

## MINUTES

### OAKLAND COUNTY LIBRARY BOARD

November 25, 2009

The regular meeting of the Oakland County Library Board was called to order at 2:55 p.m.

#### 1. ROLL CALL

Board Members Present: Steven Andrews, Robert Gaylor, Donald Jensen, Jeff Potter, Robert Tera

Excused: John Chambers, Dr. Vickie Markavitch

Also in Attendance: Laura Mancini, Director-Library Services; Sherry Hakim, Library Administrative Assistant

#### 2. APPROVAL OF THE AGENDA

#### 3. ANNOUNCEMENTS AND CALL TO THE AUDIENCE

Andrews reversed the order of the agenda to put old business first and new business second.

#### 4. APPROVAL OF MINUTES – October 28, 2009

Resolution #09-62: Gaylor moved to approve the minutes of the October 28, 2009 meeting. Tera seconded. Motion carried.

#### 5. NEW BUSINESS

##### A. Library FY2009 Usage Statistics Report

The Board reviewed the report and discussed ways to market the three libraries.

Laura Mancini will discuss this issue with John Chambers and see how the Library Foundation might be able to assist with this endeavor.

##### B. TLN Plan of Service

The Library Network, which is the statewide public library cooperative to which the Oakland County Library belongs, is in the process of revising its Plan of Service. The changes to the Plan of Service need to be approved by the Board of Directors of the member libraries.

Resolution #09-63: Gaylor moved to approve The Library Network Plan of Service. Jensen seconded. Motion carried.

##### C. 2010 Library Board Meeting Dates Calendar

Resolution #09-64: Gaylor moved to approve the 2010 Proposed Library Board Meeting Dates Calendar. Jensen seconded. Motion carried.

6. **Old Business**

**A. Cooley Law School Move Update**

The Board discussed the upcoming library consolidation and the move of some of the legal collection to Cooley Law School.

There has not been much of a disruption to the public patrons who use the Law Library. The materials needed by the legal aid clinics and paralegal programs remain on site. There have been several complaints by attorneys about the loss of materials that they use. They are opposed to going to Cooley because of the location. The library staff has been very accommodating in assisting the attorneys by looking up items for them on Westlaw and showing them how to access that information. Laura Mancini has spoken to the Bar Association about co-sponsoring special Westlaw training sessions which will begin in January. The Bar will assist with providing the publicity on the sessions.

Due to the increased use of the library's computers, Laura contacted Larry Doyle at the Board of Commissioners to see if it would be possible to obtain funding to purchase additional Westlaw licenses. Larry stated that it would not be possible at this time. The Board instructed Laura to write a grant request to the Oakland County Bar Association on their behalf asking for funds to purchase the additional Westlaw licenses.

The Board praised the library staff for all of their hard work during the Cooley move.

**C. Library Administration Space Relocation**

The Board discussed the square footage and charges incurred by the library for several of the rooms on the 2<sup>nd</sup> floor. The Board decided to postpone the discussion of whether to relinquish the Library Board Room, until the December meeting.

**Resolution #09-65:** Jensen moved to postpone the discussion of whether to give up the Library Board Room, until the December meeting. Tera seconded. Motion carried.

7. **APPROVAL OF FINANCIAL STATEMENTS**

**A. October 2009**

**Resolution #09-66:** Tera moved to approve the October 2009 financial statements. Gaylor seconded. Motion carried.

8. **REPORTS TO THE BOARD**

**A. Oakland Literacy Council**

Written report noted and filed.

**Resolution #09-67:** Tera moved to receive and accept Moraniec's report. Jensen seconded. Motion carried.

**B. Library Services-Mancini**

Written report noted and filed.

- The Board of Commissioner's reduced the Law Library's continuations budget by \$3,000.00 to give the Literacy Council an additional subsidy.
- The County Executive did not provide a telephone, postage, convenience copier or mileage budget for the Law Library. Laura Mancini will be discussing this issue with the Board of Commissioners.
- There was a 40% reduction in aid to public libraries in the budget signed by Governor Jennifer Granholm. This also includes a 40% reduction in funding to library cooperatives. TLN, funded by state aid, will be discontinuing its inter-library loan services and will be reducing it's delivery days The Research Library uses both of these services.
- Laura Mancini will be authoring an article in the January issue of *Laches*, the publication for the Oakland County Bar Association, to inform the legal community of what materials will remain at the Law Library.
- The Law Library is partnering with the Bar Association on a new public awareness program series entitled *The People's Law College* where lawyers will do a presentation on different legal topics for the public.
- The American Bar Association will be visiting the Law Library on December 1<sup>st</sup> to conduct an inspection tour for the Oakland Community College Paralegal Program.
- Maria Danna attended the Michigan LBPH regional network meeting in Lansing.

## 8. CORRESPONDENCE

- Oakland County Library Usage Statistics Report-October 2009
- Article in *Oakland County Legal News* on the efforts of the Oakland County Bar Association , Bar Foundation and the Library Board to save the Law Library, November 10, 2009
- Article in *American Libraries* on how to demonstrate libraries are a necessity, November 2009
- Article in *The Oakland Press* on the new Technology Learning Center at the Oakland University Library, October 23, 2009
- Article in *Oakland County Legal News* on the Amazon Kindle DX, a portable electronic device for reading e-books and other digital media, and the resolution that was unanimously passed by the Wayne State Board of Governors, to make the Kindle DX more accessible to the visually impaired, October 26, 2009
- Article in *Library Journal*, on how traditional reading is being replaced by the technology of the 21st century, November 1, 2009
- Article in *AALL Spectrum* on how to deal with a mentally ill patrons, November 2009

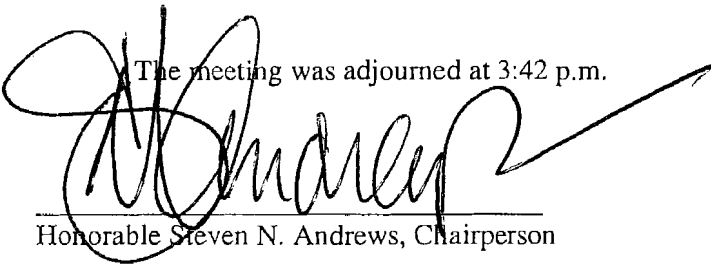
## 9. CONFIRM NEXT MEETING DATE

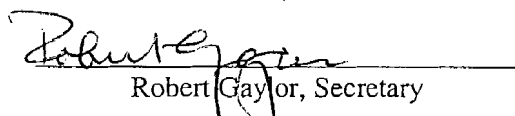
The next regular meeting of the Library Board will be on **December 16, 2009** at 3:00 p.m. in the Library Board Room/Second Floor/West Wing Extension.

## 10. ADJOURNMENT

**Resolution #09-68:** Potters moved to adjourn the November 25, 2009 meeting. Tera seconded. Motion carried.

The meeting was adjourned at 3:42 p.m.

  
Honorable Steven N. Andrews, Chairperson

  
Robert Gaylor, Secretary