

## MINUTES

### OAKLAND COUNTY LIBRARY BOARD

August 26, 2009

The regular meeting of the Oakland County Library Board was called to order at 3:00 p.m.

#### 1. ROLL CALL

Board Members Present: Steven Andrews, John Chambers, Robert Gaylor, Donald Jensen, Jeff Potter, Robert Tera

Excused: Dr. Vickie Markavitch

Also in Attendance: Laura Mancini, Director-Library Services; Sherry Hakim, Library Administrative Assistant

#### 2. APPROVAL OF THE AGENDA

#### 3. ANNOUNCEMENTS AND CALL TO THE AUDIENCE

#### 4. APPROVAL OF MINUTES – July 22, 2009

Resolution #09-41: Gaylor moved to approve the minutes of the July 22, 2009 meeting. Chambers seconded. Motion carried.

#### 5. OLD BUSINESS

##### A. Cooley Law School Update

The Board of Commissioners passed the Cooley Law School contract on August 12, 2009.

As part of the contract, two of the library's staff will be assigned to Cooley Law School for the FY2010 fiscal year. The remaining positions in the Law Library were deleted without the Library Board's knowledge or consent. This left the Law Library without any staff.

Laura Mancini addressed this issue with Human Resources and the Board of Commissioners and negotiated an agreement that met the Board of Commissioners' budget task while still preserving staff in all the library units. Laura Mancini communicated with Judge Andrews throughout the negotiation process. Judge Andrews asked the Library Board to ratify the staffing agreement.

Resolution# 09-42: Tera moved to ratify Laura Mancini's agreement with Human Resources and the Board of Commissioners on library staffing. Chambers seconded. Motion carried.

The Board commended Laura on the good job she did in handling the staffing issue.

#### 6. NEW BUSINESS

##### A. Law Library Fall Hours

Three of the paralegal programs expressed their desire to continue to hold their classes at the Law Library. They expressed their wish that the Law Library would continue to have evening and week-end hours so that the collection would be accessible to their students. Due to the reduced staffing levels in the Law Library, Laura has proposed that the Library Board approve a revised schedule that reflects the times when the Law Library will be open for the paralegal classes and shortened hours for when classes are not in session. Maintaining extended hours will require having the full-time staff in the other library units assist with the evening and weekend staffing.

**Resolution# 09-43:** Gaylor moved to approve the new fall 2009 schedule for the Law Library and the necessity of having all full-time library staff members assist with reference desk staffing. Potter seconded. Motion carried.

The Board directed Mancini to use the fall as a trial period and report back in December to see if the extended hours were beneficial to the patrons and whether or not the library could successfully staff itself for such a schedule.

### **B. Circuit Court Proposal**

Circuit Court Administration is consolidating their staff and office space. They wish to take over some of the Law Library space. Due to the consolidation of the three library units into the Law Library, space is extremely limited and it is not known how the consolidation will work out until after the Cooley move. Laura Mancini has begun preliminary space planning with F M & O.

**Resolution# 09-44:** Gaylor moved to table discussions on the Circuit Court Administrator's space proposal until after the Cooley Law School move and the library's consolidation has been completed. Chambers seconded. Motion carried.

The Board directed Mancini to carry on with the space planning process.

### **C. State Library Resolution**

Governor Granholm has issued an Executive Order to abolish the Department of History, Arts and Libraries and to dismantle the Library of Michigan. The Michigan Library Association is urging all library boards to pass a resolution opposing the Governor's Executive Order.

Laura has modified a draft resolution provided by MLA, applicable to Oakland County and urged the Library Board to adopt the resolution and then refer it to the General Government Committee of the Board of Commissioners for potential adoption.

**Resolution #09-45:** Gaylor moved to delete the phrase "retain the position and role of state librarian" from the proposed motion. Chambers seconded. Motion carried.

**Resolution #09-46:** Potter moved to adopt the proposed motion to oppose the Executive Order to dismantle the Library of Michigan. Chambers seconded. Motion carried.

**Resolution #09-47:** Chambers moved to send the motion to the General Government Committee of the Board of Commissioners for their consideration. Gaylor seconded. Motion carried.

## **7. APPROVAL OF FINANCIAL STATEMENTS**

### **A. July 2009**

**Resolution #09-48:** Gaylor moved to approve the July 2009 financial statements. Tera seconded. Motion carried.

## 8. REPORTS TO THE BOARD

### A. Oakland Literacy Council

Written report noted and filed.

- Thirty-five volunteers completed tutor training at the Southfield Library

**Resolution #09-49:** Jensen moved to receive and accept Moraniec's report. Chambers seconded. Motion carried.

### B. Library Services-Mancini

Written report noted and filed.

- The Law Library was not included in the County Executive's recommended budget due to the Cooley Contract. A proposed budget for the unit will be taken up by the Board of Commissioners on August 27<sup>th</sup>.
- The Michigan Library Association will be holding a rally at the State Capital to save the Library of Michigan and the Michigan Electronic Library program.
- Laura Mancini was a guest on the *Library Happenings Program* on Bloomfield Community TV. The Board suggested that Laura inform commissioners who live in those areas, about the program.
- Laura conducted a program for the Adult Services Department of the Novi Public Library.
- The Detroit Free Press will do a story on the digital book program in the LVPI.
- Staff from Cooley Law School came out on August 25<sup>th</sup> to tag the items that are slated for the move to Cooley.
- Cooley Law School and Laura will be creating an inter-library loan agreement between the two institutions.
- Maria Danna, Library Supervisor and Laura Mancini met with Susan Chinault, the Regional SBPH Librarian for the State of Michigan, to discuss the upcoming consolidation and the need to reduce the national Library Service cassette collection.
- Ann Saunders, the Government Documents Librarian for the State of Michigan and her supervisor, visited the Research Library on August 6<sup>th</sup> to discuss the upcoming consolidation and the need to reduce the government documents collection.

## 9. CORRESPONDENCE

- Oakland County Library Usage Statistics Report-July 2009
- Certificate to Maria Danna, Library Supervisor, from the U.S. Government Printing Office, for her participation in the 22<sup>nd</sup> Annual Interagency Depository Seminar, July 2009
- Letter from Steven K. Bowers, Executive Director- Detroit Area Library Network (DALNET), on the consortium's support for the Library of Michigan, July 31, 2009
- Editorial in *The Oakland Press* on the services offered by local libraries, to senior citizens with mobile and visual impairments, July 18, 2009
- Article in *The Wall Street Journal* on the Blackberry electronic reader, March 25, 2009
- Article in *Information Outlook* on electronic legal documents and the efforts to authenticate them, August 2008
- Article in *The Oakland Press* on "Seeking Michigan", a new state website offering a collection

unique historical information, March 24, 2009

- Article in *Oakland County Legal News* on the transfer of the Law Library's collection to Cooley Law School in Auburn Hills, August 24, 2009
- Letter from Kevin Oeffner, Oakland County Court Administrator, to Honorable Steven N. Andrews, Chairperson, Oakland County Library Board, requesting additional space from the Law Library for the Circuit Court, August 20, 2009

**10. CONFIRM NEXT MEETING DATE**

The next regular meeting of the Library Board will be on **September 23, 2009** at 3:00 p.m. in the Library Board Room/Second Floor/West Wing Extension.

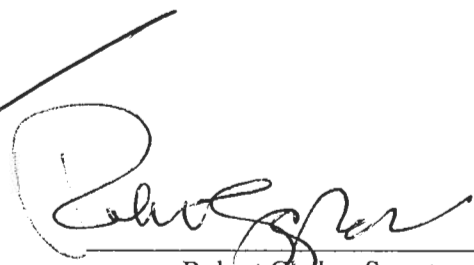
**11. ADJOURNMENT**

**Resolution #09-50:** Tera moved to adjourn the August 26, 2009 meeting. Gaylor seconded. Motion carried.

The meeting was adjourned at 3:45 p.m.



\_\_\_\_\_  
Honorable Steven N. Andrews, Chairperson



\_\_\_\_\_  
Robert Gaylor, Secretary