

PROOF OF SERVICE

TO PROCESS SERVER: You must make and file your return with the court clerk. If you are unable to complete service, you must return this original and all copies to the court clerk.

CERTIFICATE / AFFIDAVIT OF SERVICE / NON-SERVICE

<input type="checkbox"/> OFFICER CERTIFICATE I certify that I am a sheriff, deputy sheriff, bailiff, appointed court officer, or attorney for a party [MCR 2.104(A)(2)], and that: (notarization not required)	OR	<input type="checkbox"/> AFFIDAVIT OF PROCESS SERVER Being first duly sworn, I state that I am a legally competent adult who is not a party or an officer of a corporate party, and that: (notarization required)
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- I certify that on this date a copy of the motion and order to show cause was sent by ordinary mail on:
 I personally served a copy of the motion and order to show cause on:

Name(s)	Complete address(es) of service	Day, date, time

- I have personally attempted to serve the motion and order to show cause on the following person(s) and have been unable to complete service.

Name(s)	Complete address(es) of service	Day, date, time

Service fee	Miles traveled	Mileage fee	Total fee
\$		\$	\$

Signature _____
 Title _____

Subscribed and sworn to before me on _____, _____ County, Michigan.
Date

My commission expires: _____ Date Signature: _____
Deputy court clerk/Notary public

Notary public, State of Michigan, County of _____

ACKNOWLEDGMENT OF SERVICE

I acknowledge that I have received service of this motion and order to show cause on _____
Day, date, time
 on behalf of _____.

Signature _____

for use by court clerk only when motion is initiated by the court

CERTIFICATE OF MAILING

I certify that on this date a copy of this notice was served upon the party ordered to appear by ordinary mail at his/her last known address.

_____ Date

_____ Deputy clerk