422
Prosecuting Attorney	423
Sheriff	428
Clerk/Reg. of Deeds.....	437
Treasurer.....	442
Board of Commissioners.....	443
Library Board.....	445
Parks and Recreation	446
Drain Commissioner.....	451
County Executive Department.....	455
County Executive Administration.....	456
Management & Budget.....	460
Central Services.....	471
Facilities Management.....	475
Human Resources	479
Health and Human Services.....	483
Public Services	495
Information Technology	502
Economic Development and Community Affairs	508
Appendix	
Bond and Interest Redemption Funds.....	514
Share of County Indebtedness	518
Department Budget by Fund.....	520