

Oakland County Circuit Court, Family Division, Adoption Services

Passport or Social Security Assistance

The passport office or social security administration may require a certified letter from the county in which an adoption took place when an adoptee or adoptive parent is attempting to obtain a passport or change of name, if there is a difference of more than six months between his or her date of birth and the date the birth certificate was registered with the state. To request this letter, provide the following information to:

Adoption Services
Oakland County Circuit Court, Family Division
1200 N. Telegraph Rd
Pontiac, MI 48341-0452
(248) 858-0589

Include the following information:

1. Name/birth name, if known
2. Date of birth
3. Adoptive parents names at the time of the adoption
4. Approximate date of adoption
5. Copy of driver's license or picture identification

We highly recommend that a person with the delayed date on his or her birth certificate have that delayed date removed. If you wish to do so, call (517) 335-8660 and follow the procedure required by the State of Michigan.

Certified Copy of the Order of Adoption

If you are an adult adoptee or the parents of an adoptee and need a certified copy of the order of adoption please provide in writing all the above documents to obtain passport assistance 1 through plus a check or money order payable to the Oakland County Clerk in the amount of \$10. If you are not a Michigan resident you must use a money order.

Obtaining a Michigan Birth Certificate

Go to www.michigan.gov/mdch for applications and instructions

By Mail: Vital Records
PO Box 30721
Lansing, MI 48909

In person: Capital View Building
201 Townsend St. 3rd Floor
Lansing, MI 48913

Phone: (517) 335-8656 Recorded instructions and fees

If you were born in another state, but issued a Michigan birth certificate when adopted, contact adoption services at (248) 858-0589 for assistance.