

PROOF OF SERVICE

MOTION AND ORDER TO SHOW CAUSE
Case No. _____

TO PROCESS SERVER: You must make and file your return with the court clerk. If you are unable to complete service, you must return this original and all copies to the court clerk.

CERTIFICATE / AFFIDAVIT OF SERVICE / NONSERVICE

<input type="checkbox"/> OFFICER CERTIFICATE I certify that I am a sheriff, deputy sheriff, bailiff, appointed court officer, or attorney for a party [MCR 2.104(A)(2)], and that: (notarization not required)	OR	<input type="checkbox"/> AFFIDAVIT OF PROCESS SERVER Being first duly sworn, I state that I am a legally competent adult who is not a party or an officer of a corporate party, and that: (notarization required)
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I served a copy of the motion and order to show cause by:
 personal service first-class mail on:

Name(s)	Complete address(es) of service	Day, date, time

I have personally attempted to serve the motion and order to show cause on the following person(s) and have been unable to complete service.

Name(s)	Complete address(es) of service	Day, date, time

I declare that the statements above are true to the best of my information, knowledge, and belief.

Service fee	Miles traveled	Fee	
\$		\$	
Incorrect address fee	Miles traveled	Fee	TOTAL FEE
\$		\$	\$

Signature _____

Name (type or print) _____

Title _____

Subscribed and sworn to before me on _____, _____ County, Michigan.
Date

My commission expires: _____ Signature: _____
Date Deputy court clerk/Notary public

Notary public, State of Michigan, County of _____

ACKNOWLEDGMENT OF SERVICE

I acknowledge that I have received service of this motion and order to show cause on _____.
Day, date, time

Signature _____ on behalf of _____.

For use by the court clerk only when the motion is initiated by the court.

CERTIFICATE OF MAILING

I certify that on this date a copy of this notice was served on the person ordered to appear by first-class mail addressed to his/her last-known address as defined by MCR 2.107(C)(3).

_____ Date

_____ Deputy clerk