

**Oakland County Friend of the Court Citizen's Advisory Committee
January 12th, 2009 minutes**

Call to Order – Chairman Bill Berlin called the meeting to order at 10 am. Members said the pledge of allegiance to the flag.

Attendance – Chair, Bill Berlin, Vice-Chair Dave Taylor, Dave Case, Jeff Swanberg, Mel Ettenson, Rackeline Hoff, Nicole Denson, and Dr. Patricia Armstrong.

Excused – Matt Norman

Guest present- Commissioners Marcia Gershenson and Jim Runstead, and 4 members of the general public, Todd Stanfield of Clarkston, Walter M Cempura of Waterford and Mark Havas of Lake Orion.

Friend of the Court – Suzanne Hollyer reported that the Domestic Relations Pilot Project Proposal she developed for Oakland County Circuit Court- Family Division has been withdrawn from consideration from the state due to budget constraints and Judge Joan Young is now the Presiding Judge of the Family Division. All members agreed to invite Judge Young to a Citizen's Advisory Committee meeting.

Routine Business –

1- **Secretary Report** – November minutes were approved as corrected.

2- **Election** - Chair Bill Berlin open the election of officers for 2009. Dr. Armstrong nominated Dave Taylor and Mel Ettenson nominated Rackeline Hoff for Chairperson. Secret ballots were taken and a tie was declared. Chairman Bill Berlin will retain office and election will be held at February meeting.

3- **Sub-Committee Reports:**

Governance – Dr. Armstrong reported on the SB 1423 and the elimination of the language of the FOC CAC structure. Dr. Armstrong brought a copy of the Spinal Column with a report on the State Supreme Court and its decision to televise hearings. Judge Wendy Potts commented on the televising of Oakland County courts.

Liaison –Committee members, Jeff Swanberg, Dave Taylor and Dr Patricia Armstrong are prepared to give a verbal presentation of the 2008 Annual Report to the Public Service Committee on January 27th.

Motion to accept revision of 2008 Annual Report as revised by Dr. Armstrong with correction to 500 hours and the change in the font; to include the proposed Family Conflict Resolution Model

Grievance – Dr. Armstrong reported that in 2008 there were 19 random and 3 direct grievances heard by the committee and there are 2 outstanding grievances to be scheduled.

Media – Bill Berlin reported that notices of meetings are now going out two weeks before the meeting and the weekend prior to the meeting. Chair Bill Berlin to contact Pam Worthington about posting meetings for the Citizen’s Advisory Committee.
Mel Ettenson volunteered to arrange another spot on Comcast for the Chair or Vice Chair to speak on the FOC Citizen’s Advisory Committee.

4- Old Business

Website- Dave Case spoke to the funding issue. Commissioners Gershenson and Runstead agreed to assist with funding.

Reappointments- Dave Case presented his reappointment by Oakland County Prosecutor Jessica Cooper.

Public Comment - Two guests spoke on the following categories, “parenting time” “office operations.” No comments from the public will be reported, but will be identified in one of the following categories “office operations” “support” “parenting time” “custody” “and “gender bias”.

Next Meeting February 9th, 10 am, Oakland County Committee Room 1200 N. Telegraph.

Meeting Adjourned at 12 noon.

**Respectfully Submitted,
Wanda Lohmeier, Secretary**

Oakland County
Friend of the Court Advisory Committee
February 9, 2009 minutes

Call to Order – Vice Chair Dave Taylor called the meeting to order at 10:10 a.m. Members said the pledge of allegiance to the flag. Dr. Armstrong read part of the mission statement. Rackeline Hoff and Mel Ettenson discussed the spelling and corrections needed in the mission statement. Rackeline Hoff and Mel Ettenson volunteered to correct mission statement and misspellings and forward to Dr. Armstrong for review.

Attendance – Vice Chair Dave Taylor, Jeff Swanberg, Rackeline Hoff, Dr. Pat Armstrong, Dave Case, Nicole Denson, Mel Ettenson, and April Hutchings, alternate for Matt Norman.

Excused – Matt Norman, Bill Berlin

Guest Present – Chris Mires of Rochester Hills, Todd Standfield of Lake Orion, Jay Fedewa of Rochester Hills, Mark Havas of Lake Orion, Michael Ross, Vickie Shaw of Pontiac, Clark Dillion of Pontiac and Scott Clark of White Lake.

Friend of Court Advisory Committee Chair Vote: Rackeline Hoff withdrew her name from consideration. Dave Taylor was unanimously elected 2009 Chair for the FOCAC. Rackeline Hoff was nominated and unanimously elected Vice Chair of the FOCAC.

Agenda – Public Comment was added to the agenda. Motion: To place public comment at the first part of meeting and to limit individual discussion to five minutes and to be controlled by chair. Public comment. One individual spoke against the motion. Carried.

Friend of the Court – Suzanne Hollyer reported on the Oakland County Budget. Oakland County is projecting at a three year budget.

Routine Business

1. Secretary report was approved as corrected.
2. Subcommittee Reports
 - a. Liaison – Jeff Swanberg reported on the presentation to the Public Services Committee of the FOCAC's 2008 activities and The High Conflict Model was presented.
 - b. Media – Notice of Meeting of the FOCAC to be posted in the Courthouse.
 - c. Grievances – Dr. Armstrong reported two (2) new grievances were received.

Old Business –

1. 2008 Annual Report discussed. Corrections to be noted:
The date for Public Act and the name of the committee to be corrected and

consistent and the word “DRAFT” to be added in watermark across High Conflict Resolution Model. Chair Taylor to ask Bill Berlin’s secretary to correct report.

Public Comment –Eight guests spoke on the following categories: “parenting time”, “support”, “office operations”

No comments from the public will be reported, but will be identified in one of the following categories: “office operations” “support” “parenting time” “custody” and “gender bias”.

Next Meeting March 16, 2009, 10 a.m., Oakland County Auditorium, Pernick-Aaron Conference Room, 1200 N. Telegraph Rd. Pontiac, Michigan.

**Meeting Adjourned 12 noon
Respectfully Submitted,
Wanda Lohmeier, Secretary**

**Oakland County
Friend of Court Advisory Committee
March 16, 2009 minutes**

**Call to Order – Chairman Dave Taylor called the meeting to order at 10:15 a.m.
Member said the pledge allegiance to the flag.**

Attendance- Chair, Dave Taylor, Jeff Swanberg, David Case, Vickie Cooley, Bill Berlin, April Hutchings and Dr. Patricia Armstrong.

It is noted that Vickie Cooley has completed her assignment in Lansing and will be returning as a member to the committee, replacing Nichole Denison.

Excused – Rackeline Hoff and Mel Ettenson.

Guest present – Mark Zacks of Brighton, Jay Fedawa of Rochester Hills, Todd Stanfield of Lake Orion, Mark Hauas of Lake Orion, Walter Cempura of Waterford, Michael Ross, John Langlois of White Lake, Becky Clark of White Lake, Scott Clark of White Lake, Father Lawrence Ventline of Detroit, and Jeff Swanberg of Waterford.

The Friend of the Court Advisory Committee welcomed Honorable Wendy Potts.

Friend of the Court – Peter K. Dever, Chief Assistance Friend of the Court came to the meeting for Suzanne Hollyer.

Public Comment – Eleven members of the general public spoke on the following categories: “parenting time” “support” “gender bias” “office procedures”. No comments from the public will be reported, but will be identified in one of the following categories. “office operations” “support” “parenting time” “custody” and “gender bias.” Four guests spoke on issues that could not be identified in any of the above categories.

Becky Clark presented the committee with a grievance and asks for an investigation on the complaint. A copy of the grievance will be e-mailed to the secretary for dissemination to the committee.

Jeff Swanberg spoke and requested that his discussion be of record.

“An income withholding order relevant to my case was revised and reduced. Six weeks after the implementation date of the order, Jeff Swanberg continues to pay the higher child support obligation from the prior invalid order and this higher amount continues to be taken from his unemployment compensation. Mr. Swanberg requested Peter Dever, General Counsel for FOC, to enforce the revised income withholding order. Further, as there continues to be an overpayment of child support monies due to failure to implement the order, Mr. Swanberg request the FOC determine the appropriate means of reimbursement for all over payment monies that continues to be incurred. It was noted by Mr. Swanberg that this issue should be considered a public matter and a systemic problem due to the probability thousands of other unemployed non-custodial parents are not receiving unemployment benefits which they are entitled.”

Routine Business –

1- Secretary Report – Wanda Lohmeier reported that she had met with Jim Runstead and County TI individual, Jim Cavanagh and went over the information for the web site. The information given for development of the web site was the mission statement, list of committee members, 2009 meeting calendar and the three pages Grievance Procedure information package. February minutes were approved as corrected.

**2- Subcommittee reports –
Grievance committee is scheduled to meet.**

Old Business-

1 – Web site - Chairman Taylor suggested a thank you to Commissioners Jim Runstead and Marcia Gershenson would be in order as they were instrumental in acquiring the web site. A press release will be in the Oakland Press on the web site.

New Business-

1- Committee Goals and Objectives to be reviewed at next meeting.

Next Meeting: April 20, 2009 10 a.m. at 1200 North Telegraph, Pontiac.

Meeting adjourned at 12:10 p.m.

**Respectfully Submitted,
Wanda Lohmeier, Secretary**

**OAKLAND COUNTY
CITIZEN FRIEND OF THE COURT ADVISORY COMMITTEE
Minutes of April 20, 2009 Meeting**

Call To Order: Chair Dave Taylor called the meeting to order at 10:05 a.m.; members recited the Pledge of Allegiance.

Attendance: Chair Dave Taylor, Pat Armstrong, Bill Berlin, Dave Case, Mel Ettenson, Rackeline Hoff, April Hutchings, Jeff Swanberg.

Members of the Public: Bryan and Kim Raspberry, of Holly; Janice Hermann, of Rochester, John Langlois, of White Lake. Psychologist Elise Finch-Sophiea, of Davisburg, attended the meeting as an observer; Secretary Wanda Lohmeier arrived at 10:55 a.m.

Friend of the Court: No report; FOC not present at meeting.

Public Comments: Three people expressed concerns re: parenting time, gender bias, abuse of power, accuracy of child support payment records.

Routine Business:

March minutes were approved with the following revisions:

Spelling correction to name, Mark Havas; Jeff Swanberg's name was deleted from listing as a guest (he is a committee member.)

Jeff Swanberg was directed to fill out a grievance form if he has a personal issue.

It was noted that Dr. Pat Armstrong's term on CAC will end in June, 2009. Dr. Elise Finch-Sophiea expressed interest in serving on committee; she was directed to complete and submit application.

The CAC Mission Statement (copy attached) was approved with the following revisions:

To give greater emphasis to purpose of committee, sentence "The purpose of the Friend of the Court Citizen Advisory Committee is to:" was removed from first paragraph and placed as start of new paragraph. Date of revised mission statement, April 2009, was added at bottom.

Dave Taylor reported that the Grievance Committee met; it is requesting four files from FOC for further review. Dr. Armstrong commented on grievances identified as either "FOC random" or "CAC direct."

Discussion of CAC web site and possibility of putting a FOC satisfaction survey on the web site. **Dave Taylor agreed to contact FOC Director, Suzanne Hollyer, to request a link between the FOC and CAC web sites.** Dr. Armstrong commented on the

benefits of implementing a satisfaction survey; **it was agreed that the survey will be discussed further at the May CAC meeting.**

Bill Berlin reported that he e-mailed copies of the joint custody statute, 2008 CAC Annual Report and list of recipients to all CAC members; several people indicated they did not receive materials, so **Bill agreed to re-send.**

Old Business:

Discussion on Goals and Objectives included the following: 1) Continue exploring the mediation model; 2) Improve the web page. Bill Berlin commented that his observation is that judges are not using the new Family Conflict Resolution model; Dr. Armstrong commented on the roles of the judge, attorney and psychologist in child custody decisions;

It was agreed that the promotion and dissemination of the Family Conflict Resolution model will be discussed further at the May CAC meeting.

Mel Ettenson requested update of status of Senate Bill 102. It was reported that most of the bill passed with the exception of the section referring to Citizen Advisory Committees. The bill moved to the House of Reps; no one was certain of current status.

New Business:

A member of the public reported that she submitted a formal grievance re: Oakland County FOC violation of FOC Act of 1983. A sub-committee consisting of Dave Taylor, Dave Case and Bill Berlin was formed to investigate this issue.

Discussion on historical records of CAC; Dr. Armstrong reported that she has CAC records from 2003 through 2007; Dave Case has 2002 records and Bill Berlin has 2008 records. No decision was made on the consolidation and preservation of these records.

Meeting adjourned at 11:50 a.m.

Respectfully submitted,
Rackeline Hoff

Next meeting: Monday, May 18, 2009, 10 a.m., at 1200 North Telegraph, Pontiac.

**OAKLAND COUNTY
CITIZEN FRIEND OF THE COURT ADVISORY COMMITTEE
Minutes of May 18, 2009 Meeting**

Call to Order: Vice Chair Rackeline Hoff called the meeting to order at 10:05 a.m.; Members recited the Pledge of Allegiance.

Attendance: Vice Chair Rackeline Hoff, Dr. Patricia Armstrong, Bill Berlin, Dave Case, Mel Ettenson, April Hutchings, Jeff Swanberg.

Excused Absence: Chair David Taylor, Vicky Cooley

Members of the Public: Psychologist Elise Finch-Sophiea. Rebecca Clark.

Friend of the Court: No report; FOC not present at meeting.

Public Comments: None

Routine Business:

April minutes were approved as submitted.

Dr. Armstrong reported that the Grievance committee was scheduled to meet on May 15 to review five grievances.

Bill Berlin agreed to add Family Law List Service in list of media receiving notice of meeting of the CAC and to include the CAC website.

Old Business

The Sub-committee formed to investigate FOC procedure as outlined in a member of the public's formal grievance has not yet met. Some of the members have not received the grievance. Secretary Wanda Lohmeier agreed to resend grievance to all subcommittee members.

Bill Berlin and Dr. Pat Armstrong agree to compile FOC-CAC Committee Historical data and documents.

New Business

Dave Case reported Oakland County Corporate Council Judy Cunningham suggested the CAC use the same method in the minutes of public comment as the Board of Commissioners by using last names of public only.

Dr. Armstrong agreed to contact University of Michigan Institute of Social Resource for the purpose of seeking proposal on survey and bring it back to the committee.

David Case reported the status of Senate Bill 102 was on the Michigan website.

Mel Ettenson reported he will be absent at the June meeting.

Meeting adjourned at 10:45 a.m.

Respectfully submitted,
Wanda Lohmeier, Secretary

Next Meeting: Monday, June 22, 2009, 7 p.m. at 1200 North Telegraph, Pontiac.

**OAKLAND COUNTY
CITIZEN FRIEND OF THE COURT ADVISORY COMMITTEE
Minutes of June 22, 2009 Meeting**

Call to Order: Chairman David Taylor called the meeting to order at 7:05 P.M.
Members recited the Pledge of Allegiance and David Case read mission of the CAC.

Attendance: Chairman, David Taylor, David Case, Bill Berlin, Dr. Patricia Armstrong, Jeff Swanberg

Absence: Rackeline Hoff, Mel Ettenson, Vickie Cooley, April Hutchings, and Matt Norman.

Members of the Public: Psychologist Elise Finch-Sophia, Rebecca Clark, Scott Clark, Lisa C. Alice Benbow, Douglas M. Frederich.

Friend of the Court: No Report; FOC not present at meeting.

Public Comment: Psychologist Elise Finch-Sophia, Rebecca Clark, Scott Clark, Lisa C., Alice Benbow, Douglas M. Frederich.

Motion: Bill Berlin to contact someone in administration at FOC and ask if there is a policy for tagging a file. Approved.

Routine Business:

Secretary Report-

Motion: To approve May minutes with corrections. Approved.

Governance –

Motion: Support Dr. Armstrong to continue as Chair of the Grievance Sub Committee. Approved.

Media-

Bill Berlin to add the website to the Medi Law List Serve, contact Robert Dustman, in charge of publicity, call T.V. providers and check with Suzanne Hollyer about on line grievances, and ask Jim at IT about connecting the CAC website to the FOC Website. Wanda Lohmeier to add minutes of meetings to website.

Old Business

Contact with University of Michigan Institute of Social Resource.-Dr.Armstrong reported the school is closed for the summer and has received no response.

Sub Committee formed to investigate FOC procedures as outlined in a member of the Public's formal grievance to the committee in March meeting- Committee has not met.

Family Conflict Resolution Model – Liaison committee to meet and discuss promotion of the model to the Board of Commissioners.

FOC- CAC Historical date and documents – Dave Case, Bill Berlin and Dr. Armstrong to review their file for all information.

New Business

FOC-CAC Committee purpose and charge, and job descriptions of duties as it pertains to respective positions and purpose. Dr. Armstrong to review in the Governance committee.

Chairman David Taylor presented Dr. Armstrong with an Oakland County Board appreciation of her tenure of years of service in the FOC CAC committee.

Meeting adjourned at 9:15 p.m.

Respectfully Submitted,
Wanda Lohmeier, Secretary

Next Meeting July 20, Monday, 10 a.m. 1200 N. Telegraph Road, Pontiac

**Oakland County
Citizen Friend of the Court Advisory Committee
Minutes of July 20, 2009**

Call to Order: Chairman Dave Taylor call the meeting to order at 10:05 am. Members recited the Pledge of Allegiance and David Case read a part of the Mission of the CAC.

Attendance: Chairman, David Taylor, Bill Berlin, Mel Ettenson, Rackeline Hoff, Jeff Swanberg, and April Hutchings.

Absence: DHS and Dr. Armstrong member replacement.

Members of the Public: Psychologist Elise Finch-Sophia, Rebecca Clark, Scott Clark James Bloom, Douglas M. Frederick.

Agenda: Additional agenda item added, Customer Inquiry Service Form.

Friend of the Court: No report; FOC not present at meeting. Motion: David Case to contact Suzanne Hollyer and communicate how our relationship can continue either in person or in a written report. Approved.

Secretary Report: Approved with corrections, Dr. Armstrong, Chair of the **Governance** committee and **Family** Law List Service. Committee directed Wanda Lohmeier, secretary to contact Lisa, a member of the general public in attendance in June's evening meeting, and forward her a copy of the updated handbook for parents, Understanding Child Support.

Old Business:

Publics formal grievance: The Grievance committee met and reviewed and requested two files from the Friend of the Court. The question was asked, "Does the FOC adherer to definition of the FOC ACT as it pertains to the hiring of FOC Family Court Counselors?"

Link from the FOC web site to the CAC website: Dave Taylor to contact Suzanne Hollyer.2008 Annual Report to be added to the CAC web site.

Family Conflict Resolution Model: Sub Committee Jeff Swanberg, Dr. Armstrong, and Dave Taylor to meet to prepare for presentation to the Public Service Committee.

Subcommittee public involvement: James Bloom offered assistance on serving on sub committees.

New Business

Tagged Files: Bill Berlin sent memo to members as to the FOC does not “Tag files”.

Survey: Customer Service Inquiry Form as used by Wayne County distributed to members.

Meeting adjourned at 11:45 am.

Respectfully Submitted,
Wanda Lohmeier, Secretary

Next meeting August 17, 2009 10 am; 1200 N. Telegraph Road, Pontiac

**Oakland County
Citizen Friend of the Court Advisory Committee
Minutes of August 17, 2009**

Call to Order: Vice Chairman, Rackeline Hoff called the meeting to order at 10:10 am. Members recited the Pledge of Allegiance and David Case read a part of the mission statement of the CAC.

Members Present: Vice Chair Rackeline Hoff, Bill Berlin, April Hutchings, David Case, Elise Finch-Sophiea, Jeff Swanberg, Mel Ettenson and David Taylor arrived at 10:20 am and assumed the position of Chair.

Members Absent: DHS representative.

Others Present: James Bloom, Todd Kokko, and Douglas Fredrick.

Additional Agenda Items: None.

Friend of the Court Report: FOC representative not in attendance. Dave Case read a memo from Suzanne Hollyer.

Public Comment: Todd Kokko and Douglas Fredrick spoke.

Secretary Report: Minutes of July 20 approved with the correction of the name of **James Bloom.**

Subcommittee Reports:

Media- Bill Berlin reports regular postings for meeting was sent out.

Old Business:

By-Laws as it pertains to committee vacancies and interim position: Secretary to update directory. Members to be mindful of expiration of member positions. Dave Taylor to contact DHS regarding member position.

Findings of Sub-Committee investigating FOC procedure as outlined in a member of the public grievance in the March meeting:

Sub-Committee has not met.

Link from FOC to CAC website: In progress. Bill Berlin to e-mail 2008 Annual Report to Secretary for implementation on the FOC web site.

Family Conflict Resolution Model: Sub-Committee waiting for Jeff Potter for placement on agenda.

FOC CAC Historical data: In progress.

Sub Committee involvement: Current sub- committees to be revised. Todd Kokko and James Bloom volunteered to serve on sub-committees.

New Business:

Schedule FOC-CAC meeting at the FOC office: Motion: to hold November's meeting at the Friend of the Court office. Motion failed.

FOC Customer Service survey: Bill Berlin to call Wayne County next week on survey and a sub committee to be developed.

Medical Support Recommendations: To be addressed in annual report for 2009.

FOC Referee interview questions: Motion: to submit questions for possible consideration for interview for referee. Motion Failed.

June 29 letter from Chief Assistant OC FOC Peter Dever: Discussion.
Member spoke on need for survey.

Cost of Copies for FOC files: \$1.00 per page. Discussion.

Meeting adjourned at 12:15 pm.

Respectfully Submitted,
Wanda Lohmeier

Next Meeting for September 21, 2009 10 am; 1200 N. Telegraph Rd, Pontiac.

Approved 11/09

**Oakland County
Citizen Friend of the Court Advisory Committee
Minutes September 21, 2009**

Call to Order- Dave Taylor called the meeting to order at 10 am. Members recited the Pledge of Allegiance and April Hutchings read a part of the Mission Statement of the CAC. Commissioner Gershenson questioned the source, the availability of a copy of the Mission Statement and asked if the Friend of the Court and the Board of Commissioners had approved it. Rackeline Hoff made and distributed copies of the Mission Statement.

Members Present: David Taylor, Chairman, April Hutchings, Elise Finch-Sophiea, Jeff Swanberg, Mel Ettenson and Rackeline Hoff. David Case arrived at 10:15 am

Member Absent: Bill Berlin, excused and DHS Representative. Chair Taylor, received no response to his e-mail to DHS regarding replacement. Wanda Lohmeier, Secretary, to contact DHS former appointment Vickie Cooley.

Others Present: James Bloom, Douglas Fredrick, Beck Clark, Scott Clark and Commissioner Marcia Gershenson.

Friend of the Court Report: FOC representative not in attendance.

Public Comment: Becky Clark, Scott Clark, James Bloom (Jbloom@Bloom LawFirmPLLC.com), Douglas Fredrick and Commissioner Marcia Gershenson Commissioner Gershenson said she had suggestions for the committee, but was not prepared to present them while being taped.

Routine Business:

Secretary Report: Minutes of August 17 approved with corrections of “David Taylor arrived at 10:20 am and assumed the position of the Chair” “August 17” “representative” and “Sophiea”.

Sub Committee Reports:

Liaison- Jeff Swanberg to organize subcommittee to present to Public Service Committee the High Conflict Model.

Old Business:

Public Grievance – Sub Committee has not yet met, but has requested Additional information from the FOC. Elise Finch-Sopiea reported she

was assisting a client complete a grievance and was going to make copies of forms available to others.

2008 Annual Report: Report was sent by member, Bill Berlin to Secretary, Wanda Lohmeier and is on the web site for public review.

Link from FOC to the CAC web site: David Taylor reported it is in process.

Historical Date: Dave Case working on completion.

CNN News Maker: Mel Ettenson scheduling an appearance for the CAC.

New Business

Survey: Tabled until next month for an update from Bill Berlin.

2009 Annual Report: Chair reported it is time to commence compiling data for the report due at the end of the year.

**Next Meeting October 12, 2009 7pm. 1200 N. Telegraph Road, Pontiac.
Excused Rackeline Hoff and April Hutchings.**

**Meeting adjourned at 12: pm.
Respectfully Submitted,
Wanda Lohmeier, Secretary**

Approved 11/09

**Oakland County
Friend of the Court Citizen Advisory Committee
Minutes of October 12, 2009**

Call to Order – Chairman, Dave Taylor called the meeting to order at 7:04 PM. Members recited the pledge of allegiance.

Members Present: Chairman, Dave Taylor, Elise Finch-Sophiea, Jeff Swanberg, Mel Ettenson David Case and Bill Berlin.

Members Excused: Rackeline Hoff and April Hutchings.

Others Present: Karen Rist, Attorney Phillip Holman, Mike Radcot, Douglas Frederick, Jay Fedewa, Mark Havas, Cindy Holsworth, James Thienel, Janice Hermann, Todd Kokko, and Attorney James Bloom.

Friend of the court Report – FOC representative not in attendance.

Public Comment: Karen Rist, Phillip Holman, Mike Radcot, Douglas Frederick, Jay Fedewa, Mark Kavas, Cindy Holsworth, James Thienel, Janice Hermann, Todd Kokko, and James Bloom.

Routine Business:

Secretary Report – September minutes were tabled until next month.

Sub Committee Reports:

Governance – Dr. Armstrong spoke on the importance of a manual on the history, structure, duties and responsibilities of the Citizen Advisory Committee.

Grievance – Chairman Taylor reported the committee had reviewed sixteen (16) grievances.

Media – Bill Berlin reported that our meetings notices are now being sent to newspapers twice a month.

Liaison – Elise Finch-Sophiea to contact Kent County for information on conflict model.

Old Business:

Findings of Sub Committee investigation FOC Procedures- Tabled.

Family Conflict Resolution Model – Jeff Swanberg reported a meeting before the

Public Service Committee is being scheduled.

Historical Data – Tabled

CNN News Maker – Mel Ettenson reported he is working on a date for the CAC representative to be interviewed.

Customer Survey – Wanda Lohmeier, Secretary to facilitate a contact between Zenell Brown of Wayne County and Bill Berlin.

New Business

2009 Annual Report- Chair Taylor to commence work on the annual report.

Designations of Sub Committee – Dave Taylor and Wanda Lohmeier to meet on goals for existing committees and chairs.

Discussion on FOC CAC meeting 9/21/09:

Next Meeting November 16, 2009, 10 AM, 1200 North Telegraph Road, Pontiac.

Meeting Adjourned 9:15 PM.

**Respectfully Submitted,
Wanda Lohmeier, Secretary**

**Oakland County Friend of the Court Citizen Advisory Committee
Minutes of November 17, 2009**

Call to Order – Vice Chairman Dave Taylor called the meeting to order at 10 am.

Attendance – Vice Chair, Dave Taylor, Mel Ettenson, Dave Case, Nicole Denson, Rackeline Hoff, and Dr Pat Armstrong

Excused Absence – Matt Norman, Jeff Swanberg, Bill Berlin

Others Present – Suzanne Hollyer, Director FOC, Wanda Lohmeier, Secretary

Members of the Public – Five people present. Anthony Catner of Plymouth, John Longloisk of Novi, Steven Pincombe of Clarkston, John Ormiston of Clarkston, R. J. Fattore of Rochester.

Friend of the Court Report – Suzanne Hollyer reported on the Domestic Relations Pilot Project Proposal, she developed for the Oakland county Circuit Court- Family Division.

Secretary Report – October minutes approved as corrected.

Subcommittee Reports –

Liaison – committee to take the Conflict Resolution Model to the Public Service Committee.

Governance – HB 1423 – Dave Taylor reported that the Senate sub-Committee removed the language with the changes to the FOC Citizen Advisory Committee from consideration due to public testimony and the FOC CAC shall remain as is.

- **Evening meetings**- Discussion on the need and request or more evening meetings. Committee agreed to add an additional evening meeting.

- **Comments from the general public.** Motion to record public comments by name, residency, and category of comments. i.e.: child support, parenting time, office operations, custody.

- **Time limits for comments**- Ten (10) minutes for each member of the public agreed by the committee in previous meeting.

Grievance- There are four (4) new grievances to be heard by the committee.

New Business-

Annual Report – Annual report due to the Public Service committee. The last Public Service meeting in 2008 is November 24th. Annual Report due to the State Court in January 2009.

Subcommittee to Develop Forums - Meeting Dates for 2009 – January 12th, February 9th, March 16th, April 20th, May 18th, June 22nd (evening), July 20th, August 17, September 21st, October 12th, (evening), November 16th

Recording CAC meetings – Dave Taylor agrees to check into county facilities for recording minutes.

Public Comment – All five members spoke with one member submitting a three page complaint.

Agenda Items for Next Meeting – Dave Case request the pledge of allegiance be given at each meeting and Dr Pat Armstrong request that a portion of the mission statement for the FOC CAC be read at the beginning of each meeting.

Next meeting date January 12th, 10am at Oakland County Committee Room.

Meeting adjourned at 12 noon

**Respectfully Submitted,
Wanda Lohmeier, Secretary**